

California Department of Education / County Office of Education

External Services Subcommittee (ESSCO)

Minutes

ZOOM meeting

September 13, 2021

10:00 a.m.

Co-Chair: Kiyomi Meeker, California Department of Education

Co-Chair: Roslynne Manansala-Smith, El Dorado COE

Vice Co-Chair: TBD

Main Agenda

1) Announcements, *Roslynne Manansala-Smith & Kiyomi Meeker*

- **New Co-chairs for ESSCO** – New chairs due to transition of prior co-chairs, James Whittington moved to Murrieta USD and Jonathan Feagle to Winters USD. ESSCO still in need of a Vice-Chair from a COE. Retirements were also discussed including Sarah Blackstone from Napa COE.
- CDE discussed some leadership changes, including updates that Joe Saenz is on leave. CDE shared that Amber Hiris and Robyn Altamirano will be interim contacts at CDE.
- Dr. Stephanie Gregson, Chief Deputy has left CDE and will assume the role as the Deputy Executive Director at the California Collaborative for Educational Excellence. She will be greatly missed by her colleagues at CDE.
- The SBE appointed Mary Nicely as the new Chief Deputy, she has service as the Senior Advisor to the SSPI and Deputy Sup for the Information and Technology Branch prior to taking on the role.
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2) Meeting Dates for remainder of 2021-22 Fiscal Year, *Roslynne Manansala-Smith, El Dorado COE*

- *see table after Roundtable Discussion – see below*

3) BASC Report, *Roslynne Manansala-Smith, El Dorado COE*

- **FCMAT** – **Jon Von Flue** provided a short demo on the FCMAT County Office Data Collection Tool. This is a web tool that county offices will use to report LEA data at budget adoption and interim reporting periods. This tool eliminates the need for FCMAT to continue their email survey sent to COEs to gather this data. The tool provides flexibility for COEs to submit live data as opposed to COEs waiting until all LEAs are reviewed before submitting survey data. FCMAT also acknowledges that reviews may change and can change the data later. The Asst Supt can provide access to multiple users. Available for first interim likely. Professional Learning for the fall is posted on FCMAT webpage and UFO workshop starting in October.
- **CCEE** – **Michelle Magyar** discussed addition of new CEO, Matt Navo. Also shared recent work out coming out of AB 130, including the Learning Acceleration Grants.
- **SBE -Sara Pietrowski** – SBE discussion around S/C tracking, including topics such as low performing schools definition. SBE interested in how LEAs are using LCAP to address unduplicated needs. Qualitative – step by step formula or how specific does the guidance need to be for qualitative for I/I services. Duplication due to the new requirements. Are we still meeting the intent of the LCAP. Intent to not duplicate as much as possible. Asking BASC for feedback. SB 98 with San Joaquin, LCAP portal to look at all LCAPs at one place. RFP Collaborate Creation was selected.
- **CDE** – **Lisa Constancio, Elizabeth Dearstyne, Wendi McCaskill** - The following staffing changes were shared:
 - Stephanie Gregson - going to CCEE, was former Chief Deputy for CDE

