

**VENTURA COUNTY OFFICE OF EDUCATION**

**SUPERINTENDENT POLICY NO. 4261.5**

**ADOPTED: 02/14/96**

**CLASSIFICATION: Personnel**

**REVISED:**

**SUBJECT: Military Leave**

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Requests for military leave shall be made in writing and shall be consistent with the provisions of the law, as set forth in the California Military and Veterans Code, Sections 395 and 395.01.