

# Providence Court School

*Providence School C.A.R.E.S.... COLLABORATIVE, ACCOUNTABLE, RESPECTFUL, ENGAGED, SUCCESS!*



## 2020-2021 Academic Year

4333 Vineyard Ave.

Oxnard, CA 93036

(805) 981-5800 Office

(805) 981-5806 Fax

School Office Hours: 7:00 a.m.-3:30 p.m.

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**Ventura County Office of Education**

*"Commitment to Quality Education for All"*



**County Office: (805) 383-1900**

**Ventura County Superintendent of Schools**

Stanley C. Mantooth  
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**Associate Superintendent, Educational Services**

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**Director, Charter School Support and Oversight**

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**Ventura County Board of Education**

**Rob Collins**

**Dr. Ramon Flores, President**

**Dr. Mark Lisagor**

**Mike Teasdale, Vice President**

**Rachel Ulrich**

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### **Vision Statement**

In fulfilling our “Commitment to Quality Education for All” we teach, inspire, and support our students by providing opportunities for them to discover their potential, develop their character, and maximize their learning so they may become life-long learners and world-class citizens.

### **Mission Statement**

Our students learn in a personalized environment that fosters human dignity and promotes academic, social, emotional, and personal success.

### **“Guidelines for Success”**

Providence is a Community that **C.A.R.E.S.**

At Providence we are.....

#### **Collaborative**

Working together to support student learning and student success

#### **Accountable**

For our behavior, actions, and words

#### **Respectful**

Valuing other’s opinions, experiences, and property

#### **Engaged**

In our own learning through participation and the use of appropriate academic language

Resulting in

**Success!**

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## **Providence School**

Providence Court School is a Western Association for School and Colleges (WASC) Accredited High School. Providence provides a high-quality education that addresses the Common Core State Standards. Students participate in learning experiences that encourage them to reevaluate their past behavior, commit to education, and work towards having a positive future where they contribute to society. The student population at Providence averages between 50-110 students at any given time. The amount of time students attend Providence varies. It can be as little as three days and as much as a year or more.

Providence has two major programs: Detention and Commitment.

### **Detention Program**

Students who are going through the court process and have not been given a commitment are housed and attend school in the Detention Units.

### **Commitment Program**

Once students receive their commitments, they are housed and attend school in the Commitment Units. Youth housed in the commitment facilities serve court-imposed commitments of up to one year or more.

### **School Hours**

Four days a week, students attend school in six-45-minute periods for a total of 270 minutes each day. On Wednesdays, the periods are shortened to 30 minutes to allow for student support services and teacher collaboration. School staff work in conjunction with Probation, Behavioral Health, and community-based organizations to enable each student to rejoin their family and make positive choices.

### **Distance Learning**

When in-person instruction is not permissible due to COVID California State and Ventura County mandates, Distance Learning will be provided. Students engage in a robust, high-quality instructional program through asynchronous and synchronous instruction.

### **Special Education Services**

All Special Education students receive special education support. The special education staff contact parents regarding the student's Individualized Education Plan.

### **Credit Recovery**

Providence School students have the opportunity to enroll in elective courses and engage in credit recovery through the use of the APEX online learning program or individualized textbook work.

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### **Accelerated Reader Program**

All Providence School students are universally screened in reading and math through the use of the Star Renaissance Assessments. Once grade levels are established, students participate in the Accelerated Reader program and earn elective credits in reading.



### **College and Career Readiness Efforts**

#### ***Get Focused, Stay Focused! College and Career Exploration Course***

Providence Court School students participate in a college and career readiness course called, “*Get Focused, Stay Focused!*” This class, which is provided five days a week, helps students meet California graduation requirements. Students create concrete step-by-step plans that will enable them to materialize their one-year, five-year, and ten-year goals and vision for their future. This dynamic curriculum enables students to develop a personal profile, examine the costs of their preferred future lifestyle, select and research an ideal career, identify detours and roadblocks, assess skills, and eventually begin a job search. Students work on decision making, problem-solving, and critical thinking skills.

### ***Providence Scholars Program***

#### ***Oxnard College, Moorpark College, and Ventura College Enrollment***

Online college enrollment is offered to all graduates. In addition, interested high school students participate in on-line college classes of their choice. This program is designed to give students the opportunity to learn about college and career prospects.

