

**VENTURA COUNTY BOARD OF EDUCATION
MINUTES OF REGULAR MEETING OF
AUGUST 28, 2017**

A. CALL TO ORDER

1. Call to Order, Pledge of Allegiance to the Flag, and Moment of Reflection
The Regular Meeting of the Ventura County Board of Education, Agenda 17-10, was called to order by Dr. Ramon Flores, Board President at 6:00 p.m. on Monday, August 28, 2017, in the Board Room of the VCOE Conference & Educational Services Center, 5100 Adolfo Road, Camarillo. The Pledge of Allegiance to the Flag was led by Dr. Flores, followed by a moment of reflection.
2. Roll Call
Trustees Present:
Rachel Ulrich, Area 1
Marty Bates, Area 2
Dr. Mark Lisagor, Area 3 - *Absent*
Dean Kunicki, Area 4
Dr. Ramon Flores, Area 5

VCOE Personnel Present:
Dr. Roger Rice, Deputy Superintendent, Student Programs and Services
Misty Key, Associate Superintendent, Fiscal and Administrative Services
Dr. Antonio Castro, Associate Superintendent, Educational Services
Mary Samples, Assistant Superintendent, SELPA
Nancy Akkerman, Senior Executive Assistant
3. Approval of Agenda
Dr. Rice announced that Agenda Items C.2 and J.4 are cancelled. Ms. Ulrich moved the agenda be approved as amended. Mr. Kunicki seconded the motion, and the motion carried upon a unanimous vote (4:0). Dr. Lisagor was absent.

B. PUBLIC COMMENTS

The following members of the public addressed the Board:

1. *Cathy Carlson, addressed CHSPE. CHSPE regulations have been updated to state that foster or homeless students no longer need to pay fee. Superintendents are required to explain the CHSPE in time for the students to take the test.*
2. *Gloria Massey Chinae, spoke in support of the Constitution Week Proclamation.*
3. *Rolando Chinae, spoke in support of Constitution Week Proclamation.*

C. HEARINGS

1. Interdistrict Attendance Appeal Case No. 1708
ROMERO (Pleasant Valley School District)

The parent provided an updated IEP which indicated that the student no longer needed Special Education services. The District agreed to accept the student upon verification of the validity of the new status of the IEP.

Mr. Kunicki moved the Board support the withdrawal of Interdistrict Attendance Appeal Case No. 1708. Ms. Ulrich seconded the motion, and the motion carried unanimously (4:0).

2. Interdistrict Attendance Appeal Case No. 1709
CANCELLED

D. CLOSED SESSION

None.

E. PRELIMINARY

1. Approval of Minutes of Regular Meeting of July 24, 2017

Mr. Kunicki moved the Minutes of the Regular Meeting of July 24, 2017 be approved. Ms. Ulrich seconded the motion, and the motion carried unanimously (4:0).

F. CORRESPONDENCE

None.

G. PRESIDENT'S AND BOARD MEMBERS' REPORTS

1. Dr. Flores reviewed upcoming events. Dr. Flores reported that he attended the VCOE Leadership Retreat.
2. Ms. Ulrich stated that the CCBE Fall Conferences schedule and workshops have been finalized. It will be a great conference.

H. SUPERINTENDENT'S REPORT

Dr. Rice presented the following information on the activities of the Office:

1. Board Room Microphones and Speakers. Speakers have been activated and should assist the Board in hearing one another. Board members were asked to keep microphones closer to them and to speak directly into the microphone.
2. Individualized Portfolios from the VCOE Leadership Retreat were distributed.
3. Providence graduation, Tuesday, August 29th, 2:45 p.m.
4. Triton news release, "School for Students with Autism Seeking New Home."
5. Grants - The following grants are in process or have been recently received:
 - A second year of funding totaling \$100,000 was received to support the development of a countywide mechatronics program which is designed to feed into the new CSUCI mechatronics program.

- Harbor Freight will provide \$100,000 over three years to upgrade the skilled-trade programs including manufacturing and welding. Harbor Freight also provides paid internships.
 - Educator Support Services has submitted an intent to apply for the Classified School Employee Credentialing Program. Grant awards \$4,000 per participant per year for eligible candidates.
 - Educator Support Services has also entered into a contract with Tulare County Office of Ed to implement a \$75,000 grant to recruit qualified individuals into the teaching profession.
 - Expanded Learning with a Power of Discovery (STEM) grant of \$105,000.
6. The VCOE LCAP was approved by the State.
 7. WASC Visitation for Triton Academy and Phoenix Schools will be held on February 26 and 27, 2018. VCOE is pursuing this accreditation because graduation certificates are awarded for special education students.

Mr. Kunicki questioned how the CEC grant will be sustained. Staff responded that there are continued efforts to advocate for ongoing funding for Career Education. Staffing levels are continually monitored and some consolidation may be necessary to sustain the program.

I. LEGISLATIVE REPORT

None.

J. CONSENT/ACTION

1. Travel Expense Claim
2. Temporary County Certificates
3. Change Order No. 1 to EJS Construction for Construction for the Phoenix Airport School Modernization Phase II: Classrooms, Main Office and Staff Lounge

Ms. Ulrich moved that the Board approve Consent Items 1-3. Mr. Bates seconded the motion, and the motion carried unanimously (4:0).

4. Notice of Completion for Pathway Communications LTD of the Conference & Educational Services Center Audio/Visual Refresh.
CANCELLED per adoption of the Agenda.

K. PRESENTATIONS

None.

