

# VENTURA COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION

## SPECIAL MEETING

Wednesday, June 19, 2019, 4:00 p.m.

*Hueneme Elementary School District, Board Room  
205 North Ventura Road, Port Hueneme, CA 93041*

### MINUTES

#### 1. **Call to Order and Pledge of Allegiance**

The meeting of the Ventura County Committee on School District Organization was called to order by Chairperson Charles Weis to the Ventura County Committee on School District Organization, at 4:06 p.m. at the Hueneme Elementary School District, Board Room.

2. Chairperson Charles Weis led the group in the pledge of allegiance.

#### 3. **Introduction of County Committee Members**

The following members of the Ventura County Committee on School District Organization were in attendance:

*Kathi Smith, representing Supervisorial District # 1  
Terri Lisagor, representing Supervisorial District # 3  
Robert Perez, representing Supervisorial District # 4  
Rob Collins, representing Supervisorial District # 4  
Richard Canady, representing Supervisorial District # 5  
Charles Weis, representing Supervisorial District # 5  
Ramon Flores, Member-at-Large*

The following members were absent:

*Mindee Stekkinger, representing Supervisorial District # 1  
Pat Phelps, representing Supervisorial District # 2  
Denise Helfstein, representing Supervisorial District # 2  
Barbara Wagner, representing Supervisorial District # 3*

Also in attendance:

*Misty Key, Secretary to the VCCSDO, and Associate Superintendent,  
Fiscal and Administrative Services, Ventura County Office of Education  
Dr. Christine Walker, Superintendent, Hueneme Elementary School District  
Andrew Chittaphong, Cooperative Strategies, LLC  
Cathy Samuel, Executive Assistant, Ventura County Office of Education*

#### 4. **Public Comments**

Chairperson Charles Weis asked if there were any public comments. There were none.

#### 5. **Review and Approve minutes: April 11, 2019**

Richard Canady made a motion to approve the April 11, 2019 minutes. The motion was seconded by Rob Collins.

Chairperson Charles Weis called for the vote. Motion passed unanimously.

	AYES	ABSTAIN	NOES	ABSENT
<i>Kathi Smith</i>	X			
<i>Terri Lisagor</i>	X			
<i>Robert Perez</i>	X			
<i>Rob Collins</i>	X			
<i>Richard Canady</i>	X			
<i>Charles Weis</i>	X			
<i>Ramon Flores</i>	X			
<i>Mindee Stekkinger</i>				X
<i>Patricia Phelps</i>				X
<i>Denise Helfstein</i>				X
<i>Barbara Wagner</i>				X

**6. Information about Hueneme Elementary School District’s Desired Change in Election**

Dr. Walker welcomed the County Committee. She shared that Hueneme Elementary School District (HESD), is a medium sized K-8 school district with approximately 8,243 students. They have nine elementary schools and two junior high schools, grades 6<sup>th</sup> – 8<sup>th</sup>. Since the implementation of the Local Control Accountability Plan (LCAP) and Local Control Funding Formula (LCFF), HESD has been increasing their family engagement activities and they have opened a Social and Emotional Learning Department.

Over the past few years the Board members have considered to transition from an at-large election system to a by-trustee area election system. In November 2018 the school district started this transition voluntarily and engaged in an open process to create voting areas that ensured fair representation for all residents.

Andrew Chittaphong discussed the districts demographics and described the population as of the 2010 census data. As of the 2010 census data there is a total population of 56,154 residents. The total citizen voting age population is 29,265.

Dr. Walker explained the trustee area process:

- January 28, 2019 – Board meeting: First pre-map public hearing and presentation
- February 25, 2019 – Board meeting: Second pre-map public hearing
- March 11, 2019 – Board meeting: First public hearing on trustee area scenarios
- April 22, 2019 – Board meeting: Second public hearing on trustee area scenarios  
 Public hearing on general waiver request  
 Board consideration of general waiver request
- May 13, 2019 – Board meeting: Final public hearing on trustee area scenarios  
 Board section of trustee area map  
 Board consideration of change in election method
- June 19, 2019 – County Committee on School District Organization holds a public hearing and considers approval of change in election method and trustee area map
- July 2019 - State Board of Education meeting: Waiver application consideration
- September 2019 - Cooperative Strategies sends final trustee area map to the County Registrar of Voters
- November 2020 – First election held utilizing trustee areas

