

VENTURA COUNTY BOARD OF EDUCATION

The Board Meeting will be held
at the Administrative Services Center, Conejo Room
5189 Verdugo Way, Camarillo
(805) 383-1900

REGULAR BOARD MEETING

AGENDA NO. 07-05

Date: March 9, 2007

OPEN SESSION 8:00 a.m. ±

Times are approximate and are provided for convenience only.
Open Session items may be re-ordered.

Speaker requests will be accepted 5 minutes prior to the item coming up on the agenda.
Adjournment will be no later than 10:00 a.m. *(Unless extended by Board Action)*

A. CALL TO ORDER

1. Pledge of Allegiance.
Moment of Reflection.
2. Roll Call and Acknowledgment of Guests.
3. Approval of Agenda.
It is anticipated that the Board will take action to extend the meeting adjournment time past the posted 10:00 a.m.

B. PUBLIC COMMENTS

(Speaker request forms will only be accepted up to 15 minutes after opening call to order.)

C. HEARINGS

None.

D. CLOSED SESSION

None.

E. PRELIMINARY

- 1. Approval of Minutes of Regular Meeting of January 22, 2007.
On February 26, 2007, this item was tabled, and Mr. Bates asked that the tapes of this meeting be reviewed and that draft minutes be returned to the Board for approval at the March 9, 2007 meeting. Requested changes are noted in italics.
- 2. Approval of Minutes of Regular Meeting of February 26, 2007.
Per the request of the Board President, these minutes provide only summaries of the agenda item discussions. Board members may request copies of the audio-tape further detail is needed.

F. CORRESPONDENCE

(Correspondence addressed specifically to the Ventura County Board of Education. Correspondence addressed to individual Board members will be delivered/mailed to them directly.)

- 1. E-mails between Lynn Jamison and Mr. Matthews regarding textbook adoption, titled, "Your recent comments."
- 2. E-mails between Mrs. Peterson and Dr. Weis titled, "4th request for a meeting."
- 3. E-mails between Mrs. Peterson and Mr. Bates titled, "Supporting documents on proposed policies/policy changes."
- 4. E-mails between Mr. Bates and Board members titled, "2/26 meeting."
- 5. E-mail to Board members from Mrs. Peterson titled, "VCBE Legal Authority."

G. PRESIDENT'S AND BOARD MEMBERS' REPORTS

(Reports by Board members regarding their individual activities affecting the Office pursuant to Govt. Code Sec. 54954.2(a)).

- 1. Upcoming Events
 March 21 Phoenix School Science Night, 6:00 – 8:00 p.m.
 March 22-25 CCBE/PTA/CCSESA Annual Conference, Palm Springs
 March 29 VCSBA Dinner Meeting, 6:00 p.m.
 May 4-6 Migrant Ed Speech & Debate Tournament, Marriott, Ventura
 May 6 ROP Car Show, Airport
 May 30 ROP BBQ, Airport
 June 6 ROP Graduation, Camarillo High School, 6:00 p.m.
 June 11 Boswell Graduation, 6:00 p.m.

H. SUPERINTENDENT'S REPORT

(The Superintendent will report on the activities of the Office since the previous Board meeting.)

None.

I. LEGISLATIVE REPORT

(Board Members, the Superintendent, and staff, may discuss current legislation of particular interest to the Ventura County schools.)

J. CONSENT/ACTION

None.

K. PRESENTATIONS

None.

L. DISCUSSION/INFORMATION/ACTION

1. Budget Revision #2 – ACTION (15 minutes)
Administration recommends the Board approve Budget Revision #2 as presented.
2. Second Period Interim Report – ACTION (10 minutes)
Administration recommends the Board acknowledge review of the Second Period Interim Report with the Superintendent's positive certification.
3. Budget Study Session – INFORMATION (90 minutes)
As provided in the budget calendar, designated budgets for Fund 013 (Special Projects Restricted), Fund 017 (Special Projects Unrestricted) and Fund 120 (Child Development) are provided for review and discussion. Staff will be in attendance to answer questions from the Board.

The Board will take a ten minute break

4. Subcommittee Report on Potential Lobbyist, including range of cost – DISCUSSION / ACTION (10 minutes)
On January 22, 2007, Mr. Valenzano appointed Mr. Kunicki and Mr. Bates to a Subcommittee to research potential lobbyists. Dr. Weis requested that the Subcommittee also provide an anticipated range of cost. It is anticipated that the Subcommittee will report on progress to date.
5. 2007 CSBA Delegate Assembly Election – ACTION (5 minutes)
Ballot materials for the election of a county representative to CSBA's Delegate Assembly have been received. There is currently one vacancy for a county delegate in each region. The Board, as a whole, may vote for only one candidate and the ballot must be submitted by March 15, 2007. Action to be determined.

