

**VENTURA COUNTY BOARD OF EDUCATION
MINUTES OF REGULAR MEETING OF
September 24, 2018**

A. CALL TO ORDER

1. Call to Order, Pledge of Allegiance to the Flag, and Moment of Reflection

The Regular Meeting of the Ventura County Board of Education, Agenda 18-13, was called to order by Rachel Ulrich, Board President at 6:00 p.m. on Monday, September 24, 2018, in the Board Room of the VCOE Conference & Educational Services Center, 5100 Adolfo Road, Camarillo. The Pledge of Allegiance to the Flag was led by Ms. Ulrich, followed by a moment of reflection.

2. Roll Call

Trustees Present:

Rachel Ulrich, Area 1

Marty Bates, Area 2

Dr. Mark Lisagor, Area 3

Dean Kunicki, Area 4 - *Absent*

Dr. Ramon Flores, Area 5 - *Absent*

VCOE Personnel Present:

Stanley C. Mantooth, Ventura County Superintendent of Schools and Ex-Officio
Secretary and Executive Officer of the Board

Dr. Roger Rice, Deputy Superintendent, Student Services

Misty Key, Associate Superintendent, Fiscal and Administrative Services

Dr. Antonio Castro, Associate Superintendent, Educational Services

Mary Samples, Assistant Superintendent, SELPA

Dr. Tiffany Morse, Director, Career Education

Marlo Hartsuyker, Director, Charter School Support

Nancy Akkerman, Senior Executive Assistant

Roger Ruiz, Facilities

3. Approval of Agenda

Mr. Bates moved the agenda be approved. Dr. Lisagor seconded the motion, and the motion carried upon a unanimous vote of those in attendance (3:0); with Ms. Ulrich, Mr. Bates, and Dr. Lisagor voting aye. Dr. Flores and Mr. Kunicki were absent.

B. PUBLIC COMMENTS

None.

C. HEARINGS

None.

D. CLOSED SESSION

None.

E. PRELIMINARY

1. Approval of Minutes of Regular Meeting of August 27, 2018
Mr. Bates moved the Minutes of the Regular Meeting of August 27, 2018 be approved. Ms. Ulrich seconded the motion, and the motion carried upon a unanimous vote of those in attendance (3:0).

F. CORRESPONDENCE

1. Letter dated August 30, 2018, from Mary E. Samples
2. VCSBA October 8, 2018 Dinner Announcement and Newsletter.
Ms. Ulrich and Dr. Lisagor plan to attend.

G. PRESIDENT'S AND BOARD MEMBERS' REPORTS

1. Ms. Ulrich reported that she attended the CCBE Annual Conference. The sessions were very interesting.

H. SUPERINTENDENT'S REPORT

Mr. Mantooth reported on the following activities of the Office:

1. Dr. Tiffany Morse presented Dr. Cheryl Lambing, Ventura County Health Care Agency, with the Career Education Center Community Partner of the Year Award. Dr. Lambing and her company have been long time supporters of career education, providing health care career opportunities for students. Health care is an area of job growth in Ventura County. The Health Occupations Pipeline Education (HOPE) program has been developed and 37 students have had the opportunity to participate.
2. Notification from CDE of VCOE 2018-19 LCAP Approval.

I. LEGISLATIVE REPORT

None.

J. CONSENT/ACTION

1. Mileage Reimbursement Claim
2. Temporary County Certificates
3. Resolution No. 18-09, Gann Limit Calculation for 2017-18 and Estimated Limit for 2018-19
4. Change Order No. 2 to Kiwitt's General Building Contractor for Carl Dwire School Modernization Phase I Bid Package 2018-32
5. Change Order No. 3 to Kiwitt's General Building Contractor for Carl Dwire School Modernization Phase I Bid Package 2018-32
6. Change Order No. 4 to Kiwitt's General Building Contractor for Carl Dwire School Modernization Phase I Bid Package 2018-32

7. Change Order No. 2 to Kiwitt's General Building Contractor for Douglas Penfield School Modernization Phase IV Bid Package 2018-31
8. Change Order No. 3 to Kiwitt's General Building Contractor for Douglas Penfield School Modernization Phase IV Bid Package 2018-31
9. Change Order No. 4 to Kiwitt's General Building Contractor for Douglas Penfield School Modernization Phase IV Bid Package 2018-31

Dr. Lisagor moved the Board approve Consent Items 1-9 as presented. Mr. Bates seconded the motion, and the motion carried upon a unanimous vote of those in attendance (3:0).

K. PRESENTATIONS

None.

L. DISCUSSION/INFORMATION/ACTION

1. PUBLIC HEARING and Adoption of Resolution 18-08 Regarding Sufficiency/Insufficiency of Instructional Materials, and Certification of Provision of Standards-Aligned Instructional Materials

Mr. Mantooth noted that the annual adoption of Resolution 18-08 and the accompanying certification is necessary in order to continue to receive State textbook and instructional materials funding. Dr. Rice certified that VCOE has provided its students with sufficient textbooks or instructional materials.

