

VENTURA COUNTY BOARD OF EDUCATION

BOARD POLICY NO. 2110

ADOPTED: 02/24/97

CLASSIFICATION: Administration

REVISED:

SUBJECT: Organizational Chart

The Superintendent shall maintain a current Office organizational chart. The organizational chart shall clearly designate lines of primary responsibility and the relationships between all employee positions. The organization or function charts shall be current and updated as necessary.

The organizational chart should clarify working relationships and functions. It is not intended to indicate all the lines of communication and cooperation which must exist to create successful and effective services and programs.

The Superintendent shall ensure that all personnel understand to whom they are responsible and for what functions. Lines of responsibility should in no way prevent staff members at all levels from cooperating to develop the best possible programs and services.

The organizational chart shall be submitted to the Board. The Board will provide the Superintendent with a written statement of their specific concerns. The Superintendent will review the Board's concerns, make appropriate revisions if needed, and resubmit to the Board.