

**VENTURA COUNTY BOARD OF EDUCATION**  
**MINUTES OF REGULAR MEETING OF**  
**June 17, 2019**

**A. CALL TO ORDER**

1. Call to Order, Pledge of Allegiance to the Flag, and Moment of Reflection  
The Regular Meeting of the Ventura County Board of Education, Agenda 19-08, was called to order by Dr. Mark Lisagor, Board President, at 6:00 p.m. on Monday, June 17, 2019, in the Board Room of the VCOE Conference & Educational Services Center, 5100 Adolfo Road, Camarillo. The Pledge of Allegiance to the Flag was led by Dr. Lisagor, and followed by a moment of reflection.
2. Roll Call  
Trustees Present:  
Rachel Ulrich, Area 1 – *Absent*  
Mike Teasdale, Area 2  
Dr. Mark Lisagor, Area 3  
Rob Collins, Area 4  
Dr. Ramon Flores, Area 5  
  
VCOE Personnel Present:  
Stanley C. Mantooth, Ventura County Superintendent of Schools and Ex-Officio Secretary and Executive Officer of the Board  
Misty Key, Associate Superintendent, Fiscal and Administrative Services  
Dr. Antonio Castro, Associate Superintendent, Educational Services  
Mary Samples, Interim Associate Superintendent, Student Services  
Marlo Hartsuyker, Director, Charter School Support and Oversight  
Dr. Consuelo Williams, Director, County Support and Assessment  
Nancy Akkerman, Senior Executive Assistant  
Bryan Meza, Facilities Technician
3. Approval of Agenda  
Rob Collins the agenda be approved. Dr. Flores seconded the motion, and the motion carried upon a unanimous vote of those in attendance (4:0). Ms. Ulrich was absent.

**B. PUBLIC COMMENTS**

None.

**C. HEARINGS**

None.

**D. CLOSED SESSION**

None.

**E. PRELIMINARY**

1. Approval of Minutes of Regular Meeting of May 28, 2019  
Mr. Teasdale moved the Minutes of the Regular Meeting of May 28, 2019 be approved. Mr. Collins seconded the motion, and the motion carried upon a unanimous vote of those in attendance (4:0).

**F. CORRESPONDENCE**

None.

**G. PRESIDENT'S AND BOARD MEMBERS' REPORTS**

1. Dr. Flores reported that he attended Gateway, CEC, Triton, Phoenix Middle, Phoenix High School and Boswell graduations.
2. Mr. Collins reported that he attended the CEC Culmination. It was an impressive event recognizing over 700 students. He also congratulated Mr. Mantooth for distributing the Resolution and talking points.
3. Mr. Teasdale reported that he attended numerous graduations – Gateway, CEC and Boswell. He is continually amazed by the inspiring dedication of the staff and the care and the love of the parents.
4. Dr. Lisagor attended many of the graduation ceremonies and the River Oaks Charter School graduation. He commended the Office on their work with the children.

**H. SUPERINTENDENT'S REPORT**

*Mr. Mantooth reported on the following activities of the Office:*

1. The recent Focus on Education profiled a number of seniors who had overcome adversity and were continuing on to careers and colleges.
2. Notice of Concern for Vista Real Charter High School. A response was received from VRCHS indicating that the bylaws were changed as requested. This concern has been remedied. Dr. Flores requested that this be added as a Future Agenda item.
3. Responses to Resolution 1904, Advocacy Support of Ventura County's Public Schools.
4. Ventura Charter School was named 2018-19 Honor Roll School by Educational Results Partnership.
5. CSBA Annual Conference Registration confirmed.

**I. LEGISLATIVE REPORT**

1. Mr. Collins reported that the Governor's Task Force on Charter Schools developed four areas of agreement: Extend the timeline for approval from 60 to 90 days; create a statewide entity to provide training to charter authorizers; provide a one year soft landing to public schools for loss of ADA loss to charter schools; and broaden the reasons for approval and denial of charter schools to include saturation of the area with charter schools. Proposed legislation would only allow local school districts to authorize Charter Schools.

2. Mr. Teasdale attended a Somis Union School District Board meeting to discuss Resolution 1904. They suggested that the local school boards together determine countywide areas of legislative advocacy.

**J. CONSENT/ACTION**

1. Mileage Reimbursement Claim Form
2. Temporary County Certificates
3. Annual Parent Notification for Students Served by the Ventura County Office of Education
4. 2019-20 School Year Calendar for Career Education Center

Mr. Teasdale asked if the parent notification is legally required. It is. Mr. Teasdale also asked if the CEC Calendar is linked with local school district calendars. It is, primarily with Oxnard Union High School District. It is always a challenge to coordinate with all district calendars.

Mr. Teasdale moved the Board approve Consent Items 1-4. Dr. Flores seconded the motion, and the motion carried upon a unanimous vote of those in attendance (4:0).

**K. PRESENTATIONS**

None.