- a. Ms. Ulrich opened the PUBLIC HEARING on Resolution 18-08 regarding the Sufficiency/Insufficiency of Instructional Materials per Education Code Section 60119 and 60422(b) at 6:12 p.m. Hearing no public comments, Ms. Ulrich closed the PUBLIC HEARING at 6:13 p.m.
- b. Dr. Lisagor moved the Board adopt Resolution 18-08 regarding Sufficiency/Insufficiency of Instructional Materials, and the accompanying Positive Certification of Provision of Standards-Aligned Instructional Materials. Mr. Bates seconded the motion, and the motion carried upon a unanimous vote of those in attendance (3:0).

2. Adoption of 2018-19 Courses of Study for Court and Community Schools and Special Education

Mr. Mantooth noted that the Court and Community Schools and Special Education Programs 2018-19 Course of Study are presented for the Board's biennial review and requested adoption. Copies of the 2018-2019 Course of Study have been on display in the VCOE Learning Resources Display Center, 5100 Adolfo Road, Camarillo, since June 15, 2018.

Dr. Lisagor moved the Board adopt the 2018-19 Courses of Study for Court and Community Schools and Special Education as presented. Mr. Bates seconded the motion, and the motion carried upon a unanimous vote of those in attendance (3:0).

3. Approval of Agreement with the California Department of General Services

Mr. Mantooth noted that this agreement with the California Department of General Services would allow the Office to obtain eligibility to accept surplus property, possibly equipment that could be used to support Career Education offerings. This a new opportunity for the Ventura County Office of Education.

Mr. Bates asked if VCOE is allowed to accept equipment for local school districts. Dr. Rice explained that districts would have to do that themselves, but VCOE could accept equipment for the CEC, which would benefit students from throughout the County.

Dr. Morse noted that the Navy has a lot of surplus equipment that could be used by the CEC. This agreement is not a guarantee that if an item is requested VCOE would receive the item. This agreement just allows VCOE to participate in the process.

Dr. Lisagor moved the Board approve the Resolution authorizing the Ventura County Office of Education enter into an agreement with the California Department of General Services. Mr. Bates seconded the motion, and the motion carried upon a unanimous vote of those in attendance (3:0).

4. Approval of Revisions to Administrative Regulation 2300, Conflict of Interest Code

Mr. Mantooth noted that local agencies are required to review their conflict of interest code biennially and submit the Local Agency Biennial Notice to the County Board of Supervisors. Administrative Regulation 2300, Conflict of Interest, has been revised to include accurate number of designated positions and new titles of employees. The amended code must be filed with the Clerk of the Board's Office by October 1, 2018.

Dr. Lisagor moved the Board waive the second reading and approve revisions to Administrative Regulation 2300, Conflict of Interest Code, as presented.

Mr. Bates seconded the motion, and the motion carried upon a unanimous vote of those in attendance (3:0).

5. Revisions to Administrative Regulation 0420.4, Charter Schools

Ms. Hartsuyker presented revisions made to Administrative Regulation 0420.4, Charter Schools. Ms. Hartsuyker noted that AB1360 required changes to Charter School admissions, and suspension and expulsion language and parental involvement, LCAP language, new student assessments and changes to special education language. Admission preferences for siblings and children of staff are now in law. Charter petitions must include services to special education students. Parental involvement can not be required nor can it be a condition of enrollment.

Mr. Bates asked if the right to appeal expulsions to the County Board is still included. AB1360 requires that parents are afforded a meeting with a neutral third party arbitrator. The right to appeal to the Board is an additional requirement included in the MOU between the charter school and this Board.

Ms. Ulrich asked if conversion charters are still allowed. Ms. Hartsuyker indicated that they are. This item was presented for information only.

6. Nomination for CSBA Director-at-Large, Asian/Pacific Islander and Hispanic
No action was taken on this item.

M. BOARD MEMBER COMMENTS

1. Dr. Lisagor expressed his continued thanks to Mary Samples at her last meeting.

N. FUTURE AGENDA ITEMS

None.

O. FUTURE MEETINGS

Date: Monday, October 22, 2018
Time: 6:00 p.m.
Location: 5100 Adolfo Road, Board Room, Camarillo
Purpose: Regular Meeting of the Board

Date: ***Tuesday, October 23, 2018 (Joint Meeting with VCCCD Board)***
Time: ***6:00 p.m.***
Location: ***VCCCD, Board Room, 761 E. Daily Drive, Camarillo***
Purpose: ***Special Meeting of the Board***

Date: Monday, November 26, 2018
Time: 6:00 p.m.
Location: 5100 Adolfo Road, Board Room, Camarillo
Purpose: Regular Meeting of the Board

Date: Monday, December 10, 2018
Time: 6:00 p.m.
Location: 5100 Adolfo Road, Board Room, Camarillo
Purpose: Annual Organizational Meeting of the Board

P. ADJOURNMENT

Ms. Ulrich adjourned the meeting at 6:31 p.m.

Approved by Board Action on 10/22/18

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