Outreach and Communication effort:

- Community
  - Information provided to bargaining units and advisory committees
  - Public notices and newspaper articles
- Electronic Communication:
  - Promoted on Hueneme ESD website with maps and presentations on website

Mr. Chittaphong listed the considerations in the trustee areas:

- Each area shall contain nearly equal number of inhabitants
- Drawn to comply with the Federal Voting Rights Act
- Compact and contiguous, as much as possible
- Respect communities of interest, as much as possible
- Follow man-made and natural geographic features, as much as possible
- Respect incumbency, if possible
- Other local considerations (i.e., school boundaries, locations of school sites)

Mr. Chittaphong shared there were three maps drafted (1, 2 and 3) for the first public hearing on trustee area scenarios which took place on March 11, 2019. April 22, 2019, three additional scenarios (4, 5 and 6) were created. The HESD Board has undertaken a very deliberate and methodical process in considering and adopting the change in election method. The Board engaged in a transparent process and included opportunities for community input to the process and to the maps considered by the Board. At the third public hearing on trustee area scenarios which took place on May 13, 2019, the Board members approved scenario one.

Ms. Smith asked if the HESD received a demand letter to change from an at-large election system to a by-trustee area election system. Dr. Walker said no, it was a voluntary process.

Dr. Flores asked if there is a process in place to revisit the maps based on the 2020 census, or do they keep this one in place. Chairperson Charles Weis replied that it is required by the CVRA to revisit the trustee areas at each census. Misty Key commented that the County Committee process only takes place once.

Chairperson Charles Weis mentioned that the next County Committee meeting will be at the Ojai Unified School District.

Misty Key shared that Santa Paula Unified School District may be ready for the County Committee meeting later in 2019.

## **7. Public Hearing:**

Chairperson Charles Weis opened the public hearing on the Hueneme Elementary School District's change in election system pursuant to Education Code Section §5019(c) (1) at 4:23 p.m.

Chairperson asked if the public wished to make a statement. No comments from the public were made.

Chairperson Charles Weis closed the public hearing at 4:24 p.m.

**8. Public Hearing:**

Chairperson Charles Weis opened the public hearing on the Hueneme Elementary School District request that the State Board of Education waive the election requirements of Education Code Sections §5020 and §5030 at 4:24 p.m. Chairperson asked if the public wished to make a statement. No comments from the public were made.

Chairperson Charles Weis closed the public hearing at 4:25 p.m.

**9. Discussion and Action:**

A motion was made by Kathi Smith to adopt County Committee resolution 19-04 approving the establishment of trustee areas and changing the method of election to a by-trustee area election process in the Hueneme Elementary School District. Motion was seconded by Terri Lisagor.

Chairperson Charles Weis called for the vote. Motion passed unanimously.

	<b>AYES</b>	<b>ABSTAIN</b>	<b>NOES</b>	<b>ABSENT</b>
<i>Kathi Smith</i>	X			
<i>Terri Lisagor</i>	X			
<i>Robert Perez</i>	X			
<i>Rob Collins</i>	X			
<i>Richard Canady</i>	X			
<i>Charles Weis</i>	X			
<i>Ramon Flores</i>	X			
<i>Mindee Stekkinger</i>				X
<i>Patricia Phelps</i>				X
<i>Denise Helfstein</i>				X
<i>Barbara Wagner</i>				X

**10. Adjournment:**

Rob Collins made a motion to adjourn the meeting. The motion was seconded by Terri Lisagor. The meeting was adjourned at 4:35 p.m.

Chairperson Charles Weis called for the vote. Motion passed unanimously.