#### ***College Mentoring Program***

Mentors from the three colleges meet with our Providence Scholars twice a month to ensure college success and support them in achieving their one-year, five-year and ten-year goals and working towards obtaining self-actualization.

### **Guest Speakers Program**

Guest speakers present to classes at Providence Court School. Representatives from the local community colleges (Moorpark, Oxnard, and Ventura) present to students regarding the available programs and career pathways. Speakers also present to students regarding available financial aid.

Community members who hold careers in different areas present to students as well (E.g. nursing, auto-mechanics, actors, theater set-designers, etc.).

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### **Career Technical Education Program (CTE)**

Currently, the Ventura County Office of Education provides opportunities for adjudicated students to participate in on-site CTE classes in order to gain career training and job skills. These courses are provided after the regular school day and include Landscaping, Career Planning, and Silk Printing.

### **Counseling Services**

All counseling services are provided through Ventura County Behavioral Health. Please contact the school counselor, Nicole Garr at (805) 981-5803 for more information.

### **Parental Involvement**

Providence School implements a ***Parent Connect Program*** where school staff meet with parents in the Juvenile Facilities reception area every Wednesday during visiting. Providence staff orient parents regarding the school, answer any questions and address concerns. In addition, parents attend ***Release Plan*** meetings to ensure their child's successful transition back to their home school. During these meetings, the Providence Induction/Transition Specialist reviews transcripts, attendance, behavior and presents school information.

### **Transition Back to Home School**

Students released from the Juvenile Facilities who are under the age of eighteen and have not yet graduated or received their high school equivalency certificate are required to continue attending school. The Providence School Transition Specialist provides guidance and support to students to ensure a smooth transition back to their regular school. The Transition Specialist works with students, Probation, and districts to help develop an educational and career plan.

### **Community-based Partnerships**

In order to ensure the success of students, Providence Court School works with many community-based organizations. Our partnerships include:

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**Boys and Girls Club**  
**Cal Safe**  
**Casa Pacifica**  
**Clinicas Del Camino Real Incorporated**  
**Conflict Mediation/Resolution**  
**Insights Juvenile Collaborative Court Program**  
**Foster Youth**  
**Med-Cal Assistance**  
**Moorpark Community College**  
**Oxnard Community College**

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**Palmer Alcohol and Drug Program**  
**Partnership with Probation**  
**Planned Parenthood**  
**Special Education Local Plan Area (SELPA)**  
**TAY Tunnel**  
**Tolerance and Diversity**  
**Ventura Center for Dispute Settlement**  
**Ventura Community College**  
**Ventura County Arts Council**  
**Ventura County Behavioral Health**  
**Ventura County Library**  
**Ventura County Office of Education Career Educational Center**  
**Ventura County Department of Rehabilitation**  
**Ventura Juvenile Justice System**  
**Workability**  
**Wraparound Solutions**

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**Providence School beliefs about student behavior:**

- All students are treated with dignity and respect.
- Students are taught the skills and behaviors necessary for success.
- Motivation and responsibility are encouraged through positive interactions and building relationships
- Student misbehavior represents a teaching opportunity.

*Positive Behavioral Intervention and Support (PBIS) and CHAMPS*

Providence School uses a proactive approach to teach students how to behave responsibly. Using the CHAMPS strategies designed by Dr. Randy Sprick and his Safe and Civil Schools organization, Providence School has developed methods for clearly communicating high expectations to students for classroom behavior. Students at Providence become familiar with CHAMPS and reflect on their own behavior.

<b>C</b>	<b>Conversation</b>	<i>Can students talk to each other during this activity?</i>
<b>H</b>	<b>Help</b>	<i>How do students get the teacher's attention and their questions answered?</i>

<b>A</b>	<b>Activity</b>	<i>What is the task/objective? What is the end product?</i>
<b>M</b>	<b>Movement</b>	<i>Can students move about during this activity?</i>
<b>P</b>	<b>Participation</b>	<i>How do students show participation? What does participation look/sound like?</i>
<b>S</b>	<b>Success</b>	<i>When students meet CHAMPS expectations, they are successful!</i>

*Benefits of CHAMPS include:*

- Teachers establish clear expectations with logical and fair responses to misbehavior.
- Teachers spend less time disciplining and more time teaching.
- Teachers learn tools to motivate students to do their best.
- Students are taught how to behave responsibly.

