

**VENTURA COUNTY BOARD OF EDUCATION**  
**MINUTES OF REGULAR MEETING OF**  
**January 28, 2019**

**A. CALL TO ORDER**

1. Call to Order, Pledge of Allegiance to the Flag, and Moment of Reflection  
The Regular Meeting of the Ventura County Board of Education, Agenda 19-01, was called to order by Dr. Mark Lisagor, Board President, at 6:00 p.m. on Monday, January 28, 2019, in the Board Room of the VCOE Conference & Educational Services Center, 5100 Adolfo Road, Camarillo. The Pledge of Allegiance to the Flag was led by Dr. Lisagor, and followed by a moment of reflection.
2. Roll Call  
Trustees Present:  
Rachel Ulrich, Area 1  
Mike Teasdale, Area 2  
Dr. Mark Lisagor, Area 3  
Rob Collins, Area 4  
Dr. Ramon Flores, Area 5  
  
VCOE Personnel Present:  
Dr. Roger Rice, Deputy Superintendent, Student Services  
Misty Key, Associate Superintendent, Fiscal and Administrative Services  
Dr. Antonio Castro, Associate Superintendent, Educational Facilities  
Dr. Consuelo Williams, Director, County Programs Support & Oversight  
Ralph Velarde, Coordinator, Special Populations  
Dr. Tiffany Morse, Executive Director, Career Education  
Dr. Julie Judd, Chief Technology Officer  
Poul Hanson, Director, Facilities  
Marlo Hartsuyker, Director, Charter Schools Support  
Nancy Akkerman, Senior Executive Assistant  
Manny Ruiz, Facilities Technician  
  
Guests:  
Peter Zierhut, Haas Automation  
Claudia Weintraub, Director, River Oaks Academy  
Corrine Manley, Vice-President, Vista Real Charter High Schools
3. Approval of Agenda  
Mr. Collins moved the agenda be approved. Mr. Teasdale seconded the motion, and the motion carried upon a unanimous vote (5:0).

**B. PUBLIC COMMENTS**

None.

**C. HEARINGS**

None.

**D. CLOSED SESSION**

None.

**E. PRELIMINARY**

1. Approval of Minutes of Annual Organizational Meeting of December 10, 2018  
Ms. Ulrich moved the Minutes of the Annual Organizational Meeting of December 10, 2018 be approved. Mr. Teasdale seconded the motion, and the motion carried upon a unanimous vote (5:0).

**F. CORRESPONDENCE**

1. Email from Bridges' Director extending an invitation to tour Bridges School and listing upcoming events.
2. Letter from MATES Executive Director, inviting Board for campus tours and to attend the Winter Art Gallery on January 31<sup>st</sup>.
3. Announcement of Senior History Experts Program, January 29, 4:00 – 6:00 p.m.
4. Invitation from CEC inviting Board to attend the VC Innovates Entrée to Employment Event, February 6, 2019, 9:00 a.m. – 1:30 p.m.

**G. PRESIDENT'S AND BOARD MEMBERS' REPORTS**

1. Dr. Flores reported that he attended the VCSBA Board Member Training on the Brown Act. He also attended a Providence Graduation.
2. Mr. Collins reported that he attended the VCSBA Board Member Training and a VCBE Board Orientation. He appreciated the information received.
3. Mr. Teasdale also attended both trainings. In addition, he attended a Providence graduation. The caring and support displayed by the staff was inspiring.
4. Ms. Ulrich reported that she attended the VCSBA Board Member Training.
5. Dr. Lisagor noted the many upcoming student competition events and encouraged Board members to attend.

Mr. Collins stated that he would be happy to volunteer for the Academic Decathlon.

**H. SUPERINTENDENT'S REPORT**

*Dr Rice reported on the following activities of the Office:*

1. Administrative Regulation 5125, Student Records, has been revised. VCOE is undergoing a FPM review which often results in minor changes to Board Policies and Administrative Regulations.
2. Vista Real Charter High School additional programmatic audit information.
3. CSBA Brown Act books (current edition) were provided to Board members.
4. Board Orientation notebooks were provided to not-new Board members.

