



VENTURA COUNTY BOARD OF EDUCATION

Dean Kunicki, President, Trustee Area 4
Marty Bates, Vice-President, Trustee Area 2
Rachel Ulrich, Trustee Area 1
Dr. Mark Lisagor, Trustee Area 3
Dr. Ramon Flores, Trustee Area 5

Stan Mantooth
Ventura County
Superintendent of Schools
Ex-Officio Secretary &
Executive Officer of the Board

REGULAR BOARD MEETING

VCOE Conference & Educational Services Center
5100 Adolfo Road, Board Room, Camarillo
(805) 383-1900

AGENDA NO. 15-14

Monday, August 24, 2015

OPEN SESSION: 6:00 p.m. ±

ADJOURNMENT: 9:00 p.m.

(Unless extended by Board Action)

Times are approximate and are provided for convenience only.
Open Session items may be re-ordered.

A. CALL TO ORDER

1. Pledge of Allegiance.
Moment of Reflection.
2. Roll Call and Acknowledgment of Guests.
3. Approval of Agenda.

B. PUBLIC COMMENTS

(Members of the Public that wish to address the Board on an item must first complete a Speaker Form. Speaker Forms must be submitted no later than five (5) minutes prior to the topic coming up for discussion on the agenda. Members of the public may address the Board on any matter within the Board's jurisdiction; however, the Board may not discuss, deliberate or take action on items that are not on the agenda. The Board President is in charge of the meeting and will maintain order, set the time limits for the speakers and the subject matter, and will have the prerogative to remove any person who is disruptive of the Board meeting).

C. HEARINGS

1. Interdistrict Attendance Appeal Case No. 1513.
YEAGER (Oxnard Union High School District)
2. Interdistrict Attendance Appeal Case No. 1514
McNAMARA (Ventura Unified High School District)

D. CLOSED SESSION

None.

E. PRELIMINARY

- 1. Approval of Minutes of Regular Meeting of June 15, 2015.
- 2. Approval of Minutes of Regular Meeting of June 22, 2015.
- 3. Approval of Minutes of Regular Meeting of July 27, 2015.

F. CORRESPONDENCE

(Correspondence addressed specifically to the Ventura County Board of Education. Correspondence addressed to individual Board members will be delivered/mailed to them directly.)
None.

G. PRESIDENT’S AND BOARD MEMBERS’ REPORTS

(Reports by Board members regarding their individual activities affecting the Office pursuant to Govt. Code Sec. 54954.2(a)).

- 1. Upcoming Events
 VCOE Leadership Team Retreat Sept. 1, 12:00 – 5:00 p.m., CESC
 CCBE Fall ConferenceSept. 11-13, Monterey
 CSBA Annual Conference December 3-5, San Diego

H. SUPERINTENDENT’S REPORT

(The Superintendent will report on the activities of the Office and/or other pertinent issues in education.).

I. LEGISLATIVE REPORT

(Board Members, the Superintendent, and staff, may discuss current legislation of particular interest to the Ventura County schools.)

J. CONSENT/ACTION

(All matters specified as Consent Agenda are considered by the Board to be routine and will be acted upon in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board request specific items be discussed and/or removed from the Consent Agenda)

- 1. Travel Expense Claim
Administration recommends the Board approve the Superintendent’s Travel Expense Claims for July 2015.
- 2. Temporary County Certificates
Administration recommends the Board approve 45 Temporary Certificates issued by the County.
- 3. Annual Parent Notification for Students Served by the Ventura County Office of Education
The Ventura County Office of Education has prepared the annual notification for School Year 2015-16 as required by Education Code Section 48980. It is distributed to all parents/guardians of students served by the Ventura County Office of Education. The document is available in both English and Spanish. Per Education Code Section 48982, a parent/guardian signature indicating that the document has been received is required.

4. Approval to Go to Bid for Prop 39 Energy Efficiency
The California Clean Energy Jobs Act (Proposition 39) provides funding for energy efficient projects in public schools. The Ventura County Office of Education expects to receive roughly \$250,000 total for five fiscal years from 2013-14 through 2017-18. Administration recommends the Board permit staff to solicit proposals for Proposition 39 energy efficiency installations on a competitive basis.

K. PRESENTATIONS

None.