### *Behavioral Expectations and Progressive Discipline Policy*

Discipline is for the purpose of changing behavior and promoting safety. Our ultimate goal at Providence Court School is high school graduation and transition into college, vocational education, and employment. We believe that in order to provide this for our students, we must guide them through behavioral expectations as needed. In addition, we must guide them through academic achievement.

<b>BEHAVIOR</b>	<b>SCHOOL RESPONSE</b>
<b><u>Attendance</u></b> -Students are expected to attend school every day. If absent due to a medical reason, the absence will be excused.	If a student refuses to attend school, Providence staff will collaborate with Probation and Behavioral Health to encourage the student to attend class. Students who do not attend school lose behavioral points.
<b><u>Tagging/Graffiti</u></b> -Tagging and graffiti are not allowed on any school surface as they contribute to an unsafe school. This includes school supplies, books, computers, and any other related items.	Providence staff will: (1) conference with the student; (2) write an incident report; (3) call the parents or guardians; (4) possibly suspend the student; and (5) notify probation.
<b><u>Vandalism</u></b> -Vandalism is the destruction of school property. Tagging/graffiti are forms of vandalism and contribute to an unsafe school environment.	Providence staff will: (1) conference with the student; (2) write an incident report; (3) call the parents or guardians; (4) possibly suspend the student; and (5) notify probation.



<b><u>Theft</u></b> -Possession of Stolen Property	Providence staff will: (1) conference with the student; (2) write an incident report; (3) call the parents or guardians; (4) possibly suspend the student; and (5) notify probation.
<b><u>Willful Disobedience</u></b> -In order to promote safety in the classroom defiance, disrespect or continuous inappropriate behavior will not be tolerated.	Providence staff will: (1) conference with the student; (2) write an incident report; (3) call the parents or guardians; (4) possibly suspend the student; and (5) notify probation.
<b><u>Sexual Harassment</u></b> -Behavior that threatens the safety or well-being of staff and students is not permitted. This includes any unwelcome sexual advances, requests for sexual favors, verbal abuse due to sexual orientation, and other verbal, visual, or physical conduct of a sexual nature.	Providence staff will: (1) conference with the student; (2) write an incident report; (3) call the parents or guardians; (4) possibly suspend the student; and (5) notify probation.
<b><u>Bullying, Threatening, Harassment</u></b> -Behavior that threatens the safety or wellbeing of staff or students will have severe consequences. Physical, spoken or written acts of abuse, violence, intimidation and extortion, use of vulgarity, cursing, or remarks of a personally demeaning or destructive nature toward another person or persons is not permitted. This includes restriction of movement of another person or persons.	Providence staff will follow district reporting process. Providence staff will: (1) conference with the student; (2) write an incident report; (3) call the parents or guardians; (4) possibly suspend the student; and (5) notify probation.
<b><u>Physical Altercation</u></b> -Students are expected to resolve conflicts in a safe and productive manner by use of words, problem-solving techniques, and/or mediation. Students are to discuss possible conflicts with staff members before an altercation occurs.	Providence staff will: (1) conference with the student; (2) write an incident report; (3) call the parents or guardians; (4) possibly suspend the student; and (5) notify probation.
<b><u>Verbal Altercation</u></b> -Students who argue in a loud and/or verbally threatening way jeopardizing safety and disrupting the educational environment are considered to be fighting. This includes shouting across classrooms or in other areas of the school, and in any way deemed inappropriate by the administration.	Providence staff will: (1) conference with the student; (2) write an incident report; (3) call the parents or guardians; (4) possibly suspend the student; and (5) notify probation.

### **High School Credits**

Students enrolled for 20 days can earn one credit for attending school and submitting work. Students enrolled for 10 days can earn ½ of a credit for attending school and submitting work. Students can also earn additional credits through APEX, our online learning program, and independent study book work.

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### **Graduation Requirements**

Students shall receive diplomas of High School Graduation from the Ventura County Office of Education after completing the course of study, credit requirements, and standards of proficiency as established in VCOE Board Policy 6146.1.

