

VENTURA COUNTY BOARD OF EDUCATION
MINUTES OF REGULAR MEETING OF
August 27, 2018

A. CALL TO ORDER

1. Call to Order, Pledge of Allegiance to the Flag, and Moment of Reflection
The Regular Meeting of the Ventura County Board of Education, Agenda 18-11, was called to order by Rachel Ulrich, Board President at 6:00 p.m. on Monday, August 27, 2018, in the Board Room of the VCOE Conference & Educational Services Center, 5100 Adolfo Road, Camarillo. The Pledge of Allegiance to the Flag was led by Ms. Ulrich, followed by a moment of reflection.
2. Roll Call
Trustees Present:
Rachel Ulrich, Area 1
Marty Bates, Area 2
Dean Kunicki, Area 4
Dr. Mark Lisagor, Area 3 - *Absent*
Dr. Ramon Flores, Area 5 - *Absent*

VCOE Personnel Present:
Stanley C. Mantooth, Ventura County Superintendent of Schools and Ex-Officio Secretary and Executive Officer of the Board
Dr. Roger Rice, Deputy Superintendent, Student Services
Misty Key, Associate Superintendent, Fiscal and Administrative Services
Dr. Antonio Castro, Associate Superintendent, Educational Services
Mary Samples, Assistant Superintendent, SELPA
Emily Mostovoy-Luna, Assistant Superintendent, SELPA

Regina Reed, Executive Director, Special Education
Poul Hanson, Director, Facilities
Dr. Julie Judd, Chief Technology Officer
Chris Caetano, Behavior Support, Triton Academy
Nancy Akkerman, Senior Executive Assistant
Roger Ruiz, Facilities
3. Approval of Agenda
Mr. Mantooth noted that Agenda Item C.1 was cancelled. Mr. Kunicki moved the agenda be approved as amended. Mr. Bates seconded the motion, and the motion carried upon a unanimous 3:0 vote, with Ms. Ulrich, Mr. Bates and Mr. Kunicki voting aye. Dr. Flores and Dr. Lisagor were absent.

B. PUBLIC COMMENTS

None.

C. HEARINGS

1. Interdistrict Attendance Appeal Case No. 1813
This item was CANCELLED per the amended agenda.
2. Interdistrict Attendance Appeal Case No. 1812
KENTON vs Ventura Unified School District.
Cynthia Frutos, Director, Student Support Services; and Deanna Baczek, Principal, Elmhurst School; were in attendance representing Ventura Unified School District. The parents were not in attendance, so the appeal was heard based on the paperwork submitted.

Mr. Bates moved the Board deny Interdistrict Attendance Appeal Case No. 1812. Mr. Kunicki seconded the motion, and the motion carried upon a unanimous vote of those in attendance (3:0).

D. CLOSED SESSION

None.

E. PRELIMINARY

1. Approval of Minutes of Regular Meeting of June 25, 2018
Mr. Kunicki moved the Minutes of the Regular Meeting of June 25, 2018 be approved. Mr. Bates seconded the motion, and the motion carried upon a unanimous vote of those in attendance (3:0).

F. CORRESPONDENCE

1. CSBA Call for Nominations for Directors-at-Large Asian/Pacific Islander and Hispanic.”
This item will be brought to the September 24, 2018 meeting.

G. PRESIDENT’S AND BOARD MEMBERS’ REPORTS

1. Mr. Mantooth noted that Dr. Flores, Ms. Ulrich and he would be attending the CCBE Annual Conference in Monterey. Dr. Flores, Dr. Lisagor, Ms. Ulrich and Dr. Rice will be attending the CSBA Conference.
2. Mr. Kunicki noted that he is unable to attend either conference due to traveling conflicts.

H. SUPERINTENDENT’S REPORT

Mr. Mantooth reported on the following activities of the Office:

1. Authorized Charter Schools Board Meeting Presentation Schedule. Mr. Mantooth distributed copies of the Charter School Presentation scheduled for 2018-19. Mr. Kunicki noted that the State is considering legislation to do away with for-profit charter schools.
2. School Board Candidate Academy, September 29, 2018. All Board members are welcome to attend.

