

**VCSBA Executive Board Meeting
December 9, 2020, 5:15 p.m.
Zoom Meeting**

Minutes

Present:

Veronica Robles-Solis, President
Dr. Charles Weis, VP Legislation
Denise Helfstein, Secretary
Darlene Bruno, Delegate
Rachel Ulrich, Delegate
Stan Mantooth, County Superintendent
Cathy Samuel, Executive Assistant

Absent:

Eleanor Torres, VP Programs
Efrain Cazares, Treasurer
Jackie Moran, Delegate
Sabrena Rodriguez, Delegate

Opening:

Ms. Robles-Solis opened the meeting at 5:20 p.m. and welcomed everyone.

**1. SCHOOL BOARD TRUSTEE TRAINING (GOVERNANCE AND OPEN MEETING ACT)
January 16, 2021**

The Executive Board chose January 16, 2021, 8:30 a.m. – 12:00 p.m. for the School Board Trustee training on Governance and Open Meeting Act.

Possible Presenters:

- ✓ Chuck Weis – Governance Issues
- ✓ Anthony Ramos – Open Meetings Act
- ✓ Emily Mostovoy-Luna – Special Education
- ✓ Dave Schermer – Media Relations

Sabrena Rodriguez will reach out to Anthony Ramos to check on his availability to speak on the Open Meetings Act. Mr. Mantooth will contact Emily Mostovoy-Luna and Dave Schermer to check on their availability to speak on Special Education and Media Relations.

The Executive Board determined that one of the VCSBA Board members would be assigned co-hosting authority to track the questions as they come in on chat. The questions will be taken after each segment instead of taking all the questions at the end of the training.

NOMINATING COMMITTEE

Discussion ensued on establishing the VCSBA Nominating Committee. Veronica will ask Debra Cordes and Sabrena Rodriguez to be on the Committee. Denise Helfstein offered to be on the Committee as well.

2. February 1, 2021 6:30 – 8:00 p.m. Topic “Budget and Finance,”

The Executive Board chose Monday, February 1, 2021 for the next VCSBA meeting and the topic “Budget and Finance.”

Possible Presenters:

- ✓ Misty Key
- ✓ Tami Peterson
- ✓ Mike Fine FCMAT

Mr. Mantooth will contact Ms. Key to check her availability. Mr. Mantooth also suggested Mike Fine, FCMAT and Tami Peterson, CBO, Ventura County School Business Services Authority.

Newsletter Articles for February 1, 2021 Zoom Meeting due January 22, 2021

Potential Newsletter Articles:

- Veronica – Presidents Corner – Dinner Meeting Topic
- Chuck – TBD
- Stan – Governors Budget proposals
- Cathy – Meritorious Service Awards

Email Articles to: csamuel@vcoe.org

3. April 19, 2021 VCSBA Zoom Meeting

The Executive Board chose Monday, April 19, 2021 for the spring VCSBA Zoom meeting. Suggested topics are “Where are we with COVID” or “Where are we with Schools Starting Back Up.” Rachel Ulrich knows someone on a COVID Task Force that she could contact. Final topic for the April 19, 2021 meeting will be determined at the March 1, 2021 VCSBA planning meeting.

4. BUDGET REPORT

Ms. Robles-Solis reported that Efrain Cazares will not be able to attend tonight’s meeting to report on the budget. The budget will be reviewed at the March 1, 2021 VCSBA planning meeting. Dr. Weis noted there will not be any CSBA Delegate Assembly expenses for 2020-21.

Meritorious Service Awards:

Ms. Bruno noted that she has 28 years of service. She will be receiving a Meritorious Service Award this year.

Mr. Mantooth suggested to send the Meritorious Service Awards to the recipients prior to the February 1st VCSBA meeting. The recipients will be listed in the Newsletter and recognized during the VCSBA Zoom meeting.

CSBA Director

Ms. Bruno reported that Suzanne Kitchens is now the CSBA President. A new Director needs to be appointed. Ms. Kitchens would like input from the current CSBA Delegates by December 13, 2020. Sabrena Rodriguez was suggested. Ms. Bruno will contact the Delegates to meet and discuss their suggestions further.

5. NEXT VCSBA EXECUTIVE BOARD PLANNING MEETING

March 1, 2021 at 5:15 p.m.

6. ADJOURNMENT: 5:58 p.m.