

**VENTURA COUNTY BOARD OF EDUCATION
MINUTES OF REGULAR MEETING OF
SEPTEMBER 26, 2016**

A. CALL TO ORDER

1. Call to Order, Pledge of Allegiance to the Flag, and Moment of Reflection
The Regular Meeting of the Ventura County Board of Education, Agenda 16-12, was called to order by Dr. Mark Lisagor, Board President at 6:00 p.m. on Monday, September 26, 2016, in the Board Room of the VCOE Conference & Educational Services Center, 5100 Adolfo Road, Camarillo. The Pledge of Allegiance to the Flag was led by Dr. Lisagor, followed by a moment of reflection.

2. Roll Call
Trustees Present:
Rachel Ulrich, Area 1
Dr. Mark Lisagor, Area 3
Dr. Ramon Flores, Area 5
Marty Bates, Area 2 - *Absent*
Dean Kunicki, Area 4 - *Absent*

VCOE Personnel Present:
Stanley C. Mantooth, Ventura County Superintendent of Schools and Ex-Officio Secretary and Executive Officer of the Board
Dr. Roger Rice, Deputy Superintendent, Student Services
Misty Key, Associate Superintendent, Fiscal and Administrative Services
Dr. Antonio Castro, Associate Superintendent, Educational Services
Mary Samples, Assistant Superintendent, SELPA
Dr. Tiffany Morse, Executive Director, Career and Technical Education
Giselle Bice, Principal, Career Education
Zenda Abbott, Assistant Principal, Career Education
Pam Castleman, Director, Career and Technical Education
Richard Urias, Director, Charter School Support and Oversight
Nancy Akkerman, Senior Executive Assistant

3. Approval of Agenda.
Dr. Lisagor requested that Item L.3 and L.4 and L.8 be tabled until October 24, 2016 when all Board members are in attendance. Ms. Ulrich moved the agenda be approved as amended. Dr. Flores seconded the motion, and the motion carried unanimously (3:0). Mr. Bates and Mr. Kunicki were absent.

B. PUBLIC COMMENTS

1. Caroline Sutton, Executive Director, Coalition for Family Harmony
Urged support of a bullying grant offered by the Office of Emergency Services.

C. HEARINGS

None.

D. CLOSED SESSION

None.

E. PRELIMINARY

1. Approval of Minutes of Regular Meeting of August 22, 2016.
Ms. Ulrich moved the Minutes of the Regular Meeting of August 22, 2016 be approved. Dr. Flores seconded the motion, and the motion carried unanimously (3:0).

F. CORRESPONDENCE

None.

G. PRESIDENT'S AND BOARD MEMBERS' REPORTS

1. Ms. Ulrich reported that she attended the CCBE Fall Conference. The workshops were well attended and received.
2. Dr. Flores reported that during the CCBE Fall Conference he attended sessions on charter school oversight, access and equity, supporting personnel, and what to do when a Board meeting goes wrong. Dr. Flores also attended the VCSBA Dinner meeting where Dennis Meyer of CSBA presented information on current legislation.
3. Dr. Flores further reported that he was recently elected as the At-Large member of the Ventura County Committee on School District Organization.
4. Dr. Lisagor reported that he also attended the VCSBA Dinner Meeting. The Tri-County Education Coalition will be holding a like event on October 7, 2016 in Goleta.
5. Dr. Lisagor reviewed the upcoming events.

H. SUPERINTENDENT'S REPORT

Mr. Mantooth reported on the following activities of the Office:

1. Letter from the County Clerk and Recorder notifying the Office of the uncontested races for Ventura County Board of Education Trustees Dr. Mark Lisagor and Dr. Ramon Flores.
2. Political Activities of School Districts and Employees. This information was distributed to all local school district superintendents.
3. Letter from CDE notifying acceptance of the 2016-17 County Office of Education Budget.
4. A Special Education student, Ian McCever, was recently chosen as Prom King at Buena High School. The Office has arranged from KEYT to cover this event.

