

VENTURA COUNTY BOARD OF EDUCATION

ADMINISTRATIVE

REGULATION NO. 3513.3

ADOPTED: 04/28/14

CLASSIFICATION: Business and Non-instructional Operations REVISED: 05/22/17

SUBJECT: Tobacco-Free Facilities

The Ventura County Superintendent and Board of Education recognize that smoking and other uses of tobacco and nicotine products constitute a serious public health hazard and are inconsistent with Ventura County Office of Education's, hereafter referred to as VCOE, goals to provide a healthy environment for students and staff.

Information about the VCOE tobacco-free policy and enforcement procedure shall be communicated clearly to employees, parents/guardians, students, and the community

The Superintendent or designee may disseminate this information through annual written notifications, VCOE and school web sites, student and parent handbooks, and/or other appropriate methods of communication.

The Superintendent or designee shall ensure that signs stating "Tobacco use is prohibited" shall be prominently displayed at all entrances to VCOE property.

Information about smoking cessation programs shall be made available and encouraged to staff.

ENFORCEMENT/DISCIPLINE

Any employee or student who violates VCOE's tobacco-free facilities policy shall be asked to refrain from smoking and shall be subject to disciplinary action as appropriate.

Any other person who violates VCOE's policy on tobacco-free facilities shall be informed of VCOE's policy and asked to refrain from smoking. If the person fails to comply with this request, the Superintendent or designee may:

1. Direct the person to leave school property
2. Request local law enforcement assistance in removing the person from school premises
3. Prohibit him/her from entering VCOE property for a specified period of time if the person repeatedly violates the tobacco-free schools policy

The Superintendent or designee shall not be required to physically eject a nonemployee who is smoking or to request that the nonemployee refrain from smoking under circumstances involving a risk of physical harm to VCOE or any employee.

Legal Reference:

Health and Safety Code:

104420 Tobacco use prevention education

Labor Code:

6404.5 Occupational safety and health: use of tobacco products