- *Mary Nicely - confirmed as new Chief Deputy for CDE (may join October BASC)*
- *Ellie Gardner - Director of Government Affairs, resigned - looking for new director soon*
- *Jonathan Feagle - ESSCO co-chair- new CBO at Winters Unified School District; looking for replacement*
- *Kiyomi Meeker - new ESSCO co-chair for CDE*
- *LCAP and Budget Approvals were discussed. Significant list of COEs that have not submitted revisions to the state.*
- *Wendy reported on Independent Study (IS), sharing that CDE will be updating FAQ's that will clarify the technical amendments made in AB 167.*
- *In depth discussion on J-13A Emergency Waivers and updates based on AB 167.*
 - *J-13A process becoming increasingly more complicated for non-COVID-19 related emergencies.*
 - *Jessica Holmes from DOF reminded members that the J-13A Waiver process is for the most part the same. The only shift is the new requirement to have an IS plan in place and offer IS within 10 days of emergency.*
 - *Derick at CCSESA was seeking clarification on FAQs and how they apply to COE court schools.*
- *AB 167 ELO updates: removed 2021-22 condition of apportionment language - how grants should be expended, established deadline as of 6/30/2023, audit won't start until 2022-23*
 - *Allocations posted around October 1st, apportionment will represent 55% of funds and then flow the rest through Principal Apportionment*
 - *Discussion clarifying that there is no official mechanism for LEAs (i.e., small districts) to opt out of funding*
- ***DOF – Jessica Holmes*** - AB 167 passed, waiting on governor's signature. The version passed is with the language that exempts charter schools that exceed the 20% threshold. Likely that the governor will sign AB 167. Discussion around likelihood of legislation passing to extend waiver for Brown Act to hold virtual board meetings.
- ***CCSESA – Derick Lennox*** - ***Shared*** joint letter sent from multiple agencies on the required ESSER and GEER annual reporting due in February 2022. Other Bills they are watching are AB438, AB 599.
- ***CSIS – Amy Fong*** – user group CALPADS informational meeting set for October.

4) CARES and CRRSA Update, Joe Saenz, CDE

- ***Stimulus Fund Quarterly Reporting*** – Reporting portal should open on Wednesday and will stay open until noon October 6th. Final reporting for CRF – most LEAs has 100% spent, but CDE has reached out to those LEAs who have not. In addition, CDE reached out to districts with admin errors to update under \$1,000. The CDE is asking for CRF reporting to be submitted as soon as possible. Contact CDE with questions.
- ***Annual Reporting*** – CDE shared that the Annual Reporting due in February 2022 that the USDE is requiring will require a huge obligation of district staff time and is requesting several data elements that districts in California don't typically track. Several concerns regarding obligations of time of district staff, the period it is due, HR issues, detailed level of accounting to report not reasonable for LEAs in California and given the timing. CDE uploaded to the required elements from US Dept. of Ed, but public comment is extended to September 27th. CDE will keep everyone in the loop but having discussions with USDE. There is quite a bit of pressure for USDE to report obligations. CDE is building out a timeline now.
- ***Additional Funding Sources*** – CDE is working on reporting and assurances for ELO and Homeless children and youth. Making it as accessible as possible. Detailed requirements posted on the Ed relief site. Public comment website also.

5) Title I Waivers for 2021-22, Natalie Schuff, San Diego COE

- ***Any updates since the public comment period closed?*** Accepted by the state board and waiver approved by USDE on Friday.

6) ESSER III Expenditure Plan, Roslynn Manansala-Smith, El Dorado COE

- Discuss requirements/implications if an LEA does not include their total allocation of ESSER III in this Expenditure Plan. Will LEAs be held accountable to this plan? *(Will there be some reporting like the LCAP Annual Update?)* Does CDE plan to share any guidance for COEs on how to review these plans? Joe Saenz will forward the question. No further information from USDE on this. Expenditure Plan needs to go to board before October 29th and submitted within 5 days. The group discussed the draft CCSESA review tool.

7) Categorical Allocations and Audit Resolutions (CAAR) Updates, Keith Smith, CDE