	<b>AYES</b>	<b>ABSTAIN</b>	<b>NOES</b>	<b>ABSENT</b>
<i>Kathi Smith</i>	X			
<i>Terri Lisagor</i>	X			
<i>Robert Perez</i>	X			
<i>Rob Collins</i>	X			
<i>Richard Canady</i>	X			
<i>Charles Weis</i>	X			
<i>Ramon Flores</i>	X			
<i>Mindee Stekkinger</i>				X
<i>Patricia Phelps</i>				X
<i>Denise Helfstein</i>				X
<i>Barbara Wagner</i>				X

## COUNTY COMMITTEE RESOLUTION NUMBER 19-04

### RESOLUTION OF THE VENTURA COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION APPROVING THE ESTABLISHMENT OF TRUSTEE AREAS AND CHANGING THE METHOD OF ELECTION TO A BY-TRUSTEE AREA ELECTION PROCESS IN THE HUENEME ELEMENTARY SCHOOL DISTRICT

**WHEREAS**, a proposal to establish trustee areas and change the method of election to a by-trustee area election process was presented to the Ventura County Committee on School District Organization (“County Committee”) by the Board of Education (“Board”) of the Hueneme Elementary School District; and

**WHEREAS**, the Board of the Hueneme Elementary School District has adopted a resolution declaring its intent to seek a waiver of the election requirements from the State Board of Education; and

**WHEREAS**, Education Code section §5019(c)(1) provides that a proposal to establish trustee areas may be initiated by resolution of the governing board of a district; and

**WHEREAS**, Education Code section §5019(c)(2) further provides that when a proposal is made by a governing board of a district to establish trustee areas, the county committee on school district organization shall call and conduct at least one hearing in the district on the matter; and

**WHEREAS**, Education Code section §5030 provides that whenever trustee areas are established in a district, provisions shall be made for one of the alternative methods of electing governing board members; and

**WHEREAS**, Education Code section §5020 provides that a resolution of a county committee on school district organization approving a proposal to establish trustee areas, and to adopt one of the alternative methods of electing governing board members specified in Education Code section §5030, shall constitute an order of election which shall be presented to the electors of the district not later than the next succeeding election for members of the governing board; and

**WHEREAS**, the County Committee met on June 19, 2019, to consider the proposal to establish trustee areas and change the method of election to a by-trustee area election process in the Hueneme Elementary School District; and

**WHEREAS**, the County Committee meeting on June 19, 2019, took place within the boundaries of the Hueneme Elementary School District, and the meeting included a public hearing in accordance with Education Code section §5019(c); and

**WHEREAS**, by Resolution Number B18-19-18, the Board of the Hueneme Elementary School District determined that an at-large method of election could be subject to legal challenge under the California Voting Rights Act of 2001 and adopted a by-trustee area electoral system for consideration by the County Committee; and

**WHEREAS**, by Resolution Number B18-19-15, the Board of the Hueneme Elementary School District declared its intent to request that the State Board of Education waive the election requirements of Education Code section §5020 and §5030 in order to ensure the timely adoption of trustee areas and the district’s transition from its current at-large electoral process; and

**WHEREAS**, having consideration of the proposal of the Board of the Hueneme Elementary School District to establish trustee areas and change the method of election to a by-trustee area election process as set forth in its Resolution Number B18-19-18, as well as public comments, the County Committee recommends approval of the proposal of the Board of the Hueneme Elementary School District;

**NOW, THEREFORE, BE IT RESOLVED** that the County Committee hereby finds the foregoing recitals to be true and correct; and

**BE IT FURTHER RESOLVED** the County Committee hereby establishes trustee election areas within the Hueneme Elementary School District as set forth in the District's Resolution Numbers B18-19-18 and B18-19-15; and

**BE IT FURTHER RESOLVED** the County Committee hereby adopts, as the method of election governing board members to the Board of Education of the Hueneme Elementary School District, that method of election specified in Education Code section §5030(b), which provides one or more members residing in each trustee area be elected by the registered voters of that particular trustee area; and

**BE IT FURTHER AND FINALLY RESOLVED** that this action of the County Committee establishing trustee election areas and adopting one of the alternative methods of electing governing board members specified in Education Code section §5030 shall not be deemed to constitute an order of election if the State Board of Education grants the district's waiver and if such waiver is granted, trustee area elections shall be commenced effective the next succeeding Board member election in November 2020.

I, Misty Key, Secretary to the Ventura County Committee on School District Organization, hereby certify, in the County of Ventura, State of California, that the above and foregoing Resolution was duly and regularly adopted by said County Committee at a special meeting thereof held on the 19th day of June, 2019, and passed by a vote of:

**AYES: 7**

**ABSTAIN: 0**

**NOES: 0**

**ABSENT: 4**

IN WITNESS WHEREOF, I have hereunto set my hand this 19th day of June, 2019.