I. LEGISLATIVE REPORT

None.

J. CONSENT/ACTION

1. Mileage Reimbursement Claim
2. Temporary County Certificates
3. Disposal of Property
4. Annual Parent Notification for Students Served by the Ventura County Office of Education
5. Williams Quarterly Report to County Board of Education
6. Change Order No. 1 to Viola, Inc. for Camarillo Special Education New Construction: 20 Classroom School Bid 2018-34
7. Change Order No. 1 to Kiwitt's General Building Contractor for Carl Dwire School Modernization Phase I Bid Package 2018-32
8. Notice of Completion to Kiwitt's General Building Contractor for Carl Dwire School Modernization Phase I Bid Package 2018-32
9. Change Order No. 1 to Kiwitt's General Building Contractor for Douglas Penfield School Modernization Phase IV Bid Package 2018-31
10. Notice of Completion to Kiwitt's General Building Contractor for Douglas Penfield School Modernization Phase IV Bid Package 2018-31
11. Change Order No. 1 to United Construction and Landscape, Inc. for Phoenix Airport School Modernization Phase 3: Classrooms, All Remaining Work Bid Package 2017-20A
12. Change Order No. 2 to United Construction and Landscape, Inc. for Phoenix Airport School Modernization Phase 3: Classrooms, All Remaining Work Bid Package 2017-20A
13. Notice of Completion to United Construction and Landscape, Inc. for Phoenix Airport School Modernization Phase 3: Classrooms, All Remaining Work Bid Package 2017-20A
14. Change Order No. 1 to G2K Construction, Inc. for Carl Dwire School Modernization Phase II Bid 2018-41
15. Notice of Completion to G2K Construction, Inc. for Carl Dwire School Modernization Phase II Bid 2018-41
16. Change Order No. 1 to United Construction & Landscape, Inc. for Dorothy Boswell School Modernization Bid 2018-33
17. Notice of Completion to United Construction & Landscape, Inc. for Dorothy Boswell School Modernization Bid 2018-33

Mr. Mantooth noted that many of the items above include a change order followed by the corresponding Notice of Completion.

Mr. Kunicki moved the Board approve Consent Items 1-3 as presented.
Mr. Bates seconded the motion, and the motion carried upon a unanimous vote of those in attendance (3:0).

Mr. Kunicki moved the Board approve Consent Items 4-5 as presented.
Mr. Bates seconded the motion, and the motion carried upon a unanimous vote of those in attendance (3:0).

Mr. Bates moved the Board approve Consent Items J.6 – J.17. Ms. Ulrich seconded the motion.

Mr. Kunicki asked about the cause of the asbestos removal at Penfield School and at Phoenix School. Mr. Hanson noted that the areas in question, flooring and tile, had to be removed. All VCOE facilities are now asbestos free.

Ms. Ulrich observed that tackable material for the walls is expensive. Mr. Hanson noted that this material is excellent at covering old walls and the teachers really appreciate the new ability to tack up homework and learning materials.

Following discussion, the motion carried upon a unanimous vote of those in attendance (3:0).

K. PRESENTATIONS

None.

L. DISCUSSION/INFORMATION/ACTION

1. Review of 2018-19 Courses of Study for Court and Community Schools and Special Education

Dr. Rice noted that changes to the Courses of Study are brought to the Board on an annual basis. There were very few changes this year – most are due to the addition of elective courses, primarily Career Education. Directed Studies reflect the shift to Project-based learning for Gateway students. The Health elective has experienced a course content change based on new legislation.

Per Board Policy No.6143, these courses of study conform to the county graduation requirements, provide students the opportunity to attain skills appropriate for entry-level employment in business and industry upon graduation from high school, and prepare students for college and career access.

Ms. Ulrich questioned the available credits listed. Dr. Rice clarified that there are 2.5 credits available per class, up to 20 credits, based on the length of the course.

The recommended Courses of Study will be available for review in the Ventura County Office of Education, Learning Resources Display Center, 5100 Adolfo Road, Camarillo, through the anticipated adoption date September 24, 2018. The Board and general public are encouraged to review the Courses of Study.

