

**VENTURA COUNTY BOARD OF EDUCATION  
MINUTES OF REGULAR MEETING OF  
June 24, 2019**

**A. CALL TO ORDER**

1. Call to Order, Pledge of Allegiance to the Flag, and Moment of Reflection  
The Regular Meeting of the Ventura County Board of Education, Agenda 19-09, was called to order by Dr. Mark Lisagor, Board President, at 6:00 p.m. on Monday, June 24, 2019, in the Board Room of the VCOE Conference & Educational Services Center, 5100 Adolfo Road, Camarillo. The Pledge of Allegiance to the Flag was led by Dr. Lisagor, and followed by a moment of reflection.
2. Roll Call  
Trustees Present:  
Rachel Ulrich, Area 1  
Mike Teasdale, Area 2  
Dr. Mark Lisagor, Area 3  
Rob Collins, Area 4 – *Arrived at 6:20 p.m.*  
Dr. Ramon Flores, Area 5  
  
VCOE Personnel Present:  
Misty Key, Associate Superintendent, Fiscal and Administrative Services  
Dr. Antonio Castro, Associate Superintendent, Educational Services  
Mary Samples, Interim Associate Superintendent, Student Services  
Dr. Consuelo Williams, Director, County Support and Assessment  
Dr. Julie Judd, Chief Technology Officer  
Nancy Akkerman, Senior Executive Assistant  
Manny Ruiz, Facilities Technician
3. Approval of Agenda  
Dr. Lisagor noted that Board Trustee Collins would be arriving late to the meeting. It was determined that Agenda Item C.1 would be heard after his arrival. Ms. Ulrich moved the agenda be approved as amended. Mr. Teasdale seconded the motion, and the motion carried upon a unanimous vote of those in attendance (4:0). Mr. Collins was not in attendance.

**B. PUBLIC COMMENTS**

None.

*Per the amended Agenda, the Board continued with Agenda Item D.*

**D. CLOSED SESSION**

None.

**E. PRELIMINARY**

1. Approval of Minutes of Regular Meeting of June 17, 2019  
Dr. Flores moved the Minutes of the Regular Meeting of June 17, 2019 be approved. Ms. Teasdale seconded the motion, and the motion carried upon a 3:0:1 vote; with Dr. Flores, Mr. Teasdale and Dr. Lisagor voting aye; and Ms. Ulrich abstaining. Mr. Collins was not in attendance.

**F. CORRESPONDENCE**

None.

**G. PRESIDENT'S AND BOARD MEMBERS' REPORTS**

1. Dr. Lisagor reviewed the Upcoming Events.
2. Dr. Flores reported that he attended a Ventura County Committee on School District Organization meeting during which the request of the Hueneme School District to hold Trustee Area elections was approved. Future action is anticipated on Ojai Unified School District.
3. Mr. Teasdale mentioned Dr. Joe Mendoza's presentation to the Social Justice Committee. He was a very inspiring speaker.
4. Ms. Ulrich noted that she will be attending an upcoming Providence graduation and the CCBE Retreat in July.

**H. SUPERINTENDENT'S REPORT**

*Ms. Key presented information on the office:*

1. Acknowledgement of Mary E. Samples for her work serving as the Interim Associate Superintendent, Student Services, for these past three months. Dr. Morales will begin in this position on July 1, 2019. Ms. Key also presented a portrait of Ms. Samples which will be displayed in the Mary E. Samples Special Education building upon its opening.
2. Copies of Board Policy 2126, Setting of Superintendent's Salary, were distributed. The Superintendent's Salary will be reviewed at the August Board meeting. Ms. Key has started the work of gathering comparison data.

**I. LEGISLATIVE REPORT**

None.

**J. CONSENT/ACTION**

1. Certification of Signatures
2. Change Order No. 8 to Viola, Inc. for Camarillo Special Education New Construction: 20 Classroom School Bid 2018-34

Ms. Ulrich moved the Board approve Consent Items 1-2. Dr. Flores seconded the motion, and the motion carried upon a unanimous vote of those in attendance (4:0).