Misty Key, MBA  
Secretary to the Ventura County Committee  
on School District Organization

**HUENEME ELEMENTARY SCHOOL DISTRICT**  
**Resolution No. B18-19-18**

A RESOLUTION APPROVING AND ADOPTING A FINAL TRUSTEE AREA PLAN FOR THE DISTRICT'S TRANSITION TO A BY-TRUSTEE AREA ELECTION SYSTEM; A PLAN OF ELECTION FROM THOSE AREAS; AND RECOMMENDING THAT THE VENTURA COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION APPROVE THE DISTRICT'S ESTABLISHMENT OF A BY-TRUSTEE AREA ELECTION SYSTEM AND ADOPTED TRUSTEE VOTING AREA PLAN

WHEREAS, on November 26, 2018, the Hueneme Elementary School District Governing Board ("Board") passed Resolution No. B18-19-06 initiating the process for the Hueneme Elementary School District ("District") to transition from an "at-large" election system to a "by-trustee area" election system commencing with the 2020 Board elections; and

WHEREAS, in approving Resolution No. B 18-19-06, the Board expressed its view that a transition to a by-trustee area election system will reduce the District's risk of costly litigation, especially since a successful plaintiff under the California Voting Rights Act (Elections Code §14025 *et seq.*) ("CVRA") is entitled to reasonable attorneys' fees and experts' fees, creating great financial risk to any jurisdiction sued; and

WHEREAS, the District utilized the services of Cooperative Strategies, LLC ("Consultant") to prepare proposed trustee area boundary plans for consideration by the District, Board, and community. The Consultant has extensive experience working with school districts and local jurisdictions regarding electoral demographics, taking into consideration the CVRA, the Federal Voting Rights Act, and related election system choices; and

WHEREAS, all of the proposed trustee area boundary plans prepared by Consultant were drawn with all applicable laws and regulations in mind, including the CVRA and federal election law; and

WHEREAS, the District conducted public hearings at Board meetings on January 28, 2019 and February 25, 2019 to solicit feedback in advance of map preparation. The map options were released to the public and available for public review and comment on the District's website from early-March 2019 until final adoption on May 13, 2019. During that time, the District conducted public hearings at Board meetings on March 11, 2019, April 22, 2019, and May 13, 2019; and

WHEREAS, with thoughtful consideration of all public input received on the draft trustee area plans and applicable state and federal legal criteria, the Board desires to adopt the trustee area plan and demographic information described as "Scenario 1" (attached hereto as Exhibit "A") as the final trustee area plan establishing the boundaries for the new trustee areas, and to request timely approval from the County Committee of the trustee area plan and the District's transition to a by-trustee area election system commencing with the 2020 Governing Board election; and

WHEREAS, in order to complete the transition to by-trustee area elections in a timely and cost-effective manner, and to ensure that the new by-trustee area process will be in place in time to elect new governing board members at the Board's next regularly scheduled election, the District is seeking a waiver of certain portions of the Education Code from the State Board of Education. The District's request for waiver will be submitted to the State Board of Education for approval.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby finds the foregoing recitals to be true and correct; and

BE IT FURTHER RESOLVED that the Board hereby adopts the trustee area plan and demographic information described as "Scenario 1" (attached hereto as Exhibit "A") as the final trustee area map for the District's transition to a by-trustee area election system commencing with the 2020 Governing Board election; and

BE IT FURTHER RESOLVED that the District will hold by-trustee area elections in two areas (Areas 2 and 4) at its November 2020 election, assuming timely approval by the Ventura County Committee. The District will hold by-trustee area elections in three areas (Areas 1, 3, and 5) at its November 2022 election subject to any required trustee area boundary adjustments required pursuant to Education Code section 5019.5 following the release of the decennial federal census; and

BE IT FURTHER RESOLVED that by this resolution and contingent upon the approval by the County Committee of the District's change to a by-trustee area election system, the Board hereby applies to the County Committee to timely approve the Board's adopted trustee area plan for implementation commencing with the 2020 Governing Board election, or at the earliest possible election, as conditioned upon approval of the Education Code waiver request submitted to the State Board of Education; and

BE IT FURTHER RESOLVED that the Board hereby authorizes and directs District staff to transmit this resolution, the final trustee area plan adopted, and any additional required documentation to the County Committee and to take any other necessary action to effectuate the purposes of this resolution and complete the District's transition to a by-trustee area election system for the 2020 Governing Board elections; and

BE IT FURTHER RESOLVED that the foregoing resolution shall take effect immediately upon its adoption.