- **In-Person Instruction (IPI) and Expanded Learning Opportunities (ELO) Grants** – AB 130/167 changed state funding of IPI and ELP to a combination of state and federal funds. CDE will be collecting overpayments through an offset for IPI/ELO. ELO now has 5 funding resources, 3 of which are federal. CDE is hoping that when AB 167 goes through, GF portion will be paid in full. USDE will require assurances and cash management for the federal resources. CDE is working to get assurances ready and reporting requirements.
- **Federal Stimulus (ESSER I, II, III and GEER I)** – payments on the way over the next month. Working on the next reporting period.
- **ESSA Programs** – State received additional waivers; LEAs need to be worried only about 18-19 expiring. Apportionments will be out soon.
- **Update on State Categorical Programs** –
 - CESAP was paid out dollar for dollar. SB 167 provided the extra fund to be paid out next year.
 - Mandate block grant, reaching out to LEAs that didn't apply, so far 98% applied.
 - CDE reaching out on the SB 167 new programs for reporting and assurances. Mid-December to January reporting cycle.
 - Short discussion on how to meet ESSA MOE. CDE reminded staff that the ESMOE calculation is preliminary, final calculation may be different as CDE does formal calculation. LEAs that don't pass twice within a six-year period may be subject to deduction. LEAs must file a waiver to USDE directly. COVID-19 funding has thrown a wrench into the calculation for many LEAs statewide.

8) New Federal ELO Resource Codes, Sarah Smigiera, Tulare COE

- Does the equitable services requirement apply to the new ELO resource codes (3216, 3217, 3218 & 3219)? Should not be subject. Can indirect costs be charged to any of these resource codes? Are these resource codes subject to federal interest?

9) Principal Apportionment, Kiyomi Meeker, Shawna, Shepley, Masha Lutsuk, CDE

- **Expanded Learning Opportunities Program Update** – Handout provided and reviewed and assumes AB 167 is signed by Governor. AB 130 authorized for 2021-22. Tracking changes for AB/SB 167. Program expenses include after school & summer school enrichment programs. Funding is based on ADA (PY P-2, K-6 classroom-based ADA) and LEA UPP. COE programs don't get this funding. Removes condition of apportionment for 2021-22 and won't be added to the audit guide until 2022-23. Funding calculations based on 2 tier funding rates, and the formula is rate x ADA UPP, like S/C funds. LEAs with UPP >80% will get \$1,170 per ADA x UPP. Left over will be given to all other LEAs on a funding amount to be determined (Rate 2 x ADA x UPP). CDE working on special apportionment this fall. Estimated Allocations beginning of October. First apportionment will be 55% of entitlement. Funding exhibit will be available with Principal Apportionment exhibits at 2021-22 P-1. SACS resource codes to come soon. NCB charters are eligible but only for classroom based ADA. Expenditure deadline for 2021-22 funds, by the end of 2022-23. 3-year higher funding rate guarantee for LEAs with >80% UPP. If drop below 80% in year 4 you get the lower funding rate. No opt-out option available to LEAs. If LEA doesn't provide a program, LEA will have an audit finding and then required to return funding to CDE.
- **2021-22 Funding Determinations** - CDE sent a letter on August 13th to county and district superintendents and CBOs regarding funding determinations for 2021-22. Charters that may need to submit a funding determination because of more distance learning if they fall below 80% classroom-based ADA. October 1st is

the deadline ensures being approved before P-1. 2nd deadline is February 1st for P-2. AB 167 makes changes to EC 51747 NCB ADA won't be counted for quarantine.

- **PADC Web Update** – *On September 1st COEs were able to start assigning COE Administrators and users. Great majority of COE admins assigned. Webinar on September 15th to focus on tax reporting and more in-depth for user assignment and management. COEs are also responsible to assign county auditors as admin/users to report taxes. COEs don't need to have an PADC Administrator assigned to attend the webinar. CDE has template forms available for COE use for assignments.*
- *New budget trailer bill 51745 independent study as an alternative option. Are counties offering for districts?*
- *2021-22 First Charter School Special Advance – certified in the next few days (Sept 15).*
- *2021-22 EPA Q1 – certified 25% on Friday 9/1, payment anticipated to be paid on September 24th.*
- *Upcoming Deadlines – 20-day report released last week due November 1st. PA revisions due October.*