## **K. PRESENTATIONS**

None.

## **L. DISCUSSION/INFORMATION/ACTION**

### **1. Adoption of Ventura County Office of Education Local Control Accountability Plan (VCOE LCAP)**

Dr. Williams presented additional information in response to a question regarding parent responses to the VCOE LCAP. There were 102 parent responses submitted. Parents identified their top three State priorities as: Basic conditions of learning (quality of learning, course materials, facilities); Course access; and Parental involvement. These priorities were the same as the overall responses. Course access was a different response.

The parent identified goals were: qualified teachers; school climate; social emotional support and access to basic materials. Other priorities for parents include: Change in Curriculum; Quality staff and Access to equipment. There were only 25 responses to this question. These responses differed only slightly from the overall responses that were reviewed last week.

Ms. Ulrich asked how the questions were chosen. Dr. Williams noted that during the Inquiry and Implementation Network meetings, target questions from districts, WestEd, and California Healthy Kids Surveys are shared. Ms. Ulrich suggested that site councils or students be asked to submit sample questions. Dr. Castro noted that there is great differences across the state in what questions are asked. Questions are vetted. Are the parents truly understanding the questions, and how are they interpreting the answer? Mr. Teasdale suggested that the questions say something about “what do you value?” The open ended section in the survey does address some of this.

***Mr. Collins arrived at 6:20 p.m.***

Mr. Teasdale thanked the team for their thorough work on the VCOE LCAP. He has two takeaways. Many of the measures are profit rather than outcome based. He asked that staff find goals that have measurable outcomes. Dr. Williams noted that the alternative dashboard will help with this type of metrixes.

Mr. Teasdale asked about the goal to “maintain” a program. Is this a budget challenge? Ms. Key noted that it is a challenge of County Offices to maintain the services they are currently providing due to declining enrollment. Districts have a one year cushion due to loss of enrollment, while the County Office does not. Revenue is immediately lost and adjustments can only be made in the areas of supplemental services. Gateway specifically is affected by this. The services that we indicate in the LCAP are above and beyond basic services.

Ms. Ulrich moved the Board approve the Ventura County Office of Education Local Control Accountability Plan as presented. Dr. Flores seconded the motion, and the motion carried upon a unanimous vote (5:0).

*Per the amended agenda, the Board proceeded with Agenda Item C.1*

**C. HEARINGS**

1. Interdistrict Attendance Appeal Case No. 1906.  
The parents of the students were in attendance. Dr. Hani Youssef, Assistant Superintendent, Student Services, was in attendance representing Simi Valley Unified School District. Ms. Ulrich moved the Board deny Interdistrict Attendance Appeal Case No. 1906. Mr. Collins seconded the motion, and the motion carried upon a unanimous vote (5:0).

*The Board continued with Agenda Item L.2*

**L. DISCUSSION/INFORMATION/ACTION**

2. Approval of the 2019-20 County Schools Service Fund Budget and the Review of the Criteria and Standards for the County Schools Service Fund  
Ms. Key noted a change on Page 3. LCAP Oversight and Support will receive \$1.3 million in revenue and \$1.3 million in expenses. This correction affected the totals on all pages. There were no additional changes made.

Mr. Collins asked when the LCFF Hold Harmless status would end. The statute containing the Hold Harmless provision was adopted in 2012-13. There is no foreseeable end in sight. The base from 2012-13 stays the same. The COLA applies to the current formula.

Mr. Teasdale moved the Board adopt the 2019-20 County Schools Service Fund and the Review of the Criteria and Standards for the County Schools Service Fund as presented. Mr. Collins seconded the motion, and the motion carried upon a unanimous vote (5:0).

3. Adoption of Ventura County Office of Education Local Control Accountability Plan (VCOE LCAP) Federal Addendum  
Dr. Williams presented the VCOE LCAP Federal Addendum which addresses how Federal Title I, Part A & D; Title II, Part A; and Title III, Part A funds are spent. This report contains the same elements that were in the Single School Plan adopted in February. However, the Office was asked to more explicitly identify services for foster students. The requested changes are found on page 9 and includes identification and immediate enrollment of foster students; coordinated transportation to and from school; provisions for breakfast and lunch; and additional counseling (not socio-emotional counseling).

