

Escape Payroll Calendar

January 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2  VCOE HOLIDAY	3	4	5 1/10/17	6  SEND DIRECT DEPOSIT	7
8	9	10 	11	12	13 W-2 Adjustment Payroll 1099 PROCESSING	14
15	16  VCOE HOLIDAY	17	18	19	20 4thQUARTER WAGE & TAX	21
22	23 W-2's TO DISTRICTS	24	25 1/31/17	26 	27 SEND DIRECT DEPOSIT	29
28	30	31 				



SUBMIT PAYROLL



PAYDAY



VCOE PROCESS

Escape Payroll Calendar

February 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7 2/10/17	8  SEND DIRECT DEPOSIT	9	10 	11
12	13	14	15	16	17  VCOE HOLIDAY	18
19	20  VCOE HOLIDAY	21	22 2/28/17	23 	24 SEND DIRECT DEPOSIT	25
26	27	28 				



SUBMIT PAYROLL



PAYDAY



VCOE PROCESS

Escape Payroll Calendar

March 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7 3/10/17	8  SEND DIRECT DEPOSIT	9	10 	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27 3/31/17	28 	29 SEND DIRECT DEPOSIT	30	31 	



SUBMIT PAYROLL



PAYDAY



VCOE PROCESS

Escape Payroll Calendar

April 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5 4/10/17	6  SEND DIRECT DEPOSIT	7	8
9	10 	11	12	13 1st QUARTER WAGE & TAX	14  VCOE HOLIDAY	15
16	17	18	19	20	21	22
23	24 4/28/17	25 	26 SEND DIRECT DEPOSIT	27	28 	



SUBMIT PAYROLL



PAYDAY



VCOE PROCESS

Escape Payroll Calendar

May 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5 05/10/17	6
7	8  SEND DIRECT DEPOSIT	9	10 	11	12	13
14	15	16	17	18	19	20
21	22	23	24 05/31/17	25 	26 SEND DIRECT DEPOSIT	27
28	29  VCOE HOLIDAY	30	31 			



SUBMIT PAYROLL



PAYDAY



VCOE PROCESS

Escape Payroll Calendar

June 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6 06/09/17	7  SEND DIRECT DEPOSIT	8	9 	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26 Arrears Lock #2— July Lock #3— Aug	27 6/30/17 Lock #1 	28 SEND DIRECT DEPOSIT	29	30 	



SUBMIT PAYROLL



PAYDAY



VCOE PROCESS