English Language Arts	40 Credits
Mathematics – to include one course in Algebra 1	30 Credits
Science – to include one course in the Life Sciences and one in the Physical Sciences	20 Credits
Social Science – to include one course in World History; one course in U.S. History; one term of American Government; and one term of Economics	30 Credits
Visual & Performing Arts; or Foreign Language; or American Sign Language; or (beginning with the Class of 2013) Career Technical Education	10 Credits
Physical Education – unless exempted pursuant to CA EC §51241	20 Credits
Health Education	5 Credits
Career Technical Education	5 Credits
Computer Literacy – or demonstration of mastery through an alternative assessment and completion of 5 additional elective credits	5 Credits
Electives in addition to the requirements listed herein	55 Credits
Credit Requirements The minimum number of credits required for VCOE HS Graduation	220 Credits

### **High School Graduation Credit Requirement Reduction (AB 216/ AB 167/AB 1806/AB 2306/AB 1124/AB365)**

Students who have appeared in court, are on probation, homeless, foster, or placement; and students who have been to more than 1 school after their 10<sup>th</sup>-grade year; and are behind in credits *may* qualify to graduate with 130 credits versus the VCOE required 220 credits. The academic counselor and administration review the transcripts of each student to determine whether or not he/she qualifies.

### **Requesting Transcripts**

Providence students accrue credits based on seat time and grades based on satisfactory work completion. All students who attend class at Providence for more than 10 days can earn credit. The student's districts of residence can request their transcripts. In order to request a transcript, please call the Providence School office at (805) 981-5800.

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### **Immunization Information for Students**

All students *entering, advancing or transferring* into **7th** grade need proof of an adolescent whooping cough booster immunization (called “**Tdap**”) to enroll in Providence School. Students transferring from outside of California, including from other countries, are required to meet the **Tdap** requirement upon admission into any of the 8th through 12th grades at Providence School. Students age 18 years and older are recommended to have the pertussis booster vaccine but it is not required for admission for those students.

PROVIDENCE SCHOOL STAFF			
Staff	Position	Email	Phone Number
Brett Taylor	Director of Alternative Education	<a href="mailto:Btaylor@vcoe.org">Btaylor@vcoe.org</a>	981-5800
Teresa Vega	Administrative Dean	<a href="mailto:Tvega@vcoe.org">Tvega@vcoe.org</a>	981-5811
Nicole Garr	School Counselor	<a href="mailto:Ngarr@vcoe.org">Ngarr@vcoe.org</a>	981-5803
Monica Roman	Induction/ Transition Specialist	<a href="mailto:Mroman@vcoe.org">Mroman@vcoe.org</a>	981-5804
Monica Cenicerros	School Office Manager	<a href="mailto:mcenicerros@vcoe.org">mcenicerros@vcoe.org</a>	981-5809
TEACHERS			
Francie Barrett	Teacher	<a href="mailto:Fbarrett@vcoe.org">Fbarrett@vcoe.org</a>	
Fatima Chavez	Teacher	<a href="mailto:Fchavez@vcoe.org">Fchavez@vcoe.org</a>	
Marla Cornelius	Teacher	<a href="mailto:Mcornelius@vcoe.org">Mcornelius@vcoe.org</a>	
Chris Geist	Teacher	<a href="mailto:Cgeist@vcoe.org">Cgeist@vcoe.org</a>	
Meg Megginson	Teacher	<a href="mailto:Mmegginson@vcoe.org">Mmegginson@vcoe.org</a>	
Scott Peterson	Teacher	<a href="mailto:Speterson@vcoe.org">Speterson@vcoe.org</a>	
SPECIAL EDUCATION			
Mike Cogan	Resource Specialist	<a href="mailto:Mcogan@vcoe.org">Mcogan@vcoe.org</a>	981-5816
Renae Portz	School Psychologist	<a href="mailto:Rportz@vcoe.org">Rportz@vcoe.org</a>	981-5817
Suzanne Reed	Resource Specialist	<a href="mailto:Sreed@vcoe.org">Sreed@vcoe.org</a>	981-5805
Sallie Covarrubias	Special Education Paraeducator	<a href="mailto:Scovarrubias@vcoe.org">Scovarrubias@vcoe.org</a>	
PARAEDUCATORS			
Sandra Muñoz	Paraeducator	<a href="mailto:Smunoz@vcoe.org">Smunoz@vcoe.org</a>	
Gloria Ortega	Paraeducator	<a href="mailto:Gortega@vcoe.org">Gortega@vcoe.org</a>	
Jorge Suarez	Paraeducator	<a href="mailto:Jsuares@vcoe.org">Jsuares@vcoe.org</a>	

