

VENTURA COUNTY BOARD OF EDUCATION

The Board Meeting will be held
at the Administrative Services Center, Conejo Room
5189 Verdugo Way, Camarillo
(805) 383-1900

REGULAR BOARD MEETING

AGENDA NO. 06-19

Date: November 27, 2006

OPEN SESSION 6:00 p.m. ±

Times are approximate and are provided for convenience only.
Open Session items may be re-ordered.

Speaker requests will be accepted 5 minutes prior to the item coming up on the agenda.
Adjournment will be no later than 9:00 p.m. *(Unless extended by Board Action)*

A. CALL TO ORDER

1. Pledge of Allegiance.
 Moment of Reflection.
2. Roll Call and Acknowledgment of Guests.
3. Approval of Agenda.

B. PUBLIC COMMENTS

(Speaker request forms will only be accepted up to 15 minutes after opening call to order.)

C. HEARINGS

None.

D. CLOSED SESSION

None.

E. PRELIMINARY

1. Approval of Minutes of Regular Meeting of October 23, 2006.

F. CORRESPONDENCE

(Correspondence addressed specifically to the Ventura County Board of Education. Correspondence addressed to individual Board members will be delivered/mailed to them directly.)

None.

G. PRESIDENT’S AND BOARD MEMBERS’ REPORTS

(Reports by Board members regarding their individual activities affecting the Office pursuant to Govt. Code Sec. 54954.2(a)).

1. Upcoming Events

- Nov. 30 – December 2 CSBA Annual Conference, San Francisco
- January 30, 2007VCSBA Dinner Meeting, 6:00 p.m.
- March 22-25.....CCBE/PTA/CCSESA Annual Conference, Palm Springs
- March 29VCSBA Dinner Meeting, 6:00 p.m.

H. SUPERINTENDENT’S REPORT

(The Superintendent will report on the activities of the Office since the previous Board meeting.)

I. LEGISLATIVE REPORT

(Board Members, the Superintendent, and staff, may discuss current legislation of particular interest to the Ventura County schools.)

J. CONSENT/ACTION

1. Temporary Certificates

Administration recommends the Board approve 222 Temporary Certificates issued by the County.

2. Travel Expense Claim

Administration recommends the Board ratify the travel expense claim for the County Superintendent for October 2006.

3. Certification of Signatures

Due to the recent employment of Debi Gill, Purchasing Manager, Business Services, administration recommends the Board approve the authorized signatories included in the explanatory materials.

K. PRESENTATIONS

None.

L. DISCUSSION/INFORMATION/ACTION

1. Approval of New Regional Occupational Program Course – INFORMATION / ACTION (15 minutes)
The Regional Occupational Program requests Board approval for one course: Agricultural Fabrication. This course has been developed pursuant to Education Code 52309. CCR Title 5 sections 11503-11507 and the instructions in Chapter 2, Course Planning and Development Section of the Operations Handbook for California Regional Occupational Centers and Programs, as revised in 1993. If approved by the Board of Education and certified by the California Department of Education, the course will begin Spring semester 2006. A copy of the new course application is included in the explanatory materials. The application includes basic information such as goals, course description, and job titles for which the students will be prepared. Administration recommends the Board approve the Regional Occupational course, Agricultural Fabrication, as presented

2. Educational Broadcast Service Excess Capacity Lease – INFORMATION / ACTION (15 minutes)
Approximately ten years ago, the Ventura County Office of Education applied for and secured a license from the Federal Communications Commission for four Instructional Television Fixed Service (*ITFS*) Channel Groups. VCOE developed and circulated a Request for Proposals to a variety of firms for the lease of our Excess Broadcast Service capacity. Proposals have been received from three qualified bidders prior to the established November 13, 2006 deadline. A copy of the EBS RFP has been included in the agenda packet for informational purposes. Staff will present an analysis of these proposals to the Board at the meeting and request approval to continue negotiations for a final offer by December 7, 2006.

3. Approval of Long Term Property Lease Agreement, Resolution No. 06-06, Categorical CEQA Exemption, and Design Consultant Request for Proposal for the School Facilities Program – INFORMATION / ACTION (15 minutes)
On October 3, 2006, the Office of Public School Construction approved an application for 100% financial hardship funding through the California State School Facilities Program: 50/10561-00-00 Design Only, Frank Intermediate School Special Education Classrooms. VCOE has negotiated a long term property lease with the Oxnard Elementary School to provide land to construct a 72 pupil special education school and medical therapy unit. Staff recommends Board approve Lease Agreement # 01-2006-LT, a long term property lease agreement; Resolution No. 06-06 Categorical CEQA Exemption, and grant staff permission to pursue a request for proposal for design consultant services for the project.

