

VCSBA Executive Board Meeting
March 7, 2019, 5:15 p.m.

Minutes

Present:

Christina Urias, President
Dr. Charles Weis, VP Legislation
Eleanor Torres, Treasurer
Suzanne Kitchens, Region 11 Director
Dr. Mark Lisagor, Delegate
Denise Helfstein, Secretary
Stan Mantooth, County Superintendent
Cathy Samuel, Executive Assistant

Absent:

Veronica Robles-Solis, VP Programs

Opening:

Christina Urias opened the meeting at 5:15 p.m. and thanked everyone for their participation in the March 4, 2019 VCSBA dinner meeting.

April 29, 2019 Dinner Meeting – Social and Emotional Learning**Potential Presenters:**

- ✓ Claudia Frandsen, Director, Leadership Support, VCOE
- ✓ Eric Sternad, Executive Director, Interface, Ventura County
- ✓ David Castellano, Director, Student Support Services, Hueneme School District

The Board determined to start the presentations earlier so presenters would have more time and there would also be time for the Board members to discuss amongst themselves the dinner meeting topic. Social hour will start at 6:00 p.m. and dinner will occur between at 6:20 p.m. – 6:50 p.m. Once the presenters have finished, the Board members will be asked to discuss leading questions that have been placed on their table and report out.

Examples:

1. What are your goals for Social and Emotional Learning in your LCAP plan?
2. What did you hear tonight that you would want to accomplish?

Newsletter Articles for April 29 Dinner Meeting (Due Tuesday, March 26, 2019)**Potential Newsletter Articles:**

- Christina Urias – President's Corner - Dinner meeting topic
- Stan Mantooth – Changes in Charter School Law
- Mark Lisagor – Legislative Advocacy Day, who represented Ventura County and what offices were visited
- Cathy Samuel - VCSBA Slate of Executive Board Nominees for 2019-20

Email Articles to: csamuel@vcoe.org

Nominating Committee Report

Ms. Urias will send the nominating committee a list of the VCSBA job descriptions and the By-laws. The nominating committee will have a slate of eligible candidates by March 26, 2019. Ms. Urias asked the VCSBA Executive Board members if they plan on running for another term. Veronica Robles-Solis is interested in running for President. Chuck Weis is interested in any positions needed except VP Programs. Eleanor Torres is interested in running for VP Programs. Denise Helfstein will run for Secretary if no one else is interested. Ms. Urias will let the nominating committee know the positions the VCSBA Executive Board members are interested in running for.

Approval of revisions to VCSBA By-laws

Mr. Mantooth shared his research report on the question in the VCSBA bylaws about Section 5 E: the Ventura County Office of Education (VCOE) would present a written audit report and if VCOE is responsible for the VCSBA bank account. The bank account was established in 1969. The VCSBA has their own tax payer identification tax number. VCOE is not responsible for the VCSBA bank account. It is a private account to the VCSBA. Mr. Mantooth mentioned VCOE would meet with the VCSBA Treasurer, upon the request of the Treasurer. This should occur over the summer or the very beginning of the school year so it would be ready for the Treasures report at the fall VCSBA dinner meeting.

Mr. Mantooth suggested a change in wording of the VCSBA bylaws in Section 5 E. The Treasurer shall: present, at the regular fall meeting, a written **financial reconciliation** ~~audit report~~ prepared by the Ventura County Office of Education.

Dr. Weis made a motion and Dr. Lisagor seconded the motion to change the wording on Section 5 E. of the VCSBA bylaws. The Treasurer shall: present, at the regular fall meeting, a written **financial reconciliation** ~~audit report~~ prepared by the Ventura County Office of Education.

Discussion ensued about the filing of VCSBA taxes. Ms. Torres will contact Steve Blum, Past VCSBA Treasurer to see if he knows if the VCSBA taxes have been filed or need to be filed. Ms. Kitchens will research to see if the VCSBA tax identification number is still active. If it's not active, it will need to be reactivated.

Dr. Lisagor moved to approve the VCSBA bylaws as amended. Dr. Weis seconded the motion. Motion passed unanimously.

Minutes for VCSBA Dinner Meetings

The minutes from the VCSBA dinner meetings will be archived on the VCSBA site of the VCOE website.

Future Meeting Topics

Budget and Finance

- Solvency
- Hidden Cost of PERS and STRS

Suggested presenter: Mike Fine, Executive Director, FCMAT

VCSBA Annual Planning Meeting & Potluck, August 2019

Host for the August Potluck Planning Meeting - TBD

Meeting date is August 7, 2019

Meeting Adjourned: 6:15 p.m.