ADOPTED, SIGNED and APPROVED this 13<sup>th</sup> day of May, 2019



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President of the Governing Board for the  
Hueneme Elementary School District

I, Darlene Bruno, Clerk of the Governing Board of the Hueneme Elementary School District of Ventura County, California, do hereby certify that the foregoing Resolution was adopted by the Governing Board of said School District at a meeting of said Board held on the 13<sup>th</sup> day of May, 2019 and that it was adopted by the following vote:

AYES: 5

NOES: 0

ABSTAIN: 0

ABSENT: 0

*Darlene A. Bruno*

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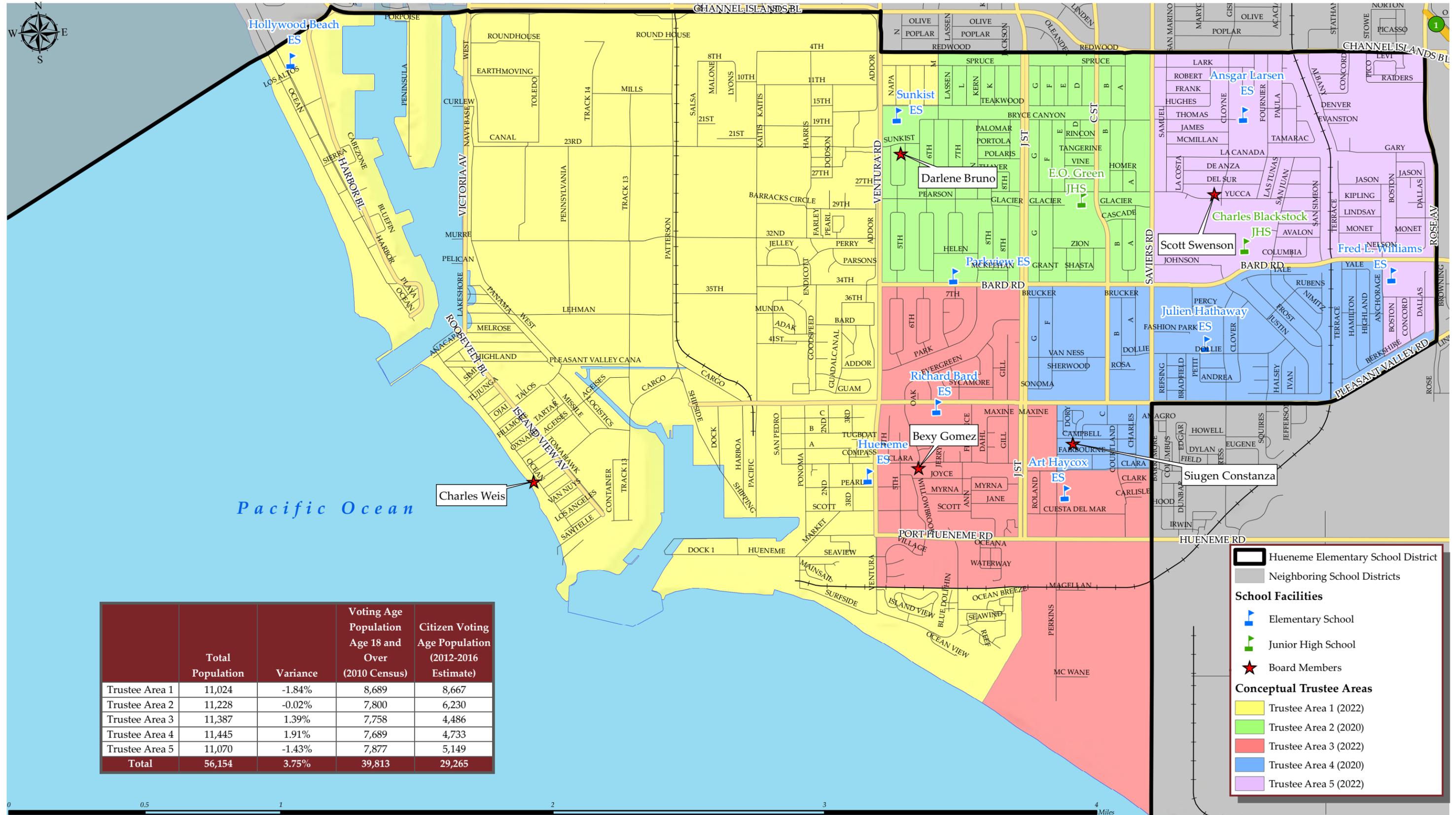
Clerk of the Governing Board for the  
Hueneme Elementary School District

