



SARB Agenda: September 12, 2018
1:00 pm to 2:30 p.m.-Camarillo Room

Attendance: Wendy Mayea, Carol Bjordahl, Irma Villanueva, Matt Benitez, Chris Ridge, Miek Winters, Teresa Cortes, Jose M. Ramirez, Rebecca Rocha, Steve Slyker, Carrie Therault, Norma Perez, Ray C. Gonzales, George, Williams, Vida Martinez, Veronica Escobedo, Elizabeth Jimenez, Stefan Sisman, Cassandra Mangus, Yvonne Pamplone, Jen Pujol, Laurel McWaters, Linda Calvin, Sonia Garcia, Jocie Wilson

I. **Introductions.** *Welcome from Ray Gonzales. Thank you for attending the SARB Training, Sept 10. Those in attendance introduced themselves and his/her organization.*

II. **Public Comments.** *No public comments.*

III. **August 2018 Minutes** (Minutes not taken)

IV. **Kids on the Move**

- Ar De 7th grader from Hueneme
- A grandmother from Fillmore was trying to enroll kids
- Ad Lo 6th, Tr Lo 8th, Ju Lo 10th - may be in Santa Barbara/Carpinteria

V. **Agenda Reports**

- **District Attorney's Office** - Steve Slyker replaces Maureen Bryne.
- **Public Defender's Office** - Nothing new
- **Probation Agency** Grand Opening at the Oxnard Day Reporting Center. 1911 Williams, 2-4:30 P. They have a job placement program and life skills curriculum such as family planning and money management. They are considering offering dinners and guest speakers. Students can use the center voluntarily (i.e. to do homework on computers) and as required. Big Brother, Big Sister is starting in Simi Valley. See Carrie Therault for the Referral Form.
- **Gateway Community School** - Brett Taylor replaces Kenny Loo at Gateway and Providence. Gateway is accepting applications.
- **Behavioral Health** - Not present

- **Public Health** - PH added a new nurse who is shadowing Veronica this September on Wednesdays. PH provides flu vaccines and will be bringing associated handouts at their SARBs for the next few months.
- **Human Services Agency/Children Family Services** - Not present
- **Human Services Agency/CalWORKS** - CalWORKS is partnering with the Owens Valley Tribal Tanf to provide services for Native American Families who meet meet income & property eligibility. Youth employment, life skills, housing/utility assistance, and other supports are available. \$100/report card incentive for students. Refer families who may qualify. E-mail sonia.garcia@ventura.org for more information.
 - Send local SARB agendas to Sonia.garcia@ventura.org
- **Community Partners** - No additional reports

VI. **Monthly Truancy Fines and Fees** - Shared the calendar year with the full amounts collected from July to June.

VII. **2017-2018 Data Summary Report** - Ralph shared 2017-18 data for tickets that have reached the DA and have been filed. Data will be posted publically on the web. Student citations decreased from 220 to 194. Parent citations increased from 81 to 108. A few adjustments were made by the DA. There may be a discrepancy between the citations issued at local SARB meetings and families who actually gets cited and whose situation gets filed. The DA's number reflects the most accurate. Citations come into the DA in many different ways and some are not ever sent. Districts sent fewer letters last year than the previous year. Many tickets come in during the month of August.

The DA office may be able to break data down by ethnicity for the parent, as requested because disaggregated data is important for school accountability. But, this depend on information included by the officer on the ticket. Ethnicity would not be included for the student.

VIII. **Attendance Awareness Month, September 2018**

- Share-out .Simi Valley shared an incentive idea found from Pintrest.
 - Gateway sent a powerpoint to share with students the importance of attendance, explain the SARB process, and providing resources such as 211.

IX. **Discussion: School Attendance; Systems and Accountability Workshop**

At Monday's SARB training, many resources were shared. As attendance supervisor, think about what strategies you are using in your district. What can you document when it comes to LCAP and Chronic Absenteeism data? You can expect being asked, who is your attendance supervisor? Has that person been certified? For the first year, high schools will not be included in Chronic Absenteeism but elementary **will** be included.

Request files/resources shared at the SARB training from Ralph Velarde. Note, S4 typically does not provide electronic versions of their powerpoints.

Public Health shares the SARB training both reinforced and taught new strategies. Age *appropriate handouts* are beneficial and will be used by Public Health. Probation reinforces that it is important to know best resources for each individual community.

There is a tentatively scheduled training, Oct 30th, "Q Day" where IT teaches districts how to utilize SIS programs to address chronic absenteeism. Coleen recommended Seniors who are returning for a 5th year are immediately reenrolled. If they are not, your dropout rate could be penalized early (Sept 14) and you cannot fix it. All CALPADS submission dates were moved up a month, which also has implications for ELL student and joint errors across multiple districts. There was a request not to call the training, "Q Day" since this is exclusive to certain districts. There was a request to include, Aeries, SIRAS, CALPADS on the Oct 30th training day.

Great resources are available on the [Attendance Works' website](#).

Ventura Unified School District attendance went up last year.

X. Discussion: School No Shows and How to Handle Within local SARB Process

Can a Standard Letter or Process be Created for Kids that are MIA?

With recent direction to drop no shows, are we using the same letter format L1, L2, L3 to families in these circumstances? Should we hand them the letter? Is there a different wording that should be sent to those just not showing up? A sentence or two could be inserted i.e. "If you have moved, please contact us immediately so we can assist you with your next school of entry." so we continue to just send out L1, L2, L3. Such a sentence should be put at the beginning of the letter.

Send L1, L2, L3 manually so you don't have to wait until October to get the student to SARB. Once the student is dropped, the district needs to make sure a hand letter is sent. Ventura sends these letters, with modified wording, and shortens the timeline so they can be SARBed. Ventura asks the school what they have done before dropping a student for "no show" and sending postcards out "*we missed you today*". At next meeting, Ventura will bring a sample of this letter. Hueneme has a pre-Truancy letter called a "Letter of Concern" for things like tardies. This would be important for parents with two-parent households and babysitters.

This AM there was a radio commercial about the importance of attendance.

Can autophone calls for absences go out to the **student** AND parent? Those going out to the student would have different messaging.

SELPA resources will be e-mailed and posted on the SARB website.

At the district level Fillmore will provide *McDonald's Ice Cream Cones* each semester. Pleasant Valley students are recognized quarterly and at the end of the year, students received a patch.

Probation can bring gift cards for SARBed students (on probation) who improve. Public health provides *incentives from various sponsors* ie. clothes, food, shampoo, school supplies, phone speakers.

100% Day. This is the "incentive" if everybody shows up to school. Do this by track day-to-day attendance and choose a day that is historically low attendance. Different whole school incentives work best for different age groups.

XI. **Upcoming Workshops and Resource Information**

- ***Preventing Suicide Health & Hope***, Sept 19, Oxnard College
- ***Strengthening Our Families***, September 22, RJ Frank MS. Parent leaders and SARB committee members from other districts can be accommodated. E-mail to register. The day focuses on empowering parents as leaders.
- ***Special Populations Conference***, November 28, VCOE
- ***Annual Legislative Update***, Dec 3, VCOE
- ***Agency 101***, Jan 30, VCOE
- ***Trauma Informed Practice in Schools***, Various Dates, VCOE. Request to VCOE if you are interested in being trained to be trainers.

Ralph thanks everybody for the time spent on Monday and those here today.