I. LEGISLATIVE REPORT

None.

J. CONSENT/ACTION

1. Travel Expense Claim
2. Temporary County Certificates
3. Resolution No. 16-08, Gann Limit Calculation for 2015-16 and Estimated Limit for 2016-17
4. Action on Consent Items 1-3.
Dr. Flores moved the Board approve Consent Items 1-3. Ms. Ulrich seconded the motion, and the motion carried unanimously (3:0).

K. PRESENTATIONS

1. Career Pathways Trust Grant Update Dr. Morse presented an update on progress made on the implementation of the numerous Career Education initiatives including VC Innovates, Adult Education Consortium, and the opening of the new CEC at Moorpark. Dr. Rice suggested that future updates be titled “Career Education Center Update.”

The following Grant funds have been received:

Career Pathways Round I \$13.2 million
Career Pathways Round II \$10 million (2 years remaining)
CTE Incentive Grant \$12.8 million (New this year, 2 years remaining)
Single School Plan and Single School Plan 2 (Competitive Grants) for:
Mechatronics and UAVs \$200,000 each
Office of Naval Research \$500,000
Adult Education Consortium \$200,000

Partnerships include Oxnard Adult School, Oxnard Union High School District, Vista Real Charter School (30 career camps were offered), and River Oaks Charter School. The new Moorpark Career Center has been opened and new classrooms and facilities have been added

Courses

80 ROP courses are now A-G approved (with 15 being Honors classes). Classes are offered at the CEC Airport and additional school sites. Classes are provided all over the county. 64 Hybrid (online) courses are now offered.

2015-16 VC Innovates Outcomes include:

24,000 High School students have participating in 110 CTE Pathways
35,000 Community College students participating
7 Alternative Schools now received career education courses
500,000 hours of Essential Career Connections (internship hours, entrée to employment learning events) valued at \$2 million
2,500 high school students petitioned for college credit

Dr. Lisagor asked about connections with Middle Schools. Dr. Morse indicated that the grant funds a middle school coordinator who has begun working with local middle schools to explain the program. These capacity adding activities are ongoing.

L. DISCUSSION/INFORMATION/ACTION

1. PUBLIC HEARING and Approval of Resolution 16-09 Regarding Sufficiency/Insufficiency of Instructional Materials, and Certification of Provision of Standards-Aligned Instructional Materials

Mr. Mantooth noted that the adoption of Resolution 16-09 is an annually required event. Resolution 16-09 reflects VCOE's determination that it has provided its students with sufficient textbooks or instructional materials that are consistent with the content and cycles of the curriculum frameworks adopted by the State Board of Education in the core subjects of English/Language Arts, Mathematics, History/Social Science and Science.

- a. Dr. Lisagor opened the PUBLIC HEARING on Resolution 16-09 regarding the sufficiency/insufficiency of instructional materials per Education Code Section 60119 and 60422(b) at 6:32 p.m.

Hearing no public comments, Dr. Lisagor closed the Public Hearing at 6:33 p.m.

- b. Ms. Ulrich moved the Board adopt Resolution 16-09 regarding Sufficiency/Insufficiency of Instructional Materials, and the accompanying Positive Certification of Provision of Standards-Aligned Instructional Materials. Dr. Flores seconded the motion, and the motion carried unanimously (3:0).

2. Annual Programmatic Audit Presentation by Meadows Arts and Technology Elementary School (MATES) Charter

Dr. Rice noted that the annual process of charter school presentations is the result of collaborative efforts between Mr. Urias and the charter schools. Mr. Urias recently hosted a charter school directors meeting which was well attended.

Mr. Urias noted that the Ventura County Board of Education approved the charter school appeal of the Meadows Arts and Technology Elementary School (MATES) on October 27, 2008 and approved MATES for renewal on April 28, 2014.

