

**VENTURA COUNTY BOARD OF EDUCATION
MINUTES OF REGULAR MEETING OF
JUNE 26, 2017**

A. CALL TO ORDER

1. Call to Order, Pledge of Allegiance to the Flag, and Moment of Reflection
The Regular Meeting of the Ventura County Board of Education, Agenda 17-08, was called to order by Dr. Ramon Flores, Board President at 6:00 p.m. on Monday, June 26, 2017, in the Board Room of the VCOE Conference & Educational Services Center, 5100 Adolfo Road, Camarillo. The Pledge of Allegiance to the Flag was led by Dr. Flores, followed by a moment of reflection.
2. Roll Call
Trustees Present:
Rachel Ulrich, Area 1
Marty Bates, Area 2
Dr. Mark Lisagor, Area 3
Dean Kunicki, Area 4
Dr. Ramon Flores, Area 5

VCOE Personnel Present:
Dr. Roger Rice, Deputy Superintendent, Student Programs and Services
Misty Key, Associate Superintendent, Fiscal and Administrative Services
Dr. Antonio Castro, Associate Superintendent, Educational Services
Tom Etchart, Director, Internal Business Services
Lisa Cline, Incoming Director, Internal Business Services
Richard Urias, Director, Charter School Support & Oversight
Alicia McFarland, Operations Specialist, Early Childhood Programs
Nancy Akkerman, Senior Executive Assistant
3. Approval of Agenda
Dr. Rice requested that Agenda Item L.6, Courses of Study for Career Education Center, be tabled until July 24, 2017 due to recent CDE requirement and A-G approval changes. Mr. Kunicki moved the agenda be approved as amended. Dr. Lisagor seconded the motion, and the motion carried unanimously (5:0).

B. PUBLIC COMMENTS

None.

C. HEARINGS

1. Interdistrict Attendance Appeal Case No. 1702
UNZEN (Santa Paula Unified School District)
Mr. Kunicki moved the Board uphold Interdistrict Attendance Appeal Case No. 1702, pending signed appropriate agreement from both parents for placement of the child in Ventura Unified School District. Mr. Bates seconded the motion, and the motion carried unanimously (5:0).

2. Interdistrict Attendance Appeal Case No. 1703
NAVA, A. (Santa Paula Unified School District)
3. Interdistrict Attendance Appeal Case No. 1704
NAVA Siblings (Santa Paula Unified School District)

After discussion with Santa Paula Unified School District, the parent withdrew her appeals. Mr. Bates moved that Agenda Item C.2 and C.3 be cancelled at the request of the parent. Ms. Ulrich seconded the motion, and the motion carried unanimously (5:0).

D. CLOSED SESSION

None.

E. PRELIMINARY

1. Approval of Minutes of Regular Meeting of June 19, 2017
Ms. Ulrich moved the Minutes of the Regular Meeting of June 19, 2017 be approved. Mr. Bates seconded the motion, and the motion carried 4:0:1; with Dr. Flores, Ms. Ulrich, Mr. Bates and Dr. Lisagor voting aye and Mr. Kunicki abstaining.

F. CORRESPONDENCE

1. Email from Ricardo Gaudino, dated June 19, 2017.

G. PRESIDENT'S AND BOARD MEMBERS' REPORTS

1. Dr. Lisagor reported that he attended a Providence graduation today.

H. SUPERINTENDENT'S REPORT

None.

I. LEGISLATIVE REPORT

None.

J. CONSENT/ACTION

1. Travel Expense Claim
2. Temporary County Certificates
3. 2017-18 School Year Calendar for VCOE operated Career Education Center Program

Mr. Bates moved that Consent Items 1-3 be approved. Dr. Lisagor seconded the motion, and the motion carried unanimously (5:0).

K. PRESENTATIONS

None.

L. DISCUSSION/INFORMATION/ACTION

1. Decision to Deny or Approve the Appeal of the Options for Youth Charter School Petition

On May 12, 2017, the Options for Youth (OFY) Charter School petition was submitted to the Ventura County Board of Education on appeal, following the denial of the petition by the Oxnard Union High School District on March 15, 2017. Dr. Rice noted that on June 19, 2017, a public hearing was held on Options for Youth Charter School and representatives of the Charter School made a presentation to the Board; and the VCOE staff analysis of the charter petition was presented to the Board. Staff does not make a recommendation for approval or denial; however, resolutions have been created for both actions.

Copies of an email submitted by OFY-Oxnard which includes their response to the questions posed during the Public Hearing were distributed to Board members.

The following members of the community addressed the Board:

Cheri Shannon, representative of OFY, addressed three issues raised during the staff review: Governance, Budget and Special Education.

Julie Johnson, representative of OFY, addressed the student demographics.

Ms. Ulrich moved the Board adopt Resolution 17-03, denying the Options for Youth Charter School petition for the reasons set forth therein, which shall become the Ventura County Board of Education's required Findings of Fact. Mr. Bates seconded the motion for discussion.

Ms. Ulrich noted her concern regarding the financial and education program presented. The Board must review the charter petition as it was submitted and she is uncomfortable approving a petition based on changes that will be made in the future.

Mr. Kunicki stated his concerns regarding the financials of OFY.

