

## VENTURA COUNTY BOARD OF EDUCATION

**BOARD POLICY NO. 7310**

**ADOPTED: 9/24/01**

**CLASSIFICATION: Facilities**

**REVISED:**

**SUBJECT: Naming of Facilities**

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The Ventura County Board of Education in collaboration with the Superintendent shall use the following criteria in naming schools or individual buildings:

1. In honor of individuals who have made outstanding contributions to the county or community; or
2. In recognition of the geographic area, or a geographic feature of an area, in which the program, school or building is located.
3. A name which represents the mission, purpose or goal (real or symbolic) of the program or school.
4. No school facility will be given the name of a commercial or residential development unless the name existed in the area prior to the development.

The Ventura County Board of Education and the Superintendent shall maintain procedures for the creation of an ad hoc committee representing Ventura County Office of Education, staff, parents, students and the public. The committee shall be responsible for receiving and screening name suggestions, and submitting recommendations to the Ventura County Board of Education and the Superintendent for consideration and adoption. Names for schools and individual buildings shall be chosen at the earliest date possible in order to establish the new name on all subsequent business and accounting records as appropriate.

The renaming of existing schools or major facilities shall occur only under extraordinary circumstances and after thorough study.

### **Memorials**

Upon request, the Ventura County Board of Education and the Superintendent shall consider naming buildings, parts of buildings or athletic fields in honor of the contributions of students, staff members and community members who have been deceased for at least one year.

### **Legal Reference:**

#### **EDUCATION CODE**

35160 Authority of governing boards