Mr. Teasdale asked for an estimate of the actual time expended to create this basically duplicate report. Dr. Williams noted that it is basically a cut and paste from LCAP. It is hoped that the new iteration of the LCAP will be sufficient for reporting this data.

Ms. Ulrich moved the Board approve the VCOE LCAP Federal Addendum as presented. Dr. Flores seconded the motion, and the motion carried upon a unanimous vote (5:0).

4. 2019-2020 Technical Assistance Report

Dr. Castro presented the 2019-20 Technical Assistance Report detailing how the Ventura County Office of Education will, per Ed Code 52066, support the continuous improvement of all county school districts and will assist each school district identified for technical assistance.

On April 12, 2019, the Board heard a report on the work of the Technical Assistance Team. This Annual Technical Assistance Report for 2019-20 has now been distributed statewide with some additional detail.

The purpose of the report is to review and discuss the types of technical assistance provided to school districts and schools within Ventura County. The general summary notes that the VCOE will support all districts and schools by convening district teams to access shared training on LCAP template; provide access to continuous improvement tools, strategies and processes; facilitate learning networks; and provide curriculum framework training.

VCOE will support districts identified for Technical Assistance by providing root cause analysis; dashboard analysis; support for district action plans; and technical support with SELPA.

Goal One is to approve all district LCAPs by reviewing LCAP drafts and providing feedback from May – June each year. We do not anticipate ever not approving a district LCAP.

Goal Two is to provide ongoing technical assistance based on need. An initial data analysis and identification of strengths and weaknesses is completed; a root cause analysis is developed and LCAP actions are aligned with identified problems of practice.

Collaboration includes the California Collaboration for Education Excellence (CCEE), CDE, CCSESA and GeoLead Agency which includes LACOE and Fresno COE. The system of support leads are identified throughout. A clear intent of success is to develop a system of support. The budget for this work is included as part of the support and includes Certificated Staff, Classified Staff, training and conferences.

Goal Three is to provide support to all districts in implementing their LCAP. This area details how VCOE provides additional support. VCOE provides data analysis. A number of districts are now utilizing enhanced Student Information System features to continuously monitor metrics in real time.

Ms. Ulrich asked if this work includes Differentiated Assistance? To a degree. VCOE receives \$1.3 million for this work. The amount is based on the number of districts eligible for differentiated assistance. Ms. Key noted that this is nowhere near the amount we need to support this work but regardless, this work is a priority.

Mr. Teasdale asked if socio-emotional learning is specifically addressed or is it only included if it is identified in the LCAP.

Districts are identified as Level I or Level II assistance. There will eventually be a Level III assistance. Two Ventura County districts were previously identified; and now, in the second year, they were again identified, but for different conditions / matrixes. Does that constitute multiple years of differentiated assistance? That question remains unanswered by the State. Because there is such great collaboration amongst support providers, the intent is to be able to have the expertise to support these Level III districts.

For the LCAP, assistance includes providing support to districts on how to write their LCAP; ensuring that they are approved and uploaded to their website. Districts use their LCAP in a variety of ways – some use it as a Site Plan, some as an accounting tool for supplemental concentration funds. These are entry points to discuss how do we improve academic outcomes for all students. We bring up bright spots for districts. Districts have the ability to spend the money on those students and later identify how support was given. What are the priorities and how is the district going to meet those priorities.

Mr. Teasdale asked about those districts that use the LCAP to “check the box”. Do some have a plan that isn’t included in the LCAP? The State is trying to merge all these reports into one plan. During the first years, the LCAP was addressed as a compliance issue. Many districts are now using the LCAP as a learning tool. The quality and depth of the conversations are much more focused on improving student outcomes. There are now teams of staff working on the LCAP, where in the start it was one to two individuals assigned to the LCAP.