**L. DISCUSSION/INFORMATION/ACTION**

1. Public Hearing on Ventura County Office of Education Local Control Accountability Plan (VCOE LCAP)
  - a. Dr. Lisagor opened the PUBLIC HEARING on the VCOE LCAP at 6:20 p.m. Hearing no comments, Dr. Lisagor closed the Public Hearing at 6:21 pm.

Ms. Samples complemented Dr. Williams and the LCAP team for their work on the LCAP and to ensure they provide the most up to date data.

Dr. Williams reported that this is the third year of the LCAP. The purpose of the Public Hearing is to solicit comments on the expenditures. The essential elements of the LCAP are: Meaningful stakeholder engagement; increase and improve services; and assess progress made towards local goals and use that to update the plan.

The first portion of the LCAP is an analysis of what happened in 2018-19; the second is stakeholder engagement; and the last portion includes goals and services for 2019-20. All of the LCAP work is aligned with the State LCAP priority areas – there are 8 for all district with 2 added for county offices – services for expelled youth and foster youth. The five main goals are to improve academic achievement; improve school climate and culture; stakeholder engagement, and improve services to foster and expelled youth.

The timeline for developing the LCAP were reviewed. LCAP work begins in February with collection of data and stakeholder feedback. Any additional feedback from the public hearing will be incorporated. The process is collaborative across all VCOE departments.

This year VCOE actively sought feedback from the community. 733 surveys were received compared to 690 last year. The top three identified priority areas were: Quality of education including teachers, courses, materials, facilities; parental involvement; and pupil engagement. Top goals included: positive school climate, qualified teachers; and rehabilitation/social emotional support services. The top two priorities were the same in past years. Increased professional development for staff and increased social-emotional mental health services.

The five main goals and their corresponding actions were reviewed.

The annual update portion of the LCAP includes a review of performance. The Areas of Greatest Progress include: access to standards aligned instructional materials; decreased time taken from date of expulsion of first date of attendance (decreased from 20 days to 12 days); supporting campus safety and climate; decreased referrals and suspensions (student suspensions at Gateway were reduced by 18%, and at Phoenix by 25%); increased support services; foster youth transportation; facilities and technology continue to be updated; and professional development is offered in requested areas.

Areas for Future Growth include: increasing overall attendance; increase graduation rate; and increase college and career readiness.

Mr. Teasdale complemented the LCAP Team on their efforts. He asked about parental engagement – he noticed that surveys are distributed at Open Houses and other school meetings. Is there a way to go out into the community to get additional responses? Dr. Williams noted that the team has talked to other LEAs who are challenged in this same area. It was suggested that we begin collecting surveys in the fall, possibly turning them into a homework assignment for students to share the survey with the parents.

Mr. Teasdale suggested reaching out to various community groups including those in the Latino community. Dr. Joe Mendoza does meet with many of these groups and this suggestion will be shared with him.

Mr. Teasdale suggested that the responses be evaluated based on the group submitting i.e. do parents have a specific area of concern that is different from that of teachers who respond?

Professional Development on alignment of state standards and social emotional support for students, to ensure that we are addressing the whole child is often requested. Curriculum & Instruction is able to address this in-house.

Mr. Teasdale asked what the County Office is doing to get more teachers and to help teacher get fully credentialed. Mr. Mantooth noted that there is a litany of reasons on why teachers are not entering the profession. The County Office has done a phenomenal job of finding fully qualified teachers but there are holes throughout the county. This is more an issue for the local school districts. VCOE again has 100% of teachers being fully credentialed for their assignments.

Access to adopted instructional materials. Some LEAs choose to have a two year pilot of newly state adopted curriculum. If an LEA has not adopted a curriculum, they do have to provide access to appropriate instructional materials.

Mr. Teasdale questioned the 23% drop in reading scores. Is this a function of our student population which changes so quickly? The high transiency rate does greatly affect results in math and reading. The decline has to do with the group of students that is being assessed at one point in time.

Mr. Collins questioned the number of LCAP goals. Is five too many to focus on? Dr. Williams noted that the goals are reflective of what the community feels is best. Mr. Mantooth further explained that COEs have two additional criteria that must be met – services to foster youth and expelled youth – and this creates two more goals. The three remaining goals are much like those adopted by many districts.

Dr. Flores asked if County Office collaborate on the LCAP. There is a statewide LCAP Collaborative Group that meets regularly.

Mr. Teasdale asked about the goal of increasing access to CEC courses? Is there a countywide effort as well? CEC and Gateway administrators have met to promote the increase in enrollment. For some Gateway students, transportation continues to be a challenge to enrollment. Many CEC courses are taught in the evening. Staff is looking for ways offer classes that meet students' interests in the mornings. CEC can improve motivation and behavior.

Mr. Mantooth noted that due to the funding limitations, VCOE would have a problem serving increased CEC enrollment. CEC has reached over 40,000 students (5,000 per year).

Adoption of the VCOE LCAP is scheduled for June 24, 2019.

## 2. Public Hearing on the 2019-20 County Schools Service Fund

- a. Dr. Lisagor opened the PUBLIC HEARING on the 2019-20 County Schools Service Fund Budget at 7:00 p.m. Hearing no comments, Dr. Lisagor closed the Public Hearing at 7:01 p.m.

