

VENTURA COUNTY BOARD OF EDUCATION

BOARD POLICY NO. 1312.4

ADOPTED: 11/28/22

CLASSIFICATION: Community Relations

SUBJECT: Williams Uniform Complaint Procedures

The County Board of Education recognizes the responsibility of the County Board and the County Superintendent of Schools to ensure that the educational programs of the Ventura County Office of Education (VCOE) are implemented in accordance with law.

Any complaint against the VCOE regarding the insufficiency of textbooks or instructional materials, teacher vacancy or misassignment, or conditions of school facilities that pose an emergency or urgent threat to the health and safety of students and staff, as defined in Education Code 35186, shall be investigated, and resolved in accordance with the Williams Uniform Complaint Procedures described in 5 CCR 4680-4687 and relevant County Superintendent policy and/or administrative regulation. The Williams Uniform Complaint Procedures may also be used to resolve any other complaint when authorized by the County Superintendent.

REPORTS

On a quarterly basis, the County Board shall, at a regularly scheduled County Board meeting, receive summarized data on the nature and resolution of all complaints against the VCOE. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. (5 CCR 4686)

NOTICES

A notice containing the components specified in Education Code 35186 shall be posted in each classroom in each VCOE school/program. (Education Code 35186)

Legal References:

Management Resources Website	Description California Department of Education, Williams Case
State 5 CCR 4600-4670	Description Uniform complaint procedures
5 CCR 4632	Appeal of LEA decision, grounds
5 CCR 4680-4687	Williams uniform complaint procedures
Ed. Code 1240	County superintendent of schools, duties

Ed. Code 17592.72	Urgent or emergency repairs, School Facility Emergency Repair Account
Ed. Code 1791-1792	Establishment and management of technical, agricultural and natural resources conservation school
Ed. Code 1980-1984	Establishment of county community school
Ed. Code 33126	School accountability report card
Ed. Code 35145.5	Agenda; public participation; regulations
Ed. Code 35186	Williams uniform complaint procedure
Ed. Code 35292.5-35292.6	Restrooms, maintenance and cleanliness
Ed. Code 48660-48667	Establishment of community day school
Ed. Code 48985	Notices to parents in language other than English
Ed. Code 60119	Hearing on sufficiency of instructional materials

Cross References:

Code	Description
1312.3-BP	Uniform Complaint Procedures
1312.3-AR	Uniform Complaint Procedures