

**VENTURA COUNTY BOARD OF EDUCATION
MINUTES OF REGULAR MEETING OF
OCTOBER 23, 2017**

A. CALL TO ORDER

1. Call to Order, Pledge of Allegiance to the Flag, and Moment of Reflection
The Regular Meeting of the Ventura County Board of Education, Agenda 17-12, was called to order by Dr. Ramon Flores, Board President at 6:00 p.m. on Monday, October 23, 2017, in the Board Room of the VCOE Conference & Educational Services Center, 5100 Adolfo Road, Camarillo. The Pledge of Allegiance to the Flag was led by Dr. Flores, followed by a moment of reflection.
2. Roll Call
Trustees Present:
Rachel Ulrich, Area 1
Marty Bates, Area 2
Dr. Mark Lisagor, Area 3
Dean Kunicki, Area 4
Dr. Ramon Flores, Area 5

VCOE Personnel Present:
Dr. Roger Rice, Deputy Superintendent, Student Programs and Services
Misty Key, Associate Superintendent, Fiscal and Administrative Services
Dr. Antonio Castro, Associate Superintendent, Educational Services
Mary Samples, Assistant Superintendent, SELPA
Marlo Hartsuyker, Director, Charter School Support and Oversight
Kenny Loo, Principal, Court and Community Schools
Nancy Akkerman, Senior Executive Assistant

Dr. Rice noted that Mr. Mantooth is currently attending the CCSESA Quarterly Meeting.
3. Approval of Agenda
Dr. Flores reported that Agenda Item C.1, Interdistrict Attendance Appeal Case No. 1711, was cancelled by the parent. Mr. Bates moved the agenda be approved as amended. Mr. Kunicki seconded the motion, and the motion carried upon a unanimous vote (5:0).

B. PUBLIC COMMENTS

None.

C. HEARINGS

1. Interdistrict Attendance Appeal Case No. 1711
CANCELLED.

D. CLOSED SESSION

None.

E. PRELIMINARY

1. Approval of Minutes of Regular Meeting of September 25, 2017
Mr. Kunicki moved the Minutes of the Regular Meeting of September 25, 2017 be approved. Ms. Ulrich seconded the motion, and the motion carried upon a unanimous vote (5:0).

F. CORRESPONDENCE

None.

G. PRESIDENT'S AND BOARD MEMBERS' REPORTS

1. Dr. Flores reviewed the Upcoming Events.

H. SUPERINTENDENT'S REPORT

Dr. Rice presented the following information on the activities of the Office:

1. Triton School Relocation. Pleasant Valley School District notified the office that Triton School would need to vacate the current leased facility at the end of the 2017-18 school year. Initially, efforts were made to gain a one year extension. That effort was unsuccessful. Mr. Mantooth and Ms. Key then shared information of the need for a new facility with the District Superintendents and CBOs. Subsequently, meetings were held with parents and staff to answer questions and solicit suggestions and address concerns. A press release was also created so the general public would know what was occurring. Ms. Key led the search for a new location that would have enough space for students and extensive support staff and students in a centrally located site. This effort was largely unsuccessful.

The Office is now researching the feasibility of constructing a campus with leased portables on land already owned by VCOE, possibly at the Camarillo airport. A cost analysis has been completed. This Friday, Mr. Mantooth will meet with the District Superintendents to share the details of this plan, as the districts will need to support the program cost-wise.

Ms. Key added that the Special Education site next door to the Conference Center will likely be the long term destination of the Triton Academy but its construction is on hold until State bond monies are released. It is hoped that the school will be built and open in 2-4 years. Until then, Triton would be located on a temporary site. The portables would be returned after construction is complete.

VCOE staff is attempting to have the new site ready for the Triton extended school year program by June, 2018. The extended year program could be located at the Gateway campus if necessary, but the effort is to not move the students twice. Updates will be provided at future Board meetings.

2. Letter from CDE Approving VCOE LCAP for 2017-18.

3. Memo from Marlo Hartsuyker, Director of Charter School Support, responding to questions from Vista Real Charter High School Programmatic Audit regarding outreach efforts and anticipated revenue.
4. Updated Board Contact Information was distributed.

I. LEGISLATIVE REPORT

None.

J. CONSENT/ACTION

1. Travel Expense Claim
2. Temporary County Certificates
3. 3rd Quarter 2017 Disposal of Property Report
4. 2018-19 County School Services Fund Budget Calendar
5. Williams Quarterly Report to County Board of Education
6. Annual Review of Williams Countywide Visitations Report for 2016-17 School Year

Mr. Kunicki moved that the Board approve Consent Items 1-3 and 5-6.

Dr. Lisagor seconded the motion, and the motion carried upon a unanimous vote (5:0).

Dr. Lisagor requested that Agenda Item J.4 be pulled for further discussion.

Following discussion, Dr. Lisagor moved the Board Budget Study Session scheduled for Friday, April 13, 2018 be moved to Wednesday, April 11, 2018; and the May 11, 2018 meeting be moved to May 18, 2018. Ms. Ulrich noted that she too would be unable to attend on May 11th. Ms. Ulrich seconded the motion, and the motion carried upon a unanimous vote (5:0).

K. PRESENTATIONS

None.

L. DISCUSSION/INFORMATION/ACTION

1. Annual Programmatic Audit Presentation by Meadows Arts and Technology Elementary School (MATES)

Marlo Hartsuyker introduced presenters from MATES including Brenda Olshever, Executive Director; Kristen Walker, Assistant Director; Bennie Martinez, School Business Services Authority; and Jennifer Murasky, Board Member.