Dr. Flores noted that the existing research centers located in Ventura County are part of the OFY Baldwin Park charter authorized by Baldwin Park Unified School District. If the Oxnard resource center is shut down, that is based on actions of Baldwin Park Unified School District.

The motion to adopt Resolution 17-03, denying the Options for Youth Charter School petition for the reasons set forth therein, which shall become the Ventura County Board of Education's required Findings of Fact, passed upon a unanimous vote (5:0).

2. Adoption of Ventura County Office of Education Local Control Accountability Plan (VCOE LCAP)

School districts and County Offices of Education are required to develop, adopt, and annually update a three-year Local Control and Accountability Plan (LCAP), using a template adopted by the California State Board of Education (SBE). The LCAP identifies how districts and County Offices of Education address the State's priorities and metrics, and how expenditures are in accordance with statutes. In accordance with Education Code 52062, a Public Hearing to solicit the recommendations and comments regarding the proposed VCOE LCAP was held on June 19, 2017.

Dr. Lisagor moved the Board approve the Ventura County Office of Education Local Control Accountability Plan as presented. Mr. Kunicki seconded the motion, and the motion carried unanimously (5:0).

3. Adoption of the 2017-18 County Schools Service Fund Budget and the Review of the Criteria and Standards for the County Schools Service Fund

In accordance with Education Code 52062, a Public Hearing on the County Schools Service Fund Budget was held in conjunction with a Public Hearing on the VCOE LCAP on June 19, 2017.

Ms. Key acknowledged the retirement of Tom Etchart, Director, Internal Business Services ;and introduced Lisa Cline, Incoming Director.

Page 79 shows Average Daily Attendance which reflects 1,000 less students countywide.

Page 91 shows multi-year projections. The deficit spending is deliberate. Expenses and Revenues are aligned in those programs not funded by the state and transitioning to fee for service.

Page 103 indicates that the recommended reserve level is 2% minimum and VCOE meets that minimum. This reserve does not cover one month of payroll. VCOE would prefer to have sufficient reserves to cover three months of payroll and monthly obligations. This would be 15% reserve in addition to the money set aside for retiree benefits. In addition, \$12 million has been set aside for the debt services. It is anticipated that these funds may be used for cashflow purposes.

Ms. Ulrich moved the Board adopt the 2017-18 County Schools Service Fund and the Review of the Criteria and Standards for the County Schools Service Fund as presented. Dr. Lisagor seconded the motion, and the motion carried unanimously (5:0).

4. California State Preschool Programs, Prekindergarten Family Literacy Program Agency Annual Report
Alicia McFarland, Operations Specialist, Early Childhood Programs, presented on this item. The Ventura County Office of Education was awarded the California State Preschool Prekindergarten Family Literacy Project (PKFLP) contract in 2007. With this contract, VCOE serves 168 preschool-aged children annually in five classrooms in the Hueneme, Rio, and Ocean View School Districts. This contract also includes funding for a part-time VCOE part time literacy coach to support sites in working towards identified literacy goals.

PKFLP programs are required to use three assessment tools to identify key findings and action steps necessary to improve curriculum and, ultimately, child and family outcomes. These assessment tools include: Desired Results Developmental Profiles to determine individual children's developmental levels; Desired Results Parent Surveys to assess how participating parents feel about the program services for their children and families; and Environmental Rating Scales to assess each classrooms indoor and outdoor environment. Data from these tools are analyzed. All of the classrooms are rated in accordance with these reports.

In accordance with the California State Preschool Prekindergarten Family Literacy Project requirements, the annual report was submitted to the California Department of Education on June 1, 2017. This item is presented for information only.

5. Adoption of 2017-18 Courses of Study for Court & Community Schools and Special Education
Dr. Rice noted that the Court & Community Schools and Special Education Programs 2017-18 Courses of Study have been presented for the Board's biennial review and requested adoption. These courses of study conform to the county graduation requirements, provide students the opportunity to attain skills appropriate for entry-level employment in business and industry upon graduation from high school, and prepare students for college and career access. Dr. Lisagor moved the Board adopt the 2017-18 Courses of Study for Court & Community Schools and Special Education as presented. Mr. Bates seconded the motion, and the motion carried unanimously (5:0).
6. Review of 2017-18 Courses of Study for Career Education Center Program –
Per adoption of the agenda, this item was tabled until July 24, 2017.

M. BOARD MEMBER COMMENTS

1. Dr. Lisagor reported that he will miss the August meeting.

N. FUTURE AGENDA ITEMS

1. Joint meeting with VCCCD (*TBD – September or later*)

O. FUTURE MEETINGS

Date: Monday, July 24, 2017
Time: 6:00 p.m.
Location: 5100 Adolfo Road, Board Room, Camarillo
Purpose: Regular Meeting of the Board

Date: Monday, August 28, 2017
Time: 6:00 p.m.
Location: 5100 Adolfo Road, Board Room, Camarillo
Purpose: Regular Meeting of the Board

P. ADJOURNMENT

Dr. Flores adjourned the meeting at 7:17 p.m.

Approved by Board Action on 7/24/17

*Board meetings are recorded by audio tape pursuant to Government Code Section 54953.5(b).
Copies of these audio tapes are available by request to this office at (805) 383-1900.*