Brenda (Priske) Olshever, Executive Director; Kristen Walker, Assistant Director; Benny Martinez, Budget; and MATES Board members were in attendance. Currently there are 391 students enrolled. Last year 5 students were added in each of grades K-3; this year 5 students were added to 4th grade; and next year 5 students will be added to 5th grade. They are at capacity for their facility.

Average attendance is 96.79%. Lottery applicants and admissions were reviewed. MATES is a conversion charter which gives preference to students who lived within the previous school's boundaries and the resulting ethnicity reflects this. When Meadows School closed in 2009, the school's population was 80% white. Current ethnicity has changed slightly and efforts have been successful in increasing diversity. MATES continues to provide outreach activities to local preschools.

Students are not identified for GATE until 3rd grade. 2015-16 CELDT Performance results was reviewed. There are 34 English Language Learners enrolled at MATES. 71% of students meet or exceed standards in English Language Arts and 76% in Math. These results are comparable to other schools within their geographic boundaries. When comparing subpopulations, although the results are better, this is an area that needs continued growth. Extra services are provided to students who qualify as socio-economically disadvantaged. This is a focus on the LCAP, as is work with English Language Learners.

English Language Arts efforts include the hiring of a RtI specialist; ELD standards have been integrated and designated by teachers within their schedules, provided instruction in academic vocabulary for ELDs. The same was done for Math. "My Math" is utilized.

Progress on LCAP Goals: Students will increase their reading comprehension with 80% scoring proficient or better on grade level benchmarks. Results are the 84.73% of students scored proficient or better.

Student will increase proficiency in mathematic problem solving with 80% scoring proficient or better. Results were 82% of students met this goal. Intervention programs will continue to be provided.

Parent Participation is exceptional as it is part of their culture. The goal was to increase participation in school governance and decision making. Slight improvement was identified.

Parent Climate Surveys are positive. Home / School connection is strong.

Future Year LCAP Goals will include:
Student will increase academic achievement. Expected Annual Measurable Outcomes were reviewed
Increase Parent Participation in School Governance and Decision Making.

MATES Staff include 19 credentialed teachers, 20 classified employees (includes Dance, PE, Library specialist), 3 special education teachers and 2 administrators.

Benny Martinez reviewed the 2016-17 Estimated Budget for MATES. \$1.6 million ending fund balance is projected for 2017/18. Fund balances are being reduced as additional targeted funds are being expended on specific student subgroups. The current reserve is 30% but will be reduced to 21% which is in line with the averages of K-8 districts in 2013. The budget committee meets 3-4 times per year. By 2021, all deficit spending should stop and MATES will maintain a healthy reserve.

Ms. Ulrich asked if charter schools have the same “rainy day” cap on reserves? No, but the MOU states that the reserves are the same as those required by the State. The CCSA recommends a 20% reserve. Mr. Martinez noted that the plan for deficit spending will reduce the reserve from 26% to approximately 18% which is more in line with that of neighboring districts. Mr. Mantooth noted that the Governor’s cap on Reserves is subject to many trigger points. Charters are not technically bound by this cap.

Administration expansion is expected. There is a need for additional physical space for administrators, special education services, conference room, and possibly a computer lab. A portable will be added for an Art and Science lab.

Dr. Flores asked if MATES offers a lunch program. MATES responded that there is not currently a kitchen at the site and the Board does not feel it would be fiscally prudent to install one.

This item was presented for information only.

3. Superintendent’s Salary
This item was tabled until October 24, 2016.
4. First Reading and Possible Approval of Revisions to Board Policy 2126, Superintendent's Salary
This item was tabled to October 24, 2016.
5. Review of Objectives in Support of Ventura County Board of Education Goals
Mr. Mantooth noted that the Office Areas of Focus were altered slightly and the three goals of the Board still contain active and ongoing work of the Board.

