

# VENTURA COUNTY OFFICE OF EDUCATION

Dr. César Morales, County Superintendent of Schools



SARB Minutes  
September 14, 2022  
2:00 PM to 3:00 PM  
Virtual

Attendees: Stacy Afsahi, Carol Bjordahl, Amber Bowman, Dr. Letitia Bradley, Bartley Brown, Cheryl Burns, Maureen Byrne, Christina Catapang, Carlos Covarrubias, Robert DeCandia, Darlene Fino, Phyllis Franco, Robin Binder Gillette, Ray Gonzales, Alfredo Gutierrez, Vanessa Hernandez, Erika Jimenez, Heather Johnson, Laurel McWaters, Alex Mejia-Holdsworth, Liney Ochoa, Christina Rayos, Stefanie Rodriguez, Gina Simonsgaard, Stefan Sisman, Jamie Snodgrass, Colleen Steed, Hannah Taylor, Dr. Consuelo Hernandez Williams, Mike Winters

I. **Welcome**

Dr. Williams and Mr. Winters welcomed all to the meeting. They extended a warm welcome to the new members. Mr. Winters reviewed the format for our meetings. He shared that although we had thought of having the meetings in person, the travel time for some staff members is very long and it was decided to proceed with the virtual format, as this has worked out very well for us.

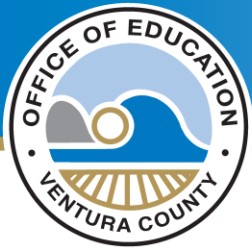
II. **Review of Minutes, June 1, 2022**

Mr. Winters asked that everyone review the minutes from the June 1<sup>st</sup> meeting (previously emailed). The minutes were reviewed and approved.

III. **Public Comments** - None

IV. **Partner Reports/Updates**

- District Attorney's Office – Ms. Byrne shared that this year they have Ms. McWaters returning as a SARB attorney, Ms. Christina Catapang will replace Mr. Spillner. Ms. McWaters mentioned a new program: Juvenile Justice with Interface Harm to Healing, a program with the District Attorney, holds a conference with harmed person and offender. A lot that happens in school districts; battery and/or vandalism, may be referring those cases to the new program. Ms. McWaters asked if anyone has heard about a program called Handle with Care. This program includes communication with local law enforcement and school personnel where they are informed if a child has witnessed a crime at home or anywhere else, whether a victim or not and if a child is suffering from some type of trauma as a result. Asked if anyone has heard of a program similar where law enforcement and school personnel work together? Dr. Williams stated that as an educational partner, VCOE just worked on an MOU with a lot of people in the meeting right now. Integrated core practice model includes data sharing. She will put this out to the State Student Services team. Dr. Williams will update the SARB team if she receives information on the Handle with Care program. Dr. Williams asked that everyone pose this question and share with entire team.



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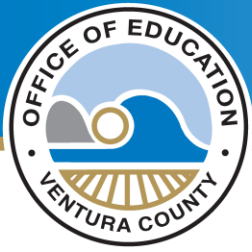


Ms. McWaters shared that there have not been any official SARB meetings this year, but has met with a couple of districts informally. She asked that rather than cancelling, to have the informal meetings, as they are very productive.

- Public Defender's Office – Nothing to report.
- Probation Agency – Nothing to report.
- Gateway Community School – Ms. Rodriguez shared that there is a network in place that all are invited to participate in and it's free. Invites have been sent to some in this group. Information for these meetings include legislative updates that impact alternative education schools and promising practices for students we serve. The meetings will be held once a month from 2:30-3:30 PM, virtual. After connecting with five other County Offices, the VCOE team only will debrief via zoom from 3:30-4:00 PM. Gateway has approximately 70 students at this time. If you should need assistance with referrals to Gateway or Odyssey, please reach out to Ms. Rodriguez.
- Behavioral Health – Ms. Johnson shared they are still having trouble filling job vacancies. Ms. Johnson informed the group of a Suicide Prevention Conference live at Ventura College on September 21<sup>st</sup> and virtual on September 29<sup>th</sup>. She will forward the information to Ms. Roman to share with the team.
- Public Health – Ms. Taylor informed the team that Ms. Grettell Vitale will join us. She shared that they completed the six week parenting class over the summer. About 40 parents completed the course. They look forward to hosting the next series. SARB families will have priority. The sessions will be held in person.
- Human Services Agency/Children Family Services - Nothing to report.
- Human Services Agency/CalWORKS – Ms. Christina Rayos introduced herself. She shared with the group that she has received confirmation that she will participate in SARB meetings but only for the High Schools. She asked that if you know of a family that may need of her assistance, please email her. She would like to assist clients with transportation barriers. She will not be available to attend SARB meetings in October, but is available via email or phone. Ms. McWaters asked if it would be possible to still send her the agendas for primary and junior high schools. Ms. Rayos shared her phone number and email.
- Community Partners - Nothing to report.
- School Guidance Personnel - Nothing to report.
- Parent - Nothing to report.