**EXHIBIT "A"**

**(Final Trustee Area Plan and Demographic Information)**

# HUENEME ELEMENTARY SCHOOL DISTRICT

# CONCEPTUAL TRUSTEE AREA - SCENARIO 1



	Total Population	Variance	Voting Age Population Age 18 and Over (2010 Census)	Citizen Voting Age Population (2012-2016 Estimate)
Trustee Area 1	11,024	-1.84%	8,689	8,667
Trustee Area 2	11,228	-0.02%	7,800	6,230
Trustee Area 3	11,387	1.39%	7,758	4,486
Trustee Area 4	11,445	1.91%	7,689	4,733
Trustee Area 5	11,070	-1.43%	7,877	5,149
<b>Total</b>	<b>56,154</b>	<b>3.75%</b>	<b>39,813</b>	<b>29,265</b>

**Hueneme Elementary School District**

Neighboring School Districts

**School Facilities**

- Elementary School
- Junior High School
- Board Members

**Conceptual Trustee Areas**

- Trustee Area 1 (2022)
- Trustee Area 2 (2020)
- Trustee Area 3 (2022)
- Trustee Area 4 (2020)
- Trustee Area 5 (2022)



March 2019

**HUENEME ELEMENTARY SCHOOL DISTRICT**

CONCEPTUAL TRUSTEE AREAS - SCENARIO 1

Total Population (2010 Census)						
	Trustee Area 1	Trustee Area 2	Trustee Area 3	Trustee Area 4	Trustee Area 5	Variance
Population	11,024	11,228	11,387	11,445	11,070	
Population Variance	-207	-3	156	214	-161	3.75%
	-1.84%	-0.02%	1.39%	1.91%	-1.43%	
Hispanic/Latino	3,105	9,168	8,767	8,854	8,156	
	28.17%	81.65%	76.99%	77.36%	73.68%	
White	6,272	1,244	1,575	704	829	
	56.89%	11.08%	13.83%	6.15%	7.49%	
Black/ African American	525	148	237	222	178	
	4.76%	1.32%	2.08%	1.94%	1.61%	
American Indian/ Alaska Native	55	27	47	9	22	
	0.50%	0.24%	0.41%	0.08%	0.20%	
Asian	599	455	550	1,439	1,706	
	5.43%	4.05%	4.83%	12.57%	15.41%	
Native Hawaiian/ Other Pacific Islander	64	32	34	33	42	
	0.58%	0.29%	0.30%	0.29%	0.38%	
Other	34	14	17	9	11	
	0.31%	0.12%	0.15%	0.08%	0.10%	
Two or More Races	370	140	160	175	126	
	3.36%	1.25%	1.41%	1.53%	1.14%	

Population 18 and Over (2010 Census)						
	Trustee Area 1	Trustee Area 2	Trustee Area 3	Trustee Area 4	Trustee Area 5	
Population	8,689	7,800	7,758	7,689	7,877	
Population Variance	726	-163	-205	-274	-86	
	9.12%	-2.04%	-2.57%	-3.44%	-1.08%	
Hispanic/Latino	2,078	6,081	5,550	5,536	5,408	
	23.92%	77.96%	71.54%	72.00%	68.66%	
White	5,397	1,077	1,375	655	755	
	62.11%	13.81%	17.72%	8.52%	9.58%	
Black/ African American	408	130	201	174	149	
	4.70%	1.67%	2.59%	2.26%	1.89%	
American Indian/ Alaska Native	47	23	37	9	20	
	0.54%	0.29%	0.48%	0.12%	0.25%	
Asian	469	356	451	1,184	1,417	
	5.40%	4.56%	5.81%	15.40%	17.99%	
Native Hawaiian/ Other Pacific Islander	48	31	29	23	34	
	0.55%	0.40%	0.37%	0.30%	0.43%	
Other	26	12	8	6	7	
	0.30%	0.15%	0.10%	0.08%	0.09%	
Two or More Races	216	90	107	102	87	
	2.49%	1.15%	1.38%	1.33%	1.10%	