Dr. Flores asked if VCOE receives funds to support Charter Schools. All charter schools are invited to our meetings and IIN meetings. The County Office does not approve the LCAPs of Charter Schools. VCOE also does not provide technical assistance for charter schools, but due to federal requirements, the work is getting closer.

The GeoLead team process has included orienting ourselves. All COES have been more successful in engaging districts in short term goals. We need to continue to work on engaging districts in long term goals. We are developing practices.

Mr. Teasdale noted that if the growing transparency works well; it can be of benefit. 2/3<sup>rd</sup>s of districts identified for technical assistance are due to students with disabilities. They may not be underserved, but maybe they are under outcomes.

Goal Two – Technical Assistance. Identify Strengths and Differences includes systems and tools that the State and the COE provides. These tools are used all year long. Root cause analysis is utilized.

In Ventura County, technical assistance is a partnership between the district and COE. Our approach is to have the school districts identify what works for them; not having the COE identify the problem and direct the work. There are multiple tools used including the Fishbowl and the FIIA which we use for stakeholder meetings.

Support districts with a synthesis of findings and action planning. After LCAPs are approved, Dr. Castro will look at the PIR (Performance Indicator Review) and join them with the LCAP to codify what their overall improvement efforts will look like.

Dr. Castro highlighted the Budget and some included trainings. Student Information system – PULSE – recreates the State identified performance data in real time. This applies to current information for chronic absenteeism and expulsions. The initial rollout will be in the 2020-21 school year. This will calculate data continuously rather than receiving it once a year, giving districts and COEs access to the data on an ongoing basis. This will allow districts to clean their data and fix issues prior to the data being posted to the dashboard. Two districts are not on the Student Information System. Within the districts, there are multiple data entry points. Having this real time data, allows districts to identify where data issues might be before they are posted.

Additional expenditures include providing California Principals Support Network. We are using this to build capacity in leadership. Tulare will be partnering with Ventura County for improvement in Math (they were recently recognized for their Math improvement by Carnegie Institute). These funds will allow VCOE to continue with the Core Data Collaborative. Oxnard Schools were recognized for high growth although they may be low achieving.

Ms. Key noted that the \$1.3 million has helped fund this work but this work was ongoing before the money arrived. This item was presented for information only.

#### **M. BOARD MEMBER COMMENTS**

1. Dr. Flores thanked Ms. Samples for her continued work and guidance through all his time on the Board.
2. Mr. Collins noted a recent CSBA Newsletter article which states that 75% of the public is for increased school funding and six out of ten polled would support a ballot measure that would support schools.

The Moorpark Unified School District Board adopted a Resolution supporting Advocacy Efforts.

The County Committee on School District Organization has been taking action on school districts changing to Trustee Area elections. Ten districts now have Trustee Area elections and he believes this is very beneficial.

3. Ms. Ulrich reported that Ojai passed an Advocacy Resolution and she hopes Ventura Unified will as well.

4. Dr. Lisagor expressed his thanks for the Board's thoughtful discussion on the Interdistrict Attendance Appeal.

**N. FUTURE AGENDA ITEMS**

1. Setting of Salary for Superintendent of Schools; *August 26, 2019.*

**O. FUTURE MEETINGS**

Date: Monday, July 22, 2019  
Time: 6:00 p.m.  
Location: 5100 Adolfo Road, Board Room, Camarillo  
Purpose: Regular Meeting of the Board

*Mr. Teasdale will be unable to attend the July meeting.*

Date: Monday, August 26, 2019  
Time: 6:00 p.m.  
Location: 5100 Adolfo Road, Board Room, Camarillo  
Purpose: Regular Meeting of the Board

*Dr. Lisagor will be unable to attend the August meeting*

**P. ADJOURNMENT**

Dr. Lisagor adjourned the meeting at 8:02 p.m.

***Approved by Board Action on 08/26/19.***

*Board meetings are recorded by audio tape pursuant to Government Code Section 54953.5(b).  
Copies of these audio tapes are available by request to this office at (805) 383-1900.*