

VENTURA COUNTY OFFICE OF EDUCATION

SUPERINTENDENT POLICY NO. 3540

ADOPTED: 02/14/96

REVISED: 05/05/08

10/31/22

CLASSIFICATION: Business and Non-Instructional Operations

SUBJECT: Transportation

The County Superintendent of Schools desires to provide for the safe and efficient transportation of students to and from school as necessary to ensure student access to the educational program, promote regular attendance, and reduce tardiness. In determining the extent to which the VCOE will provide transportation services, staff shall weigh student and community needs against the cost of providing such services.

The staff shall recommend and implement economical, environmentally sustainable, and appropriate means of providing transportation services.

The VCOE may purchase, rent, or lease vehicles; contract with a common carrier or municipally owned transit system; contract with responsible private parties including the parent/guardian of the student being transported. (Education Code [35330](#))

In lieu of providing transportation in whole or in part, the VCOE may reimburse the student's parents/guardians expense in transporting the student at the current IRS mileage reimbursement rate.

No student shall be required to be transported for any reason without the written permission of the student's parent/guardian, except in emergency situations involving illness or injury to the student pursuant to Education Code [35350](#) or the evacuation of students as necessary for their safety.

The County Superintendent of Schools or designee shall develop procedures to promote safety for students traveling on school buses.

The VCOE may install a global positioning system (GPS) on school buses and/or student activity buses to enhance student safety and provide real-time location data to staff and parents/guardians.

Legal Reference:

EDUCATION CODE

[35330](#) Excursions and field trips

[35350](#) Authority to transport pupils

[39800-39860](#) Transportation

[39806](#) Payments to parents in lieu of transportation

[41850-41854](#) Allowances for transportation

[45125.1](#) Criminal background checks for contractors

[52311](#) Regional occupational centers, transportation

PENAL CODE

637.7 Electronic tracking devices

VEHICLE CODE

[2807](#) School bus inspection

(6/92 10/97) 5/19