The Board will take a ten minute break

6. Framework for Developing a Superintendent's Performance Review – INFORMATION / ACTION (10 minutes)
On January 22, 2007, the Subcommittee on Superintendent's Salary recommended that the Board and the Superintendent adopt a well-defined Superintendent evaluation system as a pre-requisite for any future change in salary. The Subcommittee recommended that the Board follow the protocol established by CSBA in Masters in Governance, Book Three, "*Maximizing School Board Leadership Series.*" The Vice-President appointed Mrs. Peterson and Mr. Matthews to a Subcommittee to develop a Superintendent evaluation system in collaboration with the Superintendent and appointed staff. The Subcommittee provided an initial report on progress on February 26, 2007. This item was then postponed until the March 9, 2007 meeting.

The Board will take a ten minute break

7. Annual Review and Setting of Superintendent's Salary – INFORMATION / ACTION (10 minutes)
On October 23, 2006, a Subcommittee was established to review the Superintendent's salary. Per Board Policy No. 2126, the setting of the Superintendent's salary is based upon a review of mutually agreed upon goals set by the Board and Superintendent as well as accomplishments of the Office in meeting those goals. Comparison data from local school districts and Class Three County Superintendents, and information on State-funded and/or negotiated Cost of Living Adjustments (*COLAs*) is also reviewed. The Subcommittee reported their recommendation regarding the Superintendent's Salary at the January 22, 2007 and February 26, 2007 meetings. This item was postponed from the February 26, 2007 meeting.

M. BOARD MEMBER COMMENTS

(Government Code Section 54954.2(a) states: "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.")

N. FUTURE AGENDA ITEMS

(All agenda item requests should be submitted on the form: "Request for Matter to be Placed on Agenda for Ventura County Board of Education Meeting.")

1. Resolution to Transfer the Duties and Powers from the Ventura County Committee on School District Organization to the Ventura County Board of Education (April).
2. Report on VCOE Preparedness Plan for Pandemic Avian Flu (Requested by Mr. Kunicki / TBD).
3. Report on High Performing High School Commission, its Purpose and Budget (Requested by Mrs. Peterson / TBD).
4. Discussion of Report on Purchase Orders and Requisitions (Requested by Mr. Bates / TBD).
5. EMT Program Offered through ROP (Requested by Mr. Valenzano / TBD).
6. Revisions to Board Policy on Textbook Adoption (Requested by Mr. Kunicki / TBD).

O. FUTURE MEETINGS

Date: **Monday, March 19, 2007**
Time: 6:00 p.m.
Location: 5189 Verdugo Way, Conejo Room, Camarillo
Purpose: Regular Meeting of the Board

Date: Friday, April 13, 2007 (*Budget Study Session*)
Time: 8:00 a.m.
Location: 5189 Verdugo Way, Conejo Room, Camarillo
Purpose: Regular Meeting of the Board

Date: Monday, April 23, 2007
Time: 6:00 p.m.
Location: 5189 Verdugo Way, Conejo Room, Camarillo
Purpose: Regular Meeting of the Board

BOLD denotes modified schedule

P. ADJOURNMENT

Board meetings are recorded by audio tape pursuant to Government Code Section 54953.5(b). Auxiliary aids and services include a wide range of services and devices that promote effective communication for individuals with disabilities. If you require such assistance, please notify this office at (805) 383-1900 as soon as possible or ***at least 48 hours prior to any meeting.*** We will make every effort to give primary consideration to expressed preferences or provide equally effective means of communication to ensure equal access to Ventura County Office of Education programs and events.

The agenda is posted for minimum of 72 contiguous hours prior to Board meeting dates at the entrance to the Ventura County Office of Education, Administrative Services Center, 5189 Verdugo Way, Camarillo. A full agenda packet, with explanatory materials, is available for public review at this location. The agenda is also posted at the following locations, and on the Internet at <http://www.vcoe.org>.

1. Conejo Valley Unified School District, 1400 E. Janss Road, Thousand Oaks
2. Ojai Unified School District, 414 E. Ojai Avenue, Ojai
3. Oxnard School District, 1051 S. A Street, Oxnard
4. Santa Paula School District, 201 S. Steckel Drive, Santa Paula
5. Simi Valley Unified School District, 875 E. Cochran Street, Simi Valley
6. Ventura Unified School District, 255 West Stanley Avenue, Ventura

Copies of specific explanatory materials can be requested by contacting the office at (805) 383-1900.