## SCHEDULE

FULL DAY			MINIMUM DAY WEDNESDAYS		
8:00	8:30	Prep Time	8:00	8:30	Prep Time
8:30	9:15	Period 1	8:30	9:00	Period 1
9:15	10:00	Period 2	9:00	9:30	Period 2
<b>10:00</b>	<b>10:30</b>	<b>Break</b>	<b>9:30</b>	<b>10:00</b>	<b>Break</b>
10:30	11:15	Period 3	10:00	10:30	Period 3
11:15	12:00	Period 4	10:30	11:00	Period 4
<b>12:00</b>	<b>1:00</b>	<b>Lunch</b>	11:00	11:30	Period 5
1:00	1:45	Period 5	11:30	12:00	Period 6
1:45	2:30	Period 6	<b>12:00</b>	<b>1:00</b>	<b>Lunch</b>
2:30	3:30	Staff Time	1:00	2:30	Staff Time

2020-2021	S	M	T	W	TH	F	S
Jul-20	28	29	30	1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	
Aug-20		2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				
Sep-20	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				
Oct-20	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				
Nov-20	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				
Dec-20	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				
Jan-21	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				
Feb-21	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				
Mar-21	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				
Apr-21	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				
May-21	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				
Jun-21	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				
Jul-21	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				



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[www.vcoe.org/providence](http://www.vcoe.org/providence)



*Collaborative, Accountable, Respectful, Engaged,  
 Success!*

	Regular Day	Minimum Day
Prep Period	8:00 AM - 8:30 AM	8:00 AM - 8:30 AM
Period 1	8:30 AM - 9:15 AM	8:30 AM - 9:00 AM
Period 2	9:15 AM - 10:00 AM	9:00 AM - 9:30 AM
Break	10:00 AM - 10:30 AM	9:30 AM - 10:00 AM
Period 3	10:30 AM - 11:15 AM	10:00 AM - 10:30 AM
Period 4	11:15 AM - 12:00 PM	10:30 AM - 11:00 AM
Lunch	12:00 PM - 1:00 PM	
Period 5	1:00 PM - 1:45 PM	11:00 AM - 11:30 AM
Period 6	1:45 PM - 2:30 PM	11:30 AM - 12:00 PM

LEGEND
No Class/Teacher Preparation
No Class/Non Pupil Day
Holiday/VCOE Offices Closed
Minimum Day
First Day of School
Last Day of School
Extended School Year
ESY Begins

Qtr. End Dates
Quarter 1: 08/19 - 10/30
Quarter 2: 11/02 - 01/29
Quarter 3: 02/01 - 04/16
Quarter 4: 04/19 - 06/30
239 Instructional Days
Jul. - 20      Jan. - 19
Aug. - 21      Feb. - 18
Sept. - 21      Mar. - 23
Oct. - 22      Apr. - 21
Nov. - 18      May - 20
Dec. - 14      Jun. - 22

IMPORTANT DATES	
Extended School Year Begins	Jul. 6
Extended Year Ends	Aug. 14
Teacher Prep. Days	Aug. 17-18
First Day of School	Aug. 19
Labor Day Holiday	Sept. 7
Minimum Day	Sept. 23
Minimum Day	Oct. 21
Quarter One Ends	Oct. 30
Veteran's Day Holiday	Nov. 11
Minimum Day	Nov. 18
Thanksgiving Holiday	Nov. 26-27
Minimum Day	Dec. 16
Winter Break	Dec. 21-Jan 1
Class Reconvenes	Jan. 4
Minimum Day	Jan. 13
Martin Luther King Jr. Holiday	Jan. 18
Quarter Two Ends	Jan. 29
Minimum Day(All Staff	Jan. 29
Presidents Day Holiday	Feb. 12, 15
Minimum Day	Feb. 19
Minimum Day	Feb. 24
Minimum Day	Mar. 10
Minimum Day	Mar. 24
Spring Break Holiday	Apr. 2
Quarter Three Ends	April-20
Minimum Day	Apr. 21
Minimum Day	May 19
Memorial Day	May 31
Quarter Four Ends	Jun. 30
Last Day of School	Jun. 30
Independence Day Holiday	Jul. 5
No class	Jul. 6- 9
ESY Begins	Jul. 12

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