10) Financial Reporting Updates, Christine Davis, CDE

- **Next SACS validation tables scheduled to be issued September 24th, with new resources 6536 & 6537** – Special ed dispute prevention and learning recovery support coming out.
- **SACS System Rewrite:** *Fall 2021 Outreach Sessions – email with dates went out last week. 9/21, 10/7, 10/12. Same info, multiple dates. organizational change planning and system tour for COEs only. Formal training for all users will be held in the winter/spring 2022.*

Standing Subcommittee Reports

1. AB 1200, *Kathryn Rusk*
2. Accounting, *Tom Cassida*
3. Property Taxes, Apportionments, Attendance, Enrollment, & CALPADS, *Jeff Young*
4. Professional Development, *Roslynne Manansala-Smith*
 - Save the Date flyer – attached (*emailed to ESSCO Listserv 9/9/21*); Registration opening soon
 - Committee to meet via zoom on 9/16/2021
5. ESSCO Organization*, *TBD*
6. FCMAT Procedure Manual, *Laura Lilley, Jeff Potter (FCMAT)*
7. Local Control and Accountability Plan (LCAP) Reviews, *Veronica Moreno*

Roundtable Discussion

1. 15% extra concentration grant – How are we going to track it? Let district track in locally defined unrestricted resource. How to calculate extra 15%?

| ESSCO 2022 Meeting Dates (PROPOSAL) | BASC 2022 Meeting Dates |
|--|--------------------------------|
| January 10th | January 14th |
| February 7th | February 4th |
| March 7th | March 4th |
| April 4th | April 8th |
| May 16th | May 20th |
| June 13th | June 17th |

Expanded Learning Opportunities Program

The Expanded Learning Opportunities (ELO) Program is established beginning in fiscal year 2021-22 by Assembly Bill (AB) 130 (Chapter 44, Statutes of 2021), which added *Education Code (EC)* Section 46120. Recently introduced AB 167, if passed by the Legislature and signed by the Governor, includes amendments to EC 46120 and EC 14041 for the ELO Program. Pursuant to AB 130 and AB 167, the School Fiscal Services Division is implementing a new Principal Apportionment funding exhibit for the ELO Program. The 2021-22 appropriation for the ELO Program is \$1,754,021,000, authorized by Budget Item 6100-110-0001 and EC Section 46120(f).

Program Summary:

The ELO Program provides funding to school districts and charter schools for afterschool and summer school enrichment programs for grades TK/K-6. Funds received in the 2021-22 school year may be used for program development and/or services. Beginning in 2022-23, as a condition of receipt of funds, local educational agencies (LEA) are required to offer to all students in TK/K-6 classroom-based instruction programs access to ELO Programs. EC Section 46120 outlines the program requirements including time offering, staffing ratios, and prioritizing services. The program will be subject to audit beginning in 2022-23.

Funding Calculation Summary:

Funding will be allocated to all eligible school districts and charter schools for ELO Programs pursuant to EC 46120. County offices of education and county program charter schools are not eligible for this funding. The funding will be based on prior year P-2 classroom-based TK/K-6 average daily attendance (ADA) and prior year P-2 unduplicated pupil percentage (UPP). Nonclassroom-based ADA, including traditional and course based independent study ADA, is excluded.

- Eligible LEAs with prior year UPP equal to or greater than 80.00 percent receive \$1,170 per classroom-based TK/K-6 ADA multiplied by the UPP.
- Eligible LEAs with prior year UPP equal to or less than 79.99 percent receive funding at a rate per classroom-based TK/K-6 ADA multiplied by the UPP that will be calculated based on the remaining funds available in the appropriation.

Special Apportionment:

The CDE will issue a special apportionment in Fall 2021 which represents 55 percent of each eligible LEA's estimated 2021-22 ELO Program entitlement. Pending the enactment of AB 167, the CDE plans to publish initial entitlements in early October, in advance of the special apportionment. The remaining ELO Program entitlement will be allocated according to the statutory Principal Apportionment payment schedule beginning with 2021-22 First Principal Apportionment via the new ELO Program funding exhibit.

