

**VENTURA COUNTY BOARD OF EDUCATION
MINUTES OF REGULAR MEETING OF
SEPTEMBER 25, 2017**

A. CALL TO ORDER

1. Call to Order, Pledge of Allegiance to the Flag, and Moment of Reflection
The Regular Meeting of the Ventura County Board of Education, Agenda 17-11, was called to order by Dr. Ramon Flores, Board President at 6:00 p.m. on Monday, September 25, 2017, in the Board Room of the VCOE Conference & Educational Services Center, 5100 Adolfo Road, Camarillo. The Pledge of Allegiance to the Flag was led by Dr. Flores, followed by a moment of reflection.
2. Roll Call
Trustees Present:
Rachel Ulrich, Area 1
Marty Bates, Area 2
Dr. Mark Lisagor, Area 3
Dean Kunicki, Area 4
Dr. Ramon Flores, Area 5

VCOE Personnel Present:
Stanley C. Mantooth, Ventura County Superintendent of Schools and Ex-Officio Secretary and Executive Officer of the Board
Dr. Roger Rice, Deputy Superintendent, Student Programs and Services
Misty Key, Associate Superintendent, Fiscal and Administrative Services
Dr. Antonio Castro, Associate Superintendent, Educational Services
Mary Samples, Assistant Superintendent, SELPA
Marlo Hartsuyker, Director, Charter School Support and Oversight
Julie Judd, Chief Technology Officer
Dr. Joe Mendoza, Director, Special Populations Educational Support
Cathy Samuel, Executive Assistant
3. Approval of Agenda
Mr. Kunicki moved the agenda be approved. Dr. Lisagor seconded the motion, and the motion carried upon a unanimous vote (5:0).

B. PUBLIC COMMENTS

None.

C. HEARINGS

1. Interdistrict Attendance Appeal Case No. 1710
Mr. Bates moved the Board uphold Interdistrict Attendance Appeal Case No. 1710. Ms. Ulrich seconded the motion, and the motion carried 4:1; with Dr. Lisagor, Mr. Bates, Ms. Ulrich and Dr. Flores voting aye; and Mr. Kunicki voting nay.

D. CLOSED SESSION

None.

E. PRELIMINARY

1. Approval of Minutes of Regular Meeting of August 28, 2017
Mr. Kunicki moved the Minutes of the Regular Meeting of August 28, 2017 be approved. Ms. Ulrich seconded the motion, and the motion carried upon a 4:0:1 vote with Mr. Bates, Ms. Ulrich, Mr. Kunicki and Dr. Flores voting aye and Dr. Lisagor abstaining.

F. CORRESPONDENCE

1. September 7, 2017 Letter from Vista Real Charter School regarding Application for New Dashboard Alternative Schools Status
2. Upcoming Back to School / Open House Events
3. VCSBA Dinner Meeting, October 2, 2017

G. PRESIDENT'S AND BOARD MEMBERS' REPORTS

1. Dr. Flores reviewed upcoming events.
2. Mr. Kunicki, Dr. Lisagor, Dr. Flores and Ms. Ulrich will be attending the VCSBA Dinner Meeting.
3. Dr. Lisagor plans to attend the Boswell Open House.
4. Dr. Flores noted that he attended the RIO STEAM School Opening. He was on the committee to design the school. He also attended the Emilie Ritchen Open House
5. Mr. Bates requested a report on the Triton School at the next Board meeting.
6. Ms. Ulrich reported that the CCBE Fall Conference was well attended and successful. CISCO is interested in hosting the 2018 Conference. There is movement towards merging the positions of Technology Officer and Curriculum Team leader as their work is now closely related. Ms. Ulrich added that she was asked by Assemblymember Monique Limon to serve on her Advisory Committee for Education.
7. Mr. Mantooth noted that the Special Populations Conference will be held on November 9th from 8:00 a.m. – 2:00 p.m., and a Providence Graduation on November 21st at 2:45 p.m.

H. SUPERINTENDENT'S REPORT

Mr. Mantooth presented the following information on the activities of the Office:

1. Letter from CDE notifying VCOE of acceptance of the First Interim Budget.
2. Letter of Support for Ms. Heidi Weiland for the position of CSBA Director at Large – County.
3. Schedule of Authorized Charter Schools Board Meeting presentations.