Enrollment is currently at capacity of 396 students with 193 students on the waiting list. MATES has recently developed an Expansion Committee to look at ways to increase enrollment to accommodate more students. ADA is at 96.6%.

Student Ethnicity was reviewed. The MATES charter gives enrollment priority to students of the prior MATES enrollment area, so diversity does not change much from year to year. Outreach efforts to greater diversity were made.

The percentage of Socio-Economically Disadvantaged students has increased significantly due to the addition of a school lunch program which has caused greater student identification.

Budget. Mr. Martinez reported that historically MATES has received \$400,000 in one time revenue. Budget shows slight deficit spending in 2019-20 due to ongoing Special Education encroachment of approximately \$41,000, and projected increases in STRS and PERS retirement expenses. Mr. Martinez noted that expenditures are usually 1-2% lower than anticipated and fund balances are sufficient to address these expenditures. Budget committee is looking at ways to implement expansion in order to increase revenue. The increase in the number of socio-economically disadvantaged students will increase revenue. The budget is monitored bi-weekly.

Mr. Kunicki requested a midyear report on the budget.

LCAP Goal #1: Students will increase academic achievement.

75.95% of students met or exceeded standards in ELA (up from 71%; in 2016)

78.08% of students met or exceeded standards in Math (up from 76% in 2016)

The number of ELA students not meeting standards in English Language Arts and Math decreased. These scores exceed the CAASPP scores of the neighborhood district school, Westlake Hills, and Conejo Valley Unified School District.

Individual learning plans were developed for all English Language Learners. Response to Intervention program was implemented. The number of students meeting or exceeding standards has increased by 9-10%. All grade levels have developed a grade level specific toolkit to help parents to find resources to help their children at home. An afterschool homework club was started.

LCAP Goal #2: Build a culture of Positive Behavior, with suspension rate to decrease by 0.3%.

Behavior matrixes aligned to age level behavior expectations are being developed.

Progress. MATES now offers a school lunch program. An administration office location has been created and a portable was added for Science and Art labs. Expansion Committee has started work on how to accommodate more students. Annually 20-30 students from the wait list are enrolled.

Parent Climate Survey results were reviewed. 88% believe MATES is preparing their child academically. Two complaints were received and resolved.

Dr. Lisagor asked if the program is looking at cutting expenses, rather than just increasing enrollment. Mr. Martinez noted that MATES has a robust parent organization (PTO) that also raises funds. These funds are both expended and carried over. These are one time dollars and are used for students. These funds are included in the budget under the description of MATES Community Network. Currently there are \$46,000 in carryover funds donated by the PTO.

2. Approval of Revised Gateway Single Plan for Student Achievement
Dr. Rice reported that this is an annual report that demonstrates how federal dollars only are expended to improve student learning in the Gateway and Providence programs. These are expensive programs due to need for additional support staff – counseling, behavior specialists, interventions, safety, transportation, etc. Efforts are made to link this report to the LCAP.

Mr. Loo reviewed the LCAP goals and progress. The goal of improving student achievement in reading and math was not met in 2016-17. A focus group of staff has been identified to review the data and determine what levels students are at, and to document improvement.

Create a safe and healthy environment. This goal was met. Third goal was increase family participation. This goal was also met. The recent Open house was a success with 105 parents in attendance.

Measuring student academic progress at Gateway is challenging due to the short duration of time students often attend. Gateway has begun implementation of the Renaissance Star Assessment Test. This normed tool provides a score in reading and math and is given as a pre-test when students enter the program and as a post test at the end of the school year or when students exit. Formative assessments like this are not logically applicable to the program but they are applicable to the specific students. Dr. Rice is working on a statewide committee to address alternate assessments to measure accountability. It is a complicated issue.

Dr. Lisagor moved the Board approve the revised Gateway Single Plan for Student Achievement as presented. Mr. Kunicki seconded the motion, and the motion carried upon a unanimous vote (5:0).

3. Selection of County Board Representative to Vote at the CCBE General Membership Meeting
Dr. Lisagor moved the Board appoint Ms. Ulrich as a voting representative at the CCBE General Membership meeting on December 1, 2017. Dr. Flores seconded the motion, and the motion carried upon a unanimous vote (5:0).

M. BOARD MEMBER COMMENTS

None.

N. FUTURE AGENDA ITEMS

1. Revised Objectives in Support of Ventura County Board of Education Goals – *November 27, 2017*
2. Charter School Annual Programmatic Audits:
Ventura Charter School and River Oaks Academy - *November 27, 2017*
Bridges Charter School - *January, 2018*
3. Joint meeting with VCCCD (*January – March, 2018*)

O. FUTURE MEETINGS

Date: Monday, November 27, 2017
Time: 6:00 p.m.
Location: 5100 Adolfo Road, Board Room, Camarillo
Purpose: Regular Meeting of the Board

Date: Monday, December 11, 2017
Time: 6:00 p.m.
Location: 5100 Adolfo Road, Board Room, Camarillo
Purpose: Annual Organizational Meeting of the Board

P. ADJOURNMENT

Dr. Flores adjourned the meeting at 7:13 p.m.

Approved by Board Action on 11/27/17.

*Board meetings are recorded by audio tape pursuant to Government Code Section 54953.5(b).
Copies of these audio tapes are available by request to this office at (805) 383-1900.*