5. Legal Advisory on the need for Charter Schools to comply with the Brown Act, Public Records Act, and Conflict of Interest Code. Existing MOUs with VCBE charter schools already include these requirements.
6. Flyer for the River Oaks Academy STEAM Expo.
7. School Services Pocket Budgets for 2019-20.
8. Invitation to Dr. Roger Rice's Farewell event on February 27<sup>th</sup> at 3:00 p.m. The Board expressed their appreciation for Dr. Rice's work.

**I. LEGISLATIVE REPORT**

None.

**J. CONSENT/ACTION**

1. Mileage Reimbursement Claim Form
2. Temporary County Certificates
3. Disposal of Property
4. Williams Quarterly Report to County Board of Education
5. Approval of Revised 2018-19 Gateway Single Plan for Student Achievement
6. Approval of 2018-19 Providence Single Plan for Student Achievement
7. Change Order No. 2 to Viola, Inc. for Camarillo Special Education New Construction: 20 Classroom School Bid 2018-34

Dr. Rice reported on Consent Items 5 and 6, Single School Plans for Student Achievement. These plans indicate how federal funds are spent. The LCAP incorporates many of these same items.

Ms. Ulrich moved the Board approve Consent Items 1-6. Mr. Collins seconded the motion, and the motion carried upon a unanimous vote (5:0).

Ms. Ulrich requested further information on Consent Item 7; asking if there was a reason for these significant changes and accompanying costs. Ms. Key and Mr. Hanson explained that the plans for this school were developed 10 years ago and funding was authorized five years ago. Since that time, there have been significant changes in building code, adjustments to the existing site, etc. This change order pertains to utilities and site grading requirements. Additional change orders will include LED lighting, technology, audible fire alarms, etc. Significant change orders are expected. The State will fund 100% of this project.

Dr. Flores asked if the State anticipates the change orders and increased costs. Ms. Key noted that approval of the project by the State takes into account the current cost of construction based on the Department of Finance's reevaluation and projected costs.

Ms. Ulrich moved the Board approve Consent Item 7. Mr. Teasdale seconded the motion, and the motion carried upon a unanimous vote (5:0).

## **K. PRESENTATIONS**

### **1. Educational Grant Agreement with Gene Haas Foundation**

Dr. Rice reported on an opportunity to further a business partnership between Haas Automation and the VCOE Career Education Center (CEC). Peter Zierhut and Haas Automation have long been champions of students across Ventura County learning advanced manufacturing. Recently, the Gene Haas Foundation and the VCOE entered into an Educational Grant Agreement whereby VCOE will receive a \$150,000 grant to be used to further its educational mission. In recognition of this grant, the Haas company name will be prominently displayed in a manufacturing classroom located at the Airport CEC. These actions were taken in accordance with Ventura County Board of Education Policy 1700; Relations between the Office and Private Industry, and Superintendent's Policy 3513.6; Naming of Facilities.

Mr. Zierhut stated that the Gene Haas Foundation has long supported the VCOE in its educational efforts. Manufacturing is very important in Ventura County and Haas appreciates the efforts of the CEC to provide students with the necessary skills. Haas and VCOE developed the first cooperative manufacturing classroom with the CEC providing the classroom and instructors and Haas providing the equipment. Discussions regarding the opportunity to open a fully equipped manufacturing classroom started a year ago. Grant funds will be used to build out the classroom and provide ongoing support.

Dr. Morris shared that over the past five years we have developed a better understanding of the importance of manufacturing to Ventura County. Upgrades have been ongoing to the two new manufacturing classrooms – one in Santa Paula and one in Simi. Courses have been coordinated with the local Community College; and at the Airport, the classroom has been expanded, additional equipment has been added, and a program for adults with autism disorder, who have been found to be uniquely skilled for these jobs, has been developed. This program will be expanded next year. The VCOE CEC is grateful for the ongoing support of Haas. This generous \$150,000 grant from the Haas Foundation is payable over the next five years.