Principal Apportionment Funding Exhibit:

The CDE will publish a new funding exhibit for ELO Program beginning with 2021-22 P-1. The funding calculated for eligible LEAs will appear as a separate line on the Principal Apportionment Summary. Standardized Account Code Structure (SACS) object and resource codes will be included on the Principal Apportionment Summary for reference.

ELO Program FAQs: <https://www.cde.ca.gov/ls/ex/elofaq.asp>

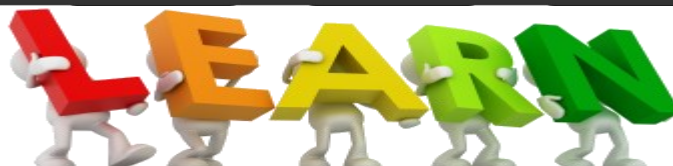
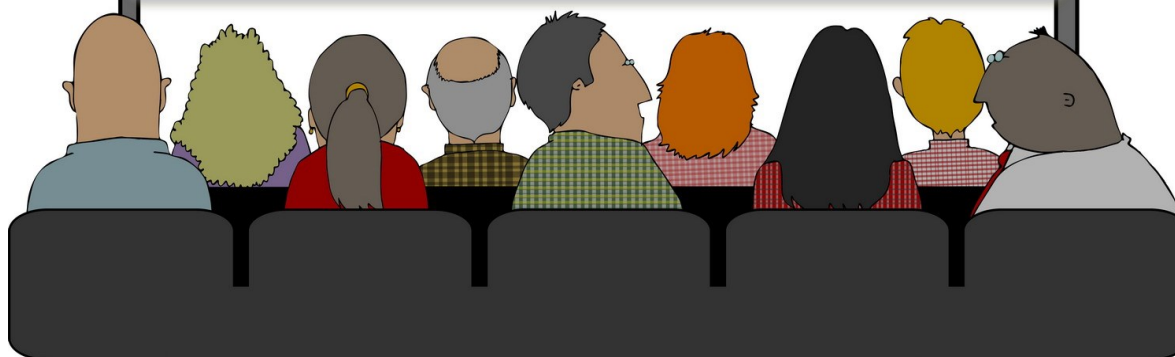
SAVE THE DATE

2021 AB1200 CONFERENCE



TUESDAY, OCTOBER 19, 2021
\$25 PER PERSON

VIRTUAL CONFERENCE FOR
COUNTY OFFICE OF EDUCATION
AB1200 STAFF



QUESTIONS?

Contact Deanne Waltz at dwaltz@marinschools.org

2021

UNDERSTANDING FISCAL OVERSIGHT WORKSHOP



Experience this two-day training on the essential steps, processes and techniques necessary for county offices to provide fiscal oversight to local educational agencies.

Day One - For county office staff. FCMAT will offer basically the same training offered in 2020 for any new county office staff, those who missed the last workshop or who want to see the revisions incorporated because of legislative changes. This is a full-day training.

Day Two - For school districts and their county offices. This new curriculum will help district staff better understand fiscal oversight and county office responsibilities. FCMAT will cover various oversight topics, introduce tools, and provide discussion and information to help districts understand why county offices need specific information. The goal is to open communication and provide understanding between districts and county offices on fiscal oversight provisions and requirements. This is also a full-day training.

Laptops will be required for both trainings. Workshops are offered at no cost to attendees. With this two-day format, some county office staff may want to attend both days.

For details on these and other FCMAT workshops, please visit:

<https://www.fcmat.org/workshops>.

The Fiscal Crisis and Management Assistance Team (FCMAT) is pleased to offer workshops on understanding effective fiscal oversight in 2021.

The workshops will be hosted by the following county offices:

**October
5 & 6**

**Yolo County
Office of Education**

**October
13 & 14**

**Merced County
Office of Education**

**November
3 & 4**

Virtual Workshop

**November
15 & 16**

**Orange County
Department
of Education**