I. LEGISLATIVE REPORT

1. Ms. Ulrich reported that SB328 which would have limited start times for Middle Schools and High Schools to no earlier than 8:00 a.m., did not pass.

J. CONSENT/ACTION

1. Travel Expense Claim
2. Temporary County Certificates
3. Resolution No. 17-06, Gann Limit Calculation for 2016-17 and Estimated Limit for 2017-18
4. Camarillo SE School Phase II: Site Electrical Utilities Bid Award
5. Notice of Completion for Pathway Communications Ltd of the Conference & Educational Services Center Audio/Visual Refresh

Dr. Lisagor moved that the Board approve Consent Items 1-5. Mr. Kunicki seconded the motion, and the motion carried upon a unanimous vote (5:0).

6. Authorize Disposal of Obsolete and/or Worn-Out Textbooks and Instructional Materials

Dr. Lisagor moved that the Board approve Consent Item 6. Mr. Kunicki seconded the motion, and the motion carried upon a unanimous vote (5:0).

K. PRESENTATIONS

1. Proclamation No. 17-08, Honoring the work of Dr. Joe Mendoza, Director, Special Populations Educational Support

Dr. Mendoza indicated that he is humbled by this honor. He recognized those who work with him, the coordinators and staff, who support his efforts. He further thanked the Administrators – Mr. Mantooth; Dr. Rice; Dr. Castor and Ms. Key for their support and encouragement; and their Executive Assistants for their hard work. Additionally, he thanked the County Board for their spirit of collaboration, support and culture of respect. The Speech and Debate Tournament began in Ventura County with the support of the County Office of Education and the Board. This tournament is now administered and fully funded by the State.

Dr. Flores presented a Proclamation to Dr. Joe Mendoza, Director, Special Populations Educational Support, for his service to the Ventura County Office of Education and the students of Ventura County.

L. DISCUSSION/INFORMATION/ACTION

1. Review of 2017-18 Courses of Study for Career Education Center Program PUBLIC HEARING and Approval of Resolution 17-07 Regarding Sufficiency/Insufficiency of Instructional Materials, and Certification of Provision of Standards-Aligned Instructional Materials

- a. Dr. Flores opened the PUBLIC HEARING on Resolution 17-07 regarding the sufficiency/insufficiency of instructional materials at 6:44 p.m.

Hearing no comments, Dr. Flores closed the PUBLIC HEARING at 6:45 p.m.

- b. Mr. Mantooth reported that the Office does have sufficient instructional materials for its students this year. Dr. Lisagor moved the Board adopt Resolution 17-07 regarding Sufficiency/Insufficiency of Instructional Materials, and the accompanying Positive Certification of Provision of Standards-Aligned Instructional Materials. Mr. Kunicki seconded the motion, and the motion carried upon a unanimous vote (5:0).

2. Annual Programmatic Audit Presentation by Vista Real Charter High School (VRCHS)

Dr. Rice introduced Marlo Hartsuyker, new Director of Charter School Support and Oversight. She previously served as the lead petitioner and Board President for MATES Charter School. She is also a trained attorney.

Corinne Manley presented the Annual Programmatic Audit for Vista Real Charter High School (VRCHS). VRCHS currently operates Resource Centers in Oxnard, Santa Paula, Ventura (2), Simi Valley, Camarillo and Port Hueneme.

VRCHS was formerly an ASAM school and has applied for the new California School Dashboard Alternative Schools Status (DASS). 74% of students qualify for at least one of these qualifications.

Enrollment is 1040 this year. Majority of students are 17 and older and at 10th grade level by credits. The ethnicity compares with other districts. 78% socio-economically disadvantaged; 16% special education students; 76% Hispanic. ELL are at 13%.

Student Success includes engagement in school. 26% return to their school; 64% remain at VRCHS. VRCHS has added more support staff as needed, including 4 counselors, 7 credentialed special education teachers and 3 ELD teachers. There have been no expulsions since the school opened and 1 suspension in 2016-17. Financials include \$23,711,944 in revenue with an ending balance of \$3 million.