The Board expressed its gratitude for this donation and support to the CEC program. The Board will look forward to seeing the Haas name prominently displayed in the classroom.

## **L. DISCUSSION/INFORMATION/ACTION**

### **1. Acknowledgement of Receipt and Adoption of Timeline for Review of Renewal of the Meadows Arts and Technology Elementary Charter School (MATES)**

Ms. Hartsuyker noted that the MATES Charter School was originally approved in 2008 and renewed in 2012. MATES recently submitted their petition for their subsequent renewal request. Education Code 47605 governs the review of renewal applications including the timeline. Education Code 47607 governs the review of the charter school's academic threshold..

Mr. Hartsuyker introduced Brenda Olshever, Director; Board members, and teachers from Meadows Arts and Technology Elementary School (MATES). Ms. Olshever reviewed the charter notebook. Hard copies were submitted to the Board Trustees and electronic copies are included in BoardDocs. Board members can forward any questions to the Office in advance of the next meeting.

Dr. Flores asked if the Board will receive a matrix as part of the review of the charter renewal. Ms. Hartsuyker indicated that they will.

Mr. Teasdale requested information on how the charter schools share best practices.

Ms. Ulrich questioned the redlined version of the charter petition noting that it is confusing to read. Dr. Rice noted that generally the changes are a give and take process, discussed in advance. Staff will provide a memo that will detail and summarize the major areas of change in the charter renewal petition. None of the changes constitute a material revision to the charter. Due to the volume of documents, our practice is to allow the Board multiple meetings to consider a Charter School petition or its renewal.

Dr. Flores noted that a revised MOU will be presented for Board adoption if the MATES renewal is approved.

Education Code requires that a public hearing be held within 30 days and action be taken within 60 days. If the Board needs, an additional 30 days can be taken. This proposed timeline is reflected below:

- Regular Board Meeting, January 28, 2019, 6:00 p.m.  
*Ventura County Board of Education acknowledges receipt and adopts timeline for review of renewal of the Meadows Arts and Technology Elementary Charter School Petition.*
- Regular Board Meeting, February 19, 2019, 6:00 p.m.  
*Ventura County Board of Education holds a Public Hearing and hears the staff analysis of the Meadows Arts and Technology Elementary Charter School Renewal Petition.*

*Representatives of MATES, in accordance with the VCOE Charter School Progress Report Timeline, present information required in the annual programmatic audit detailed in the Memorandum of Understanding.*

- Regular Board Meeting, February 19 or March 18, 2019, 6:00 p.m.  
*Ventura County Board of Education may take action to approve or deny the Renewal Request of Meadows Arts and Technology Elementary Charter School or delay action until March 18, 2019.*

*If the Board approves the Renewal Request of Meadows Arts and Technology Elementary Charter School (MATES), the Board will consider revisions to the Memorandum of Understanding between MATES, the Ventura County Office of Education and the Ventura County Board of Education.*

Ms. Ulrich moved the Board acknowledges receipt and adopt the proposed timeline for review of renewal of the Meadows Arts and Technology Elementary Charter School. Mr. Collins seconded the motion, and the motion carried upon a unanimous vote (5:0).

2. Resolution 19-02, Establishing a Special Reserve Fund for Post-Employment Benefits, Fund 20

Ms. Key reported that a Special Reserve Fund for Post-Employment Benefits is requested to account for amounts earmarked for the future cost of post-employment benefits. Currently the Office utilizes Fund 17 for both Economic Uncertainties and Post-Employment benefits funds. If approved, the Office would establish a separate fund, Fund 20, as a Special Reserve Fund for Post-Employment Benefits, for internal accounting purposes. Fund 17 will remain for Economic Uncertainties.