Citizens by Voting Age Population Estimate (2012-2016)						
	Trustee Area 1	Trustee Area 2	Trustee Area 3	Trustee Area 4	Trustee Area 5	
Population	8,667	6,230	4,486	4,733	5,149	
Population Variance	2,814	377	-1,367	-1,120	-704	
	48.08%	6.44%	-23.36%	-19.14%	-12.03%	
Hispanic/Latino	1,983	4,296	2,527	2,941	3,288	
	22.88%	68.96%	56.33%	62.14%	63.86%	
White	5,456	1,103	1,024	623	537	
	62.95%	17.70%	22.83%	13.16%	10.43%	
Black/ African American	422	132	416	162	112	
	4.87%	2.12%	9.27%	3.42%	2.18%	
American Indian/ Alaska Native	24	0	15	90	10	
	0.28%	0.00%	0.33%	1.90%	0.19%	
Asian	434	456	261	783	1,055	
	5.01%	7.32%	5.82%	16.54%	20.49%	
Native Hawaiian/ Other Pacific Islander	0	50	41	14	85	
	0.00%	0.80%	0.91%	0.30%	1.65%	
Other	0	0	0	0	0	
	0.00%	0.00%	0.00%	0.00%	0.00%	
Two or More Races	348	193	202	120	62	
	4.02%	3.10%	4.50%	2.54%	1.20%	

**HUENEME ELEMENTARY SCHOOL DISTRICT**  
**Resolution No. B18-19-15**

RESOLUTION AUTHORIZING THE SUBMISSION OF A GENERAL WAIVER  
REQUEST TO BE APPROVED BY THE STATE BOARD OF EDUCATION  
CONCERNING THE DISTRICT'S TRANSITION TO A BY-TRUSTEE AREA  
ELECTION SYSTEM

WHEREAS, on November 26, 2018, the Hueneme Elementary School District Governing Board ("Board") passed Resolution No. B18-19-06 initiating the process for the Hueneme Elementary School District ("District") to transition from an "at-large" election system to a "by-trustee area" election system commencing with the 2020 Board elections; and

WHEREAS, the Board believes that a transition to a by-trustee area election system will reduce the District's risk of costly litigation, especially since a successful plaintiff under the California Voting Rights Act ("CVRA") is entitled to reasonable attorneys' fees and experts' fees, creating great financial risk to any jurisdiction sued; and

WHEREAS, although Education Code section 5020 normally requires a resolution approved by the local county committee on school district organization authorizing a change in the method of electing governing board members be submitted to the electorate for its approval at the District's next regular election, the State Board of Education is authorized to waive section 5020(a) and portions of sections 5019, 5021, and 5030 of the Education Code related to such election requirement; and

WHEREAS, in order to obtain a waiver from the State Board of Education, the District must comply with Education Code sections 33050 and 33051 and State Board of Education and California Department of Education regulations and requirements. Such requirements include conducting a noticed public hearing whereby the public may testify on the merits of obtaining a waiver from the State Board of Education and submitting a completed General Waiver Request form to the California Department of Education to be approved by the State Board of Education. Such requirements further include contacting the District bargaining units, advisory committees and councils; and

WHEREAS, on March 11, 2019, during a meeting of the Board, the Board convened a duly-noticed public hearing to solicit public testimony on the merits of obtaining a waiver of the election requirement from the State Board of Education.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby finds the foregoing recitals to be true and correct; and

BE IT FURTHER RESOLVED that after receiving and considering public testimony at a duly-noticed public hearing, the Board hereby approves the application of a General Waiver Request, to be approved by the State Board of Education, seeking waiver of Education Code Section 5020 and portions of Sections 5019, 5021, and 5030, pertaining to the requirement that a change in the District's election system from an "at large" election system to a "by-trustee area" election system be presented to the electorate of the District; and