2. Adoption of Resolution 18-07, Designating September 17-23 as Constitution Week

Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week. The Voter Integrity Group has requested this resolution to reinforce the importance of the Constitution. Mr. Bates moved the Board adopt Resolution 18-07, Designating September 17-23 as “Constitution Week.”

Mr. Kunicki seconded the motion, and the motion carried upon a unanimous vote of those in attendance (3:0).

3. Naming of Special Education Facility

Ms. Regina Reed, Executive Director, Special Education, and member of the AdHoc Facility Naming Committee, addressed the Board. Mr. Reed stated that the process was open and collaborative, with representatives from many special education departments.

Dr. Rice distributed a packet of information including Board Policy 7310, the names of AdHoc Committee members, and the suggested names for the facility. Per Board Policy 7310, the Committee considered names of former leaders, geographic areas, and names continuing the tradition of Triton, Phoenix, Odyssey, etc. Two meetings were held.

Five names were ultimately presented for a vote. The result of the ballot was that the facility be named for Mary Samples, retiring Assistant Superintendent, SELPA. Ms. Key noted that to maintain the continuity with the names of existing VCOE buildings, and in recognition that other agencies/branches might be housed there, it is suggested that the facility be formally named the Mary E. Samples Education Services Center, and commonly referred to as the Samples Education Services Center.

Mr. Bates moved that the new Special Education facility be named, “Mary Samples Education Services Center.” After some discussion regarding the inclusion of the middle initial “E”, Mr. Bates withdrew the motion.

Mr. Bates then moved that the new Special Education facility be named, “Mary E. Samples Education Services Center”, and be referred to as the Samples Education Services Center (SESC). Mr. Kunicki seconded the motion, and the motion carried upon a unanimous vote of those in attendance (3:0).

Ms. Samples thanked the Board for this honor and privilege. Mr. Kunicki stated that this recognition is well deserved.

4. Approval of Submission of Request for Allowance of Attendance Due to Emergency Conditions (Form J-13A) for VCOE Operated Programs

Mr. Mantooth reported that the Form J-13A is the State form utilized for reimbursement for losses due to emergency conditions.

Ms. Key stated that LEAs can claim reimbursement in three areas: if operated programs experienced a loss of revenue due to the need for school closures, a material decrease in attendance and/or the loss of student records due to emergency. During the Thomas Fire, Ventura County Office of Education operated programs experienced a loss of revenue due to the need for school closures and a material decrease in attendance. Details of these losses are included in the Form J-13A report. The claim is accurate and auditable.

Ms. Key made note of Column C which lists “normal” attendance. On the form, LEAs compare attendance in a four week period in November or May to reflect “normal” attendance. Providence School did close, even though students were in attendance, because staff could not get to the site.

Mr. Kunicki moved the Board approve the claim of a Request for Allowance of Attendance Due to Emergency Conditions (Form J-13A) for VCOE Operated programs to be submitted to the California Department of Education. Mr. Bates seconded the motion, and the motion carried upon a unanimous vote of those in attendance (3:0).

5. First Reading and Possible Approval of Revisions to Board Policy 5123, Promotion/Retention

Dr. Rice reported that Board Policy 5123 Promotion/Retention has been revised to reflect changes made to the alternative education accountability model – Dashboard Alternative School Status (DASS). The revised policy aligns Board Policy with the intent of DASS to assign a one-year graduation rate to alternative schools in the state. Proposed revisions to Board Policy 5123 are based on current policy, DASS, and Education Code.

Dr. Rice reviewed specific changes. Page 2 includes the California Minimum Graduation Requirements. These apply to Foster Youth, homeless youth, juvenile court school students and children of military who transfer after their sophomore year of high school. Section A lists the graduation requirements; Section B is the requirement for an assessment to be completed within 30 days of enrollment; Section D correction, last phrase should read “... probation officer to inform them of the student’s eligibility.”; Section E honors the eligibility exemption if student transfers; Section G clearly notes that students cannot transfer into this program just to qualify for this exemption; and Section H prohibits schools from forcing students to graduate under these minimum requirements.