L. DISCUSSION/INFORMATION/ACTION

1. Review of 2017-18 Courses of Study for Career Education Center Program
Dr. Rice noted that VCOE is the main funding source for and provider of career education courses in the county. The districts appreciate the many services offered. The courses are often expensive to start up and the support of the Board in sustaining these programs is appreciated.

Dr. Morris reported that the 2017-18 Courses of Study for Career Education Center Program are presented for the Board's biennial review and requested adoption. New Courses this year include: Pharmacy lab, veterinarian technician; and a mariachi program in partnership with OUHSD. Course descriptions have been updated. A-G status has been updated. There are now 90 A-G courses and Honors courses offered. In addition, new State Course codes have been adopted in preparation for the College and Career Readiness data gathering. This data will be incorporated into the CalPADS Dashboard reporting. The CDE hopes to track and report the number of students that complete a pathway. The number of articulated courses that receive college credit is currently 50%.

Ms. Ulrich asked with the capstone courses for veterinarian technician. Students receive an appropriate industry certification if available. Some are not age appropriate. Medical programs now require a medical terminology course first. This course then leads to access to the more advanced nursing courses. The medical terminology course is offered throughout the county and online.

Mr. Kunicki questioned how Ventura County CEC program compares to that of other COEs. Dr. Morse noted that VCOE has a high level of accountability for funding. This helps us to have data that shows the objectives are being met. Teachers are attending professional development requirements. VCOE also has excellent curriculum writers which has been very helpful. There is still room to grow. Grant funding is used to leverage more funding.

Ms. Ulrich asked what the designation of "after school" means. Dr. Morse explained that the online registration system contains the actual times and locations of the courses. This allows course updates to be changed and updated dynamically.

Dr. Flores expressed his appreciation for the honors courses and A-G courses. Instructional coaches have been hired to ensure that the teachers are receiving the support they need to be successful.

Ms. Ulrich noted that this is the fourth year of the Career Innovations grant and the initial cohort of students must be nearing the end of the program. Are local industries reporting that the program has had an impact? Dr. Morse noted that 700 students articulated at the start; 3,200 are articulating now. It is reported that students are better prepared for the nursing or pharmacy programs because of the medical terminology courses taken.

Copies of the 2017-18 Courses of Study for Career Education Center Program will be available for review in the Ventura County Office of Education, Conference & Educational Services Center, Library / Learning Resource Display Center, 5100 Adolfo Road, Camarillo, until the anticipated adoption on September 25, 2017.

2. Adoption of Proclamation 17-05, Designating September 17-23, 2017 as Constitution Week

The following members of the public spoke in support of this item:

Jean Lopez

Mike Smith

Carolyn Guillot

Dr. Rice reported that when a Proclamation like this is adopted, schools will use develop activities that week that reinforce the theme. This would be at the purview of the principal. The Board would be requesting that VCOE schools highlight this.

Ms. Ulrich the Board moved the Board adopt Proclamation 17-05, designating September 17-23, 2017, as Constitution Week. Mr. Kunicki seconded the motion, and the motion carried unanimously (4:0).

Dr. Rice noted that the proclamation will be conveyed to our schools tomorrow.

3. Certification of Signatures

Ms. Key reported that due to the hiring of Lisa Cline, Executive Director, Business Services; Teri Gern, Chief Human Resources Officer; and Darlene Avalos, Director, Human Resources; a new Certification of Signatures is necessary. Mr. Kunicki moved the Board approve and sign the Certification of Signatures as presented. Ms. Ulrich seconded the motion, and the motion carried unanimously (4:0).

4. Camarillo SE School Phase II: Site Utilities & Storm Water Filtration Bid Awards

Ms. Ulrich moved the Board award Bid 2017-05A General Engineering, for the Camarillo Special Education School, Phase II project, to California Electric Company for a total award amount of \$97,330 and award Bid 2017-05C Plumbing, for the Camarillo Special Education School, Phase II project, to California Electric Company for a total award amount of \$53,600. Mr. Bates seconded the motion, and the motion carried unanimously (4:0)

5. Possible Endorsement of CSBA Director-at-Large,

Dr. Flores noted that Heidi Weiland is up for re-election for the position of CSBA Director-at-Large, County. Dr. Flores requested that a letter of support be written by the Ventura County Board of Education. She is a past president of CCBE and has worked extensively in the support of county boards. She has been a county board for over 16 years. Ms. Ulrich moved the Board approve the endorsement of Heidi Weiland for the position of CSBA Director-at-Large, County. Mr. Bates seconded the motion, and the motion carried unanimously (4:0)

M. BOARD MEMBER COMMENTS

1. Mr. Kunicki questioned the change order for such a small amount - \$196.
Ms. Key noted that the change order is a formality that is required by the State as this is a state bond funded project.

N. FUTURE AGENDA ITEMS

1. Joint meeting with VCCCD (*TBD – October or later*)
2. Approval of Course of Study for Career Education.

O. FUTURE MEETINGS

Date: Monday, September 25, 2017
Time: 6:00 p.m.
Location: 5100 Adolfo Road, Board Room, Camarillo
Purpose: Regular Meeting of the Board

Date: Monday, October 23, 2017
Time: 6:00 p.m.
Location: 5100 Adolfo Road, Board Room, Camarillo
Purpose: Regular Meeting of the Board

P. ADJOURNMENT

Dr. Flores adjourned the meeting at 7:18 p.m in memory of Sandi Shackelford, retired VCOE Associate Superintendent, who passed away recently. Her dedication to the County Office of Education was very much appreciated.

Approved by Board Action on 9/25/17.

*Board meetings are recorded by audio tape pursuant to Government Code Section 54953.5(b).
Copies of these audio tapes are available by request to this office at (805) 383-1900.*