Mr. Teasdale asked if these post-employment benefits were only for VCOE employees. Ms. Key explained that the funds are for health benefits provided to a closed set of past VCOE employees only. Post-employment health benefits were stopped in 1991. Employees had to retire at that moment in time in order to receive lifetime health benefits. A second group of employees are eligible to buy back health insurance from the Office at the Office rate. A new actuarial study has been completed and will be presented during the second interim report.

Dr. Flores moved the Board adopt Resolution 19-02, Establishing a Special Reserve Fund for Post-Employment Benefits, Fund 20. Ms. Ulrich seconded the motion, and it carried upon a unanimous vote (5:0).

3. Resolution 19-03, OES-Applicant's Agent for Non-State Agencies

Ms. Key explained that a local JPA is coordinating claims for state financial assistance under the California Disaster Assistance Act for all Ventura County school districts. This JPA is also coordinating with FEMA. This adopted resolution allows the JPA to apply for funds on the districts' behalf. This is a universal resolution and is effective for all open and future disasters up to (3) years following the date of approval. The immediate need is for federal financial assistance pertaining to the clean-up efforts from the Thomas, Woolsey and Hill fires.

The State of California, Governor's Office of Emergency Services (OES), requires under the laws of the State of California, completion of the Designation of Applicant's Agent Resolution for Non-State Agencies form. The filed application is for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

Ms. Ulrich moved the Board approve Resolution 19-03, OES-Applicant's Agent for Non-State Agencies. Dr. Flores seconded the motion, and it carried upon a unanimous vote (5:0).

## **M. BOARD MEMBER COMMENTS**

1. Mr. Teasdale requested clarification of the Governor's proposal to reduce district contributions to STRS pensions (certificated employees). Ms. Key noted that this proposal does have the potential to reduce expenses. In the County Office, there are more employees in PERS than in STRS. It is still an increase; however it does reduce the increase. Mr. Teasdale noted that he will be going to Sacramento in March and would appreciate any information and/or talking points that Ms. Key would suggest. Information on how the proposal will affect us is important.

Ms. Key noted that the Governor has also proposed funds to support the PERS pension system although no details are available. Any reductions would be appreciated.

2. Dr. Flores reported that he will be providing judges for the Academic Decathlon.
3. Dr. Rice reported that his position will be posted and a nationwide search will be conducted. Until a replacement is found, Ms. Samples will be stepping in to fill the position.
4. Mr. Collins reported that he would be happy to volunteer for the Academic Decathlon.

## **N. FUTURE AGENDA ITEMS**

1. Mr. Collins requested a future agenda item on increasing funding for public education. A ballot measure to amend Prop 13 has been proposed for November 2020 to bring big businesses out of Prop 13. He suggested that Board members host a debate; possibly inviting Howard Jarvis tax representatives to state their side.

Dr. Lisagor noted that CSBA had a long discussion regarding this Proposition. Sadly, this ballot measure would add very little to school funding. The ultimate goal would be for the Board to adopt a resolution.

2. Review of Objectives in Support of Ventura County Board of Education Goals – January/February 2019
3. Charter School Annual Programmatic Audits:  
Bridges Charter School – March 18, 2019  
River Oaks Academy – April 22, 2019  
Ventura Charter School – March 18, 2019
4. Charter School Renewals:  
MATES – February 19 and/or March 18, 2019

## **O. FUTURE MEETINGS**

Date: ***Tuesday, February 19, 2019***  
Time: 6:00 p.m.  
Location: 5100 Adolfo Road, Board Room, Camarillo  
Purpose: Regular Meeting of the Board

Date: Monday, March 18, 2019  
Time: 6:00 p.m.  
Location: 5100 Adolfo Road, Board Room, Camarillo  
Purpose: Regular Meeting of the Board

**P. ADJOURNMENT**

Dr. Lisagor adjourned the meeting at 7:03 p.m.

***Minutes Approved by Board Action on 02/19/19.***

*Board meetings are recorded by audio tape pursuant to Government Code Section 54953.5(b).  
Copies of these audio tapes are available by request to this office at (805) 383-1900.*