L. DISCUSSION/INFORMATION/ACTION

1. California State Preschool Programs, Prekindergarten Family Literacy Program Agency Annual Report – INFORMATION (5 minutes)
The Ventura County Office of Education was awarded the California State Preschool Prekindergarten Family Literacy Project (PKFLP) contract in 2007. With this contract, VCOE serves 192 preschool-aged children annually in 5 classrooms in the Hueneme, Rio and Ocean View School Districts. This contract also includes funding for a part-time VCOE literacy coach to support sites in working towards identified literacy goals. PKFLP programs are required to use three assessment tools to identify key findings and action steps necessary to improve curriculum and, ultimately, child and family outcomes. These assessment tools include: Desired Results Developmental Profiles to determine individual children's developmental levels; Desired Results Parent Surveys to assess how participating parents feel about the program services for their children and families; and Environmental Rating Scales to assess each classrooms indoor and outdoor environment. In accordance with the California State Preschool Prekindergarten Family Literacy Project requirements, the annual report was submitted to the California Department of Education on June 1, 2015.
2. Approval of the Local Education Agency Plan (LEAP) for No Child Left Behind – INFORMATION / ACTION (15 minutes)
In California, each district must prepare a Local Education Agency Plan (LEAP) that describes its' specific use of categorical funds as they apply to achieving the State established goals and associated performance indicators. The Ventura County Office of Education Local Education Agency Plan will be presented for the Board's review and approval. Administration recommends the Board approve the Ventura County Office of Education Local Education Agency Plan for submission to the California Department of Education.
3. Consideration of Electronic Board Agendas and Explanatory Materials – INFORMATION / ACTION (15 minutes)
Staff will present information on electronic board agendas and explanatory materials, including a demonstration of BoardDOCS. Board action to be determined.

4. Possible Endorsement of CCBE Director-at-Large, County –
DISCUSSION / ACTION (5 minutes)

Per the request of Dr. Flores, the Board will consider the endorsement of Heidi Weiland for the position of CCBE Director-at-Large, County.

M. BOARD MEMBER COMMENTS

(Government Code Section 54954.2(a) states: "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.")

N. FUTURE AGENDA ITEMS

(Per Board Policy 9320, the Superintendent [as Ex-Officio Secretary of the Board], in conjunction with the Board President, shall prepare the Agenda for each regular and special meeting of the Board. Board members may request items be placed on the agenda by notifying the Superintendent of the request at least 12 days prior to the date of the next scheduled meeting. The Superintendent and the Board President shall review the requested agenda items and determine the items to be placed on the agenda. Any requested agenda item not placed on the agenda by the Superintendent and Board President may be brought to the next Board meeting. The majority vote of the Board shall determine if the item will be placed on a future agenda.)

1. One to Two-day VCBE Tour of VCOE Facilities (TBD).

O. FUTURE MEETINGS

Date: Monday, September 28, 2015
Time: 6:00 p.m.
Location: 5100 Adolfo Road, Board Room, Camarillo
Purpose: Regular Meeting of the Board

Date: Monday, October 26, 2015
Time: 6:00 p.m.
Location: 5100 Adolfo Road, Board Room, Camarillo
Purpose: Regular Meeting of the Board

P. ADJOURNMENT

Board meetings are recorded by audio tape pursuant to Government Code Section 54953.5(b). Auxiliary aids and services include a wide range of services and devices that promote effective communication for individuals with disabilities. If you require such assistance, please notify this office at (805) 383-1900 as soon as possible or ***at least 48 hours prior to any meeting.*** We will make every effort to give primary consideration to expressed preferences or provide equally effective means of communication to ensure equal access to Ventura County Office of Education programs and events.

The agenda for this Regular meeting is posted for minimum of 72 contiguous hours prior to Board meeting at the entrance to the Ventura County Office of Education, Conference & Educational Services Center, 5100 Adolfo Way, Camarillo. A full agenda packet, with explanatory materials, is available for public review at this location. The agenda is also posted at the following locations, and on the Internet at <http://www.vcoe.org>.

1. Conejo Valley Unified School District, 1400 E. Janss Road, Thousand Oaks
2. Ojai Unified School District, 414 E. Ojai Avenue, Ojai
3. Oxnard School District, 1051 S. A Street, Oxnard
4. Santa Paula Unified School District, 201 S. Steckel Drive, Santa Paula
5. Simi Valley Unified School District, 875 E. Cochran Street, Simi Valley
6. Ventura Unified School District, 255 West Stanley Avenue, Ventura

Copies of specific explanatory materials can be requested by contacting the office at (805) 383-1900.