4. Award and/or Re-Bid of Bid No. 08-2006 Technology Services Bid Package(s) – INFORMATION / ACTION (10 minutes)
On November 9, 2006, VCOE staff opened bids for the following portions of the new technology installations for the new Conference & Educational Services Center: Voice/Data Infrastructure, Networking Electronics, and Integrated Audio Visual System. Bid results and apparent low bidders are identified on the Bid Tally sheet. VCOE may award and/or reject and re-bid any bid or bid portion. At the time of publishing the Board Meeting agenda, staff and the technology consultant were still reviewing bid results and/or waiting for the time period for the contractors to review their bids to expire. As soon as possible prior to meeting, staff will provide a final award and/or re-bid recommendation. Staff will be on hand at the meeting to answer any questions. Staff recommends the Board approve the final award and/or re-bid recommendation.

5. Change Order No. 9 to Viola Constructors for Construction of the Ventura County Office of Education, Conference & Educational Services Center – INFORMATION / ACTION (5 minutes)
Change Order No. 9, dated November 6, 2006, is submitted for Ventura County Board of Education review and approval. This change order includes deductive changes for cost reduction efforts and inspection back charges and additive changes for additional audio visual infrastructure requirements, sheet metal flashing to improve weatherproofing, door and gate hardware, and electrical and wall system coordination. This change order includes 22 additional contract days due to Division of the State Architect modification requests. Staff will be available to answer any questions and provide any requested update on the Conference & Educational Services Center project. Administration recommends approval of Change Order No. 9 to Viola Constructors.

6. Sub-Committee to begin planning of Inauguration Ceremony for Opening of the Ventura County Office of Education, Conference & Educational Services Center – DISCUSSION / INFORMATION (5 minutes)
The Board President anticipates appointing two Board members to serve on a subcommittee which will work with staff to begin the planning of the inauguration ceremony and festivities for the opening of the Ventura County Office of Education, Conference & Educational Services Center.

7. Update on Expenditures / Budget of the Ventura County Committee on School District Organization – DISCUSSION / INFORMATION (10 minutes)
Per the request of the Board President, staff will provide an update on the expenditures / budget of the Ventura County Committee on School District Organization. The Board will discuss the budget for the Ventura County Committee on School District Organization.

8. Superintendent's Salary – INFORMATION / ACTION (10 minutes)
On October 23, 2006, a Subcommittee was established to review the Superintendent's salary. Per Board Policy No. 2126, the evaluation of the Superintendent's salary was based upon a review of mutually agreed upon goals set by the Board and Superintendent as well as accomplishments of the Office in meeting these goals during the previous fiscal year. In addition, comparison data from local school districts and Class Three County Superintendents, and information on State-funded and/or negotiated Cost of Living Adjustments (COLAs) was reviewed. The Subcommittee will report on their findings and make a recommendation regarding the Superintendent's Salary.

M. BOARD MEMBER COMMENTS

(Government Code Section 54954.2(a) states: "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.")

N. FUTURE AGENDA ITEMS

(All agenda item requests should be submitted on the form: "Request for Matter to be Placed on Agenda for Ventura County Board of Education Meeting.")

1. Report on Preparedness for Pandemic Avian Flu (TBD).
2. Discussion of Report on Purchase Orders and Requisitions (TBD).

O. FUTURE MEETINGS

Date: Monday, December 11, 2006
Time: 6:00 p.m.
Location: 5189 Verdugo Way, Conejo Room, Camarillo
Purpose: Organizational Meeting of the Board

P. ADJOURNMENT

Board meetings are recorded by audio tape pursuant to Government Code Section 54953.5(b). Auxiliary aids and services include a wide range of services and devices that promote effective communication for individuals with disabilities. If you require such assistance, please notify this office at (805) 383-1900 as soon as possible or ***at least 48 hours prior to any meeting.*** We will make every effort to give primary consideration to expressed preferences or provide equally effective means of communication to ensure equal access to Ventura County Office of Education programs and events.

The agenda is posted for minimum of 72 contiguous hours prior to Board meeting dates at the entrance to the Ventura County Office of Education, Administrative Services Center, 5189 Verdugo Way, Camarillo. A full agenda packet, with explanatory materials, is available for public review at this location. The agenda is also posted at the following locations, and on the Internet at <http://www.vcoe.org>.

1. Conejo Valley Unified School District, 1400 E. Janss Road, Thousand Oaks
2. Ojai Unified School District, 414 E. Ojai Avenue, Ojai
3. Oxnard School District, 1051 S. A Street, Oxnard
4. Santa Paula School District, 201 S. Steckel Drive, Santa Paula
5. Simi Valley Unified School District, 875 E. Cochran Street, Simi Valley
6. Ventura Unified School District, 255 West Stanley Avenue, Ventura

Copies of specific explanatory materials can be requested by contacting the office at (805) 383-1900.