### V. SARB Member Questions/Insights/Best Practices

Mr. Winters reminded everyone of the October 27<sup>th</sup> S4 School Attendance: Systems and Accountability & Supervisor of Attendance Certification Training hosted by VCOE. Ms. Roman will send the registration flyer to the team.



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VI. Kids on the Move

Mr. Winters asked if anyone had kids on the move. Ms. Bjordahl stated she is missing two brothers, she shared their names and birthdays, both were living in Oxnard. They were connected to the grandmothers. They were no shows this year. Ms. Simonsgaard asked if she had parent or guardian information. Ms. Bjordahl will send the information to Ms. Simonsgaard. Ms. Burns stated she would send Ms. Roman a link for Calpads directions for dropping students. Ms. Roman will email the information to the team.

VII. Attendance & SIS (Short-term IS and Public Health Mandate Attendance Code Usage) – Colleen Steed [join-independent-study@mlist.cde.ca.gov](mailto:join-independent-study@mlist.cde.ca.gov)

Ms. Steed reviewed the pandemic attendance code of Public Health Mandate. Public Health mandate is still an absence reason. If a student has a Covid absence, still use the code. She reminded everyone if data is not collected correctly, one will never be able to get it back. Ms. Steed asked that you work with attendance staff if the student is to be coded Covid.

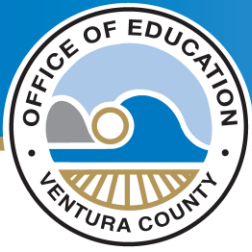
Short term IS, specific guidelines. Long term 21-22 sunsetted. Ms. Steed recommends joining the IS listserv. You can send an email to join the listserv by clicking on the link provided on the agenda. Ms. Steed stated that there is a requirement to submit attendance data for 21-22. ISAC, all students in your LEA, August - May. This will do EBT cards, all this will be due September 30<sup>th</sup>. Dr. Williams shared that some team members thought applications roll over, they do not. The application needs to be completed annually. Ms. Steed stated that it can be confusing because everyone gets free meals at this time. She asked that you check with your fiscal staff to make sure your organization is doing everything to get those funds. Ms. Steed stated they shared this information at the monthly CBO meeting.

VIII. State SARB Update – Mike Winters

Mr. Winters shared that he participated in a State SARB Meeting in July. He reviewed the exemplary SARB award; six districts won awards. This award highlights the great work that has been done for students. As he receives additional information for this school year, he will share with the team.

IX. Meeting Format

Mr. Winters stated that we will be moving forward with virtual meetings. He asked if anyone had comments or questions.



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## X. Upcoming Trainings/Workshops/Items and Resources

<https://drive.google.com/file/d/1CpBtJ2WxL5s59SCgUGJkvXOQ5jWXBEC8/view?usp=sharing>

- Sept.14–15 [Student Mental Wellness Conference](#): Promoting Student and Staff Mental Wellness and Improving School Climate, Sponsored by Wellness Together School Mental Health and the California Department of Education (CDE). The conference will be held in person at the San Diego Convention Center with an option for virtual attendance.
- Sept. 14 SSC/PD Meeting; School Safety, Security, & Emergency Preparedness Series; SARB
- Sept. 22 S4 Best Practices for Enrollment, Custody, and Records
- Oct. 12 SSC/PD Meeting; School Safety, Security, & Emergency Preparedness Series; SARB
- Oct. 27 S4 School Attendance: Systems and Accountability & Supervisor of Attendance Certification Training
- Nov. 5 VEX Robotics
- Nov. 9 SSC/PD Meeting; School Safety, Security, & Emergency Preparedness Series; SARB
- Nov. 17 S4 Student Discipline & the Expulsion Process
- Nov. 26 - Dec. 3 Academic Decathlon (Scrimmage)
- Jan. 11 SSC/PD Meeting; School Safety, Security, & Emergency Preparedness Series; SARB
- Jan. 17 - 28 Academic Decathlon
- Feb. 2 S4 Annual Legislative Update
- Feb. 4 Academic Decathlon Awards
- Feb. 4 Academic Decathlon (SuperQuiz)
- Feb. 6 - 9 Mock Trial
- Feb. 8 SSC/PD Meeting; School Safety, Security, & Emergency Preparedness Series; SARB
- Feb. 13 Mock Trial Awards
- March 8 SSC/PD Meeting; School Safety, Security, & Emergency Preparedness Series; SARB
- March 24 Science Fair
- March 27 Science Fair Awards
- April 28 Battle of the Books
- May 3 SSC/PD Meeting; SARB
- May 18 Student Art Show
- May 23 Impact II Awards
- May 31 SSC/PD Meeting; SARB

## XI. Next Meeting - October 12, 2022 Virtual

With no further business to discuss, the meeting was adjourned.