

VENTURA COUNTY OFFICE OF EDUCATION

SUPERINTENDENT POLICY NO. 4244

ADOPTED: 02/14/96

CLASSIFICATION: Personnel

REVISED:

SUBJECT: Complaints

The Ventura County Office of Education has an established procedure for complaints concerning personnel made by parents or guardians of pupils enrolled in county operated school programs or the public. The procedure provides for an orderly review of concerns beginning at the most immediate level and ending with the County Superintendent of Schools.

The County Superintendent recognizes the need for providing the public and employees with a complaint process. The County Superintendent expects that employees and supervisors will make every effort to resolve complaints and disagreements informally before resorting to formal complaint procedures. The County Superintendent or designee shall establish complaint procedures which allow the public and employees to appeal to the County Superintendent.