Under Goal 3, we would promote the hosting of a Masters in Governance program in Ventura County. As recently as last Saturday, a workshop was offered for School Board candidates. There are currently only 35 new Board members even running for office in Ventura County. CSBA would not consider providing the MIG program without a minimum of 40 attendees. It does not seem that this threshold will be reached.

Ms. Ulrich noted that Goal 1 and Goal 2 are still very appropriate. Goal 3 does not seem to be as appropriate.

Mr. Mantooth noted that in addition to the VCSBA Dinner Meetings there will be further training for candidates. This training will include a module on dealing with the media, and will put a spotlight on special education as this population continues to grow. Ms. Ulrich suggested that there be a module on Form 700 and a module on changes in the Brown Act rather than a review of the Brown Act.

Dr. Flores suggested that the objective be more comprehensive as a goal that covers providing additional training to Board members to assist them in performing their jobs. Mr. Mantooth suggested that the Objective be changed to: Encourage new and existing Board members to participate in training on current topics of interest.

Changes will be brought to the next meeting for review and possible adoption.

6. Potential Tax Dollar Savings through Early Repayment of Debt

Ms. Key reported that VCOE has one time funds available. Facility updates have been accomplished with these one time funds. Staff environment has also been improved with one time funds. Paying off the COPs that financed the Conference Center with one time funds would provide a future savings of approximately \$3 million.

The payment schedule on the COP debt includes annual payments of approximately \$860,000 per year. The current balance is \$10,425,000 to be paid over the next 18 years. These payments would total \$15,548,600. The bonds are callable in 2021. The estimated payoff amount in 2021 is \$12.6 million. If the debt were paid off in 2021, the yearly payments of \$860,000 would no longer be required and would result in a savings of approximately \$3 million.

The Board could take action to set aside the current \$12 million for a debt payment. This would remove the debt from the General fund. Any interest income would then be transferred back to the General fund and would be used for cash flow issues and to continue to pay for retiree health benefits. There are currently 43 employees receiving these health benefits.

Mr. Mantooth noted that the Office feels this is an excellent opportunity. There are a number of procedural steps that are needed and will be presented at a future meeting.

This item was presented for discussion / information only.

7. Adoption of Resolution 16-07, Proposition 51, Public Education Facilities Bond Act of 2016

Mr. Mantooth noted that 50% of the educational facilities in California are over 50 years old. It has been 10 years since there was a state bond measure. Mr. Mantooth urged support of this resolution.

Ms. Ulrich moved the Board adopt Resolution 16-07 in support of Proposition 51 – the Kindergarten through Community College Public Education Facilities Bond Act of 2016. Dr. Lisagor requested a roll call vote. Dr. Flores seconded the motion, and the motion passed 3:0.

8. Discussion of Proposition 56, November Ballot Issues
This item was tabled until October 24, 2016.

M. BOARD MEMBER COMMENTS

None.

N. FUTURE AGENDA ITEMS

1. Charter School Annual Programmatic Audits:
Vista Real and Bridges - October 24, 2016
Ventura Charter School - November 28, 2016
River Oaks Academy - January, 2017
2. Possible Change in Annual Organizational Meeting Date from December 12, 2016 to December 5, 2016 (October 24, 2016).

O. FUTURE MEETINGS

Date: Monday, October 24, 2016
Time: 6:00 p.m.
Location: 5100 Adolfo Road, Board Room, Camarillo
Purpose: Regular Meeting of the Board

Date: Monday, November 28, 2016
Time: 6:00 p.m.
Location: 5100 Adolfo Road, Board Room, Camarillo
Purpose: Regular Meeting of the Board

P. ADJOURNMENT

Dr. Lisagor adjourned the meeting at 7:40 p.m.

Minutes Approved by Board action on October 24, 2016.

*Board meetings are recorded by audio tape pursuant to Government Code Section 54953.5(b).
Copies of these audio tapes are available by request to this office at (805) 383-1900.*