Grade Level Assignment drives these changes. The State approved the method for calculating a one year graduation rate for schools participating in DASS. The intent of the alternative graduation requirements is to help students who are in “striking range” of graduation, based on credits, actually graduate. If students are within 60 credits of graduation, participating schools are held accountable for having those students graduate. Schools that assign students based on their year (age) in high school, who are short in credits, will be held accountable when those students do not graduate.

The CalPADS system is not set up to keep track of how many credits a student needs to graduate; but rather only reports those students who are listed as 12th graders in the graduation rate. This often causes a report that is overly negative.

Alternative Schools have proposed that students who enroll have their credits assessed and be assigned a grade level based on how many credits they have. Students would only be assigned as a 12th grader if they are within 60 credits.

Students who are so credit deficient that they will turn 18 before they can complete the needed credits would be steered towards other available certification options including the GED, HISET, Special Education certificate, or CAASPE. The successful passage of any of these exams counts towards the Alternative School graduation rate.

Court Schools, Community Schools, and Special Education programs, are considered alternative schools. In the case of VCOE, all programs are alternative schools. This change in policy will establish a more meaningful graduation rate for VCOE programs.

Students returning to their home district would need to be reclassified based on their graduation policy. Requirements for Foster Youth and special education students would continue to be governed by State law and their IEP.

VCOE is in communication with local school districts regarding this possible change in policy. Districts that operate alternative schools, i.e., Pacific, Apollo, Frontier, will need to make a decision whether or not adopt these changes to their policies.

Dr. Rice noted that there is an urgency in adopting these changes to Board Policy 5123, as students are beginning the school year.

Mr. Bates moved the Board waive the second reading and approve revisions to Board Policy 5123, Promotion/Retention. Mr. Kunicki seconded the motion, and the motion carried upon a unanimous vote of those in attendance (3:0).

6. Special Board Meeting, Wednesday, September 19, 2018, 6:00 p.m.
Mr. Mantooth noted that following publication of the agenda, the Office received notification from the Ventura County Community College District that the September 19th Board meeting date was no longer viable. Four alternate dates were proposed: October 14, 18, 23 and 25.

Mr. Kunicki and Mr. Bates are available on all dates; Ms. Ulrich is available on October 14, 18 and 23; Dr. Flores is available on October 18 and 25; and Dr. Lisagor is available on October 23 and 25. Ms. Ulrich requested that the meeting be held on a date when she is available.

Mr. Bates moved the Board schedule a Special meeting on Tuesday, October 23, 2018, at 6:00 p.m., in order to hold a joint meeting with the Ventura County Community College District Board of Trustees. Mr. Kunicki seconded the motion, and the motion carried upon a unanimous vote of those in attendance (3:0).

M. BOARD MEMBER COMMENTS

1. Mr. Kunicki commented that Ventura and Oxnard have gone to election by district. The city of Simi Valley is considering this as well.
2. Ms. Ulrich congratulated Ms. Samples for the honor of having the Special Education building named after her.

N. FUTURE AGENDA ITEMS

1. Courses of Study (*September 2018*)
2. CSBA Call for Nominations for Directors-at-Large Asian/Pacific Islander and Hispanic (*September 2018*)

O. FUTURE MEETINGS

Date: Monday, September 24, 2018
Time: 6:00 p.m.
Location: 5100 Adolfo Road, Board Room, Camarillo
Purpose: Regular Meeting of the Board

Date: Monday, October 22, 2018
Time: 6:00 p.m.
Location: 5100 Adolfo Road, Board Room, Camarillo
Purpose: Regular Meeting of the Board

Date: ***Tuesday, October 23, 2018***
Time: ***6:00 p.m.***
Location: ***VCCCD Offices, 761 E. Daily Drive, Camarillo***
Purpose: ***Special Meeting of the Board***

P. ADJOURNMENT

Ms. Ulrich adjourned the meeting at 7:23 p.m.

Adopted by Board Action on 09/24/18

*Board meetings are recorded by audio tape pursuant to Government Code Section 54953.5(b).
Copies of these audio tapes are available by request to this office at (805) 383-1900.*