Ms. Key reviewed the portions of the budget that had not yet been seen. Assumptions are the same as during the budget study sessions. Changes due to the adopted State budget are not reflected as they are not material..

Pages 2 and 3 show the revenue and expenses expected for each branch and program. Mr. Teasdale asked if these are aligned with the LCAP. Ms. Key noted that the LCAP only accounts for about \$2 million of the total VCOE budget of \$118 million. This is because direct student programs are not the only services VCOE provides.

The total operating budget includes \$118 million in expenditures and \$116 million in revenue. There is planned deficit spending due to money being carried over from prior years.

Page 4 includes a pie chart depicting where revenue comes from – LCFF, Federal Revenue, Other State Revenue, local revenue (local contracts, property taxes), excess costs (billed to school districts for special education programs). The County Office receives federal dollars due to migrant funding and SELPA.

Mr. Teasdale asked if local revenues are restricted? Ms. Key noted that some are restricted (an example would be funds that come from Ventura County Behavioral Health), and some are unrestricted such as interest income.

Expenditures were reviewed. Total salaries and benefits account for 65% of total expenses (much lower percentage than in school districts). The lower percentage is due to VCOE contracting for services and the nature of VCOE programs. Expenditures were also reviewed by other categories. Transportation accounts for 5% of the expenditures, and SELPA for 17%.

Ms. Key highlighted pages from the remaining budget reports which are on state required forms.

Page 16, General Fund Totals. \$113.6 million in revenue; \$114.2 million in expenditures; \$1.8 million in deficit spending; resulting in an ending balance of \$14 million. This is not reserves. Reserves are in another fund. The deficit spending is deliberate and is done to spend the dollars we have received. Mr. Mantooth noted that the budget is very conservative and changes occur as the year goes on.

Page 22. Moneys sent to other agencies. Services and Other Operating Expenditures, Sub agreement for Services, reflects \$10.1 million in 19-20 that will be passed through. This is down 46% from prior years due to the end of prior Career Education grants.

Page 28, SELPA dollars. \$93 million in pass through funds for 2019-20 are accounted for separately from the General Fund. With the State adopted budget we hope this will increase based on equalization and preschool funding. Child Development is \$2.6 million.

Page 53, Special Reserve for other than Capital Outlay Projects. This fund used to include funds for post retirement benefits as well. These two funds are now going to be separated. Fund 17 shows the transfer to Fund 20. Reserves will be \$8 million and fund 20 will be for post retirement benefits. These reserves do not cover 2-3 months of payroll which is slightly more than \$6 million per month. We would like to increase the reserves to have 2-3 months of payroll..

Page 61, Special Reserve for Post Employment Retiree Benefits. A recent actuarial report details the debt for Post-Employment Retiree Benefits at \$3.9 million so this obligation is fully funded.

Page 69, State School Facilities Fund. Expenditures for the new Special Education School and modernization at Boswell and Penfield are included in this fund and all three of those projects should be completed in 2019-20.

Page 91, Debt Services. These funds are used to pay the debt payment on the Conference Center.

Page 99, Multiyear Projections. Unrestricted LCFF funds of \$21,325,307.

Pages 105-134, Criteria and Standards Review. This list of criteria require an explanation if any responses are outside of the standard variation. An example is the ADA reduction. The State looks at what an LEA is projecting now vs what they projected three years ago.

In summary, the VCOE budget demonstrates financial solvency for 2019-20 and the subsequent two years.

Adoption of the 2019-20 County Schools Service Fund Budget is scheduled for June 24, 2019.

#### **M. BOARD MEMBER COMMENTS**

1. Dr. Lisagor acknowledged Ms. Manley from Vista Real Charter High School.
2. Mr. Collins noted Measure EE in Los Angeles did not pass. Los Angeles USD receives \$8,000 less per student than New York districts receive. If the public could see what the teachers are doing, passage of a bond would be an issue.
3. Mr. Teasdale thanked staff for their presentations.

#### **N. FUTURE AGENDA ITEMS**

1. Options for Increasing Funding for Education – *Rob Collins*
2. Vista Real Charter High School Notice of Concern; *August 26, 2019*
3. Budget and LCAP (*Adoption, June 24, 2019*).

**O. FUTURE MEETINGS**

Date: Monday, June 24, 2019  
Time: 6:00 p.m.  
Location: 5100 Adolfo Road, Board Room, Camarillo  
Purpose: Regular Meeting of the Board

Date: Monday, July 22, 2019  
Time: 6:00 p.m.  
Location: 5100 Adolfo Road, Board Room, Camarillo  
Purpose: Regular Meeting of the Board

**P. ADJOURNMENT**

Dr. Lisagor adjourned the meeting at 7:33 p.m.

***Approved by Board Action on 08/26/19.***

*Board meetings are recorded by audio tape pursuant to Government Code Section 54953.5(b).  
Copies of these audio tapes are available by request to this office at (805) 383-1900.*