



Ventura County Office of Education

U.S. Bank - CAL Card Monthly Log

Cardholder: _____

For Statement Dated: _____

SP3350

Exhibit 3

Adopted 02/04/19

Item #	Transaction Date	Vendor Name & Description of Purchase	Amount
1			
	Full Acct		
2			
	Full Acct		
3			
	Full Acct		
4			
	Full Acct		
5			
	Full Acct		
6			
	Full Acct		
7			
	Full Acct		
8			
	Full Acct		
9			
	Full Acct		
10			
	Full Acct		
11			
	Full Acct		
TOTAL			

I hereby certify that this is an actual accounting of necessary expenses incurred by me in performance of official duties, and that all purchases are in accordance with VCOE policies and procedures.

Cardholder Signature

Date

Branch Head Signature

Date