LCAP Goals

Goal #1 – Student Retention

Student retention, attendance rate of 85%, drop out rate low, suspension and expulsion rates are low and school facilities are maintained.

Goal #2 – Credit Completion

Credit Completion rate has increased; ELL reclassification rate has increased; all teachers highly qualified and graduation rate has increased.

Goal #3 – Computer Literacy

Online course enrollment and completion has increased significantly.

Goal #4 – College and Career Readiness

CTE Courses offered; students have academic plans; every student takes a professional skills course and a computer skills course; percentage of students meeting or exceeding the standards in ELA and Math has increased. 46% of VRCHS graduates enrolled in college within the first year.

Goal #5 – Stakeholder Involvement

Participation in Open House and Awards is increasing. Work continues on getting parents involved in PAC; parent conferences are well attended; and students feel safe, connected and are satisfied with the program. New course offerings have been added including student leadership and athletics – cross-country and soccer.

Parent Satisfaction efforts include frequent communication home, award nights, parent conferences, and newsletters.

Work cooperatively with local school districts continues to be a goal. Meetings held with counselors and district administrators in surrounding districts. Summer School partnerships and community partnerships.

Ms. Ulrich asked about the projected increase in revenue and its cause.
Ms. Manley will report back on this.

Dr. Flores asked who the Board members are: Victoria Hancock; Sean Leonard; Ernie Villegas; and Randy Morris.

Mr. Kunicki suggested that Mr. Mantooth discuss VRCHS with the new VUSD Superintendent. Mr. Mantooth noted that staff will be holding an orientation for the new Superintendents of Ventura and Ojai Unified School Districts. The orientation will include an overview of the Charter Schools within Ventura County.

3. Adoption of 2017-18 Courses of Study for Career Education Center Program
Ms. Ulrich moved the Board adopt the 2017-18 Courses of Study for Career Education Center Program as presented. Mr. Bates seconded the motion, and the motion carried upon a unanimous vote (5:0). Ms. Ulrich commended the designer of the catalog.
4. Review of Objectives in Support of Ventura County Board of Education Goals
Mr. Mantooth noted that the annual review of the Superintendent's salary and progress towards the Office Goals is usually presented at this time. The Office is at the midpoint of their two-year cycle in pursuit of Focus Areas adopted, and therefore will not be presenting a review of the work of the County Office this year.

Mr. Mantooth noted that a poster containing the County Office of Education Vision, Mission and Goals is now located in every conference room. The one in the Board Room is a depiction of the Board's Vision, Mission and Goals.

Ms. Ulrich suggested revisions to Objectives under Goal #1 to Career Pathways and work with the Ventura County Community College District.

Mr. Bates suggested that a Sub Committee be established to review the goals and objectives thoroughly and bring any recommended changes to the Board.

Dr. Flores named Ms. Ulrich and himself to this subcommittee which will meet in mid to late October. Mr. Mantooth invited the subcommittee to contact the Office for any assistance. The current goals and objectives will stand until revised.

M. BOARD MEMBER COMMENTS

1. Mr. Kunicki commented that the President signed the STEM Grant funding in Washington.

N. FUTURE AGENDA ITEMS

1. Joint meeting with VCCCD (*TBD*)
2. Charter School Annual Programmatic Audits:
MATES - October 23, 2017
Ventura Charter School and River Oaks Academy - November 27, 2017
Bridges Charter School - January, 2018
3. Triton School Relocation – October 23, 2017

O. FUTURE MEETINGS

Date: Monday, October 23, 2017
Time: 6:00 p.m.
Location: 5100 Adolfo Road, Board Room, Camarillo
Purpose: Regular Meeting of the Board

Date: Monday, November 27, 2017
Time: 6:00 p.m.
Location: 5100 Adolfo Road, Board Room, Camarillo
Purpose: Regular Meeting of the Board

P. ADJOURNMENT

Dr. Flores adjourned the meeting at 7:28 p.m.

Approved by Board Action on 10/23/17.

*Board meetings are recorded by audio tape pursuant to Government Code Section 54953.5(b).
Copies of these audio tapes are available by request to this office at (805) 383-1900.*