BE IT FURTHER RESOLVED that the District has consulted all collective bargaining units and shall note the collective bargaining units' positions regarding the waiver in the District's General Waiver Request; and

BE IT FURTHER RESOLVED that the District has consulted with all applicable advisory committees and councils regarding the waiver and shall note such consultation in the District's General Waiver Request; and

BE IT FURTHER RESOLVED the Board hereby authorizes and directs the Superintendent, or his designee, to submit a General Waiver Request to the California Department of Education, to be approved by the State Board of Education, seeking a waiver from the election requirement imposed by the Education Code sections noted herein, so as to ensure the timely implementation of the District's by-trustee area election system for the 2020 Governing Board elections, and to take all actions necessary to effect the intent of this resolution; and

BE IT FURTHER RESOLVED that the foregoing resolution shall take effect immediately upon its adoption.

ADOPTED, SIGNED and APPROVED this 22<sup>nd</sup> day of April, 2019



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President of the Governing Board for the  
Hueneme Elementary School District

I, Darlene Bruno, Clerk of the Governing Board of the Hueneme Elementary School District of Ventura County, California, do hereby certify that the foregoing Resolution was adopted by the Governing Board of said School District at a meeting of said Board held on the 22<sup>nd</sup> day of April, 2019 and that it was adopted by the following vote:

AYES: 5

NOES: 0

ABSTAIN: 0

ABSENT: 0



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Clerk of the Governing Board for the  
Hueneme Elementary School District



**HUENEME ELEMENTARY SCHOOL DISTRICT**  
*Inspiring and Empowering All Students to Thrive Everyday*

# **ESTABLISHMENT OF TRUSTEE AREAS AND BY- AREA METHOD OF ELECTION**

Presentation to the Ventura County  
Committee on School District Organization  
June 19, 2019

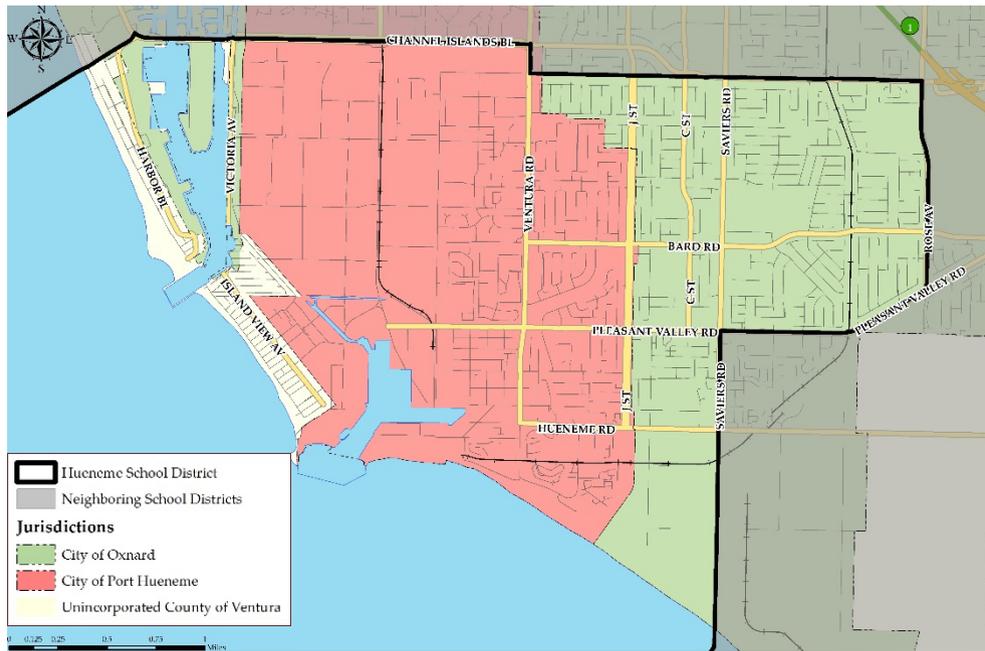


## About Us

- Hueneme Elementary School District serves 8,243 students in school year 2018/2019 across 11 sites within the portions of the Cities of Port Hueneme and Oxnard and the surrounding unincorporated portions of Ventura County
- School District undertook the transition from at-large method of election to the by-area method of election voluntarily and engaged in an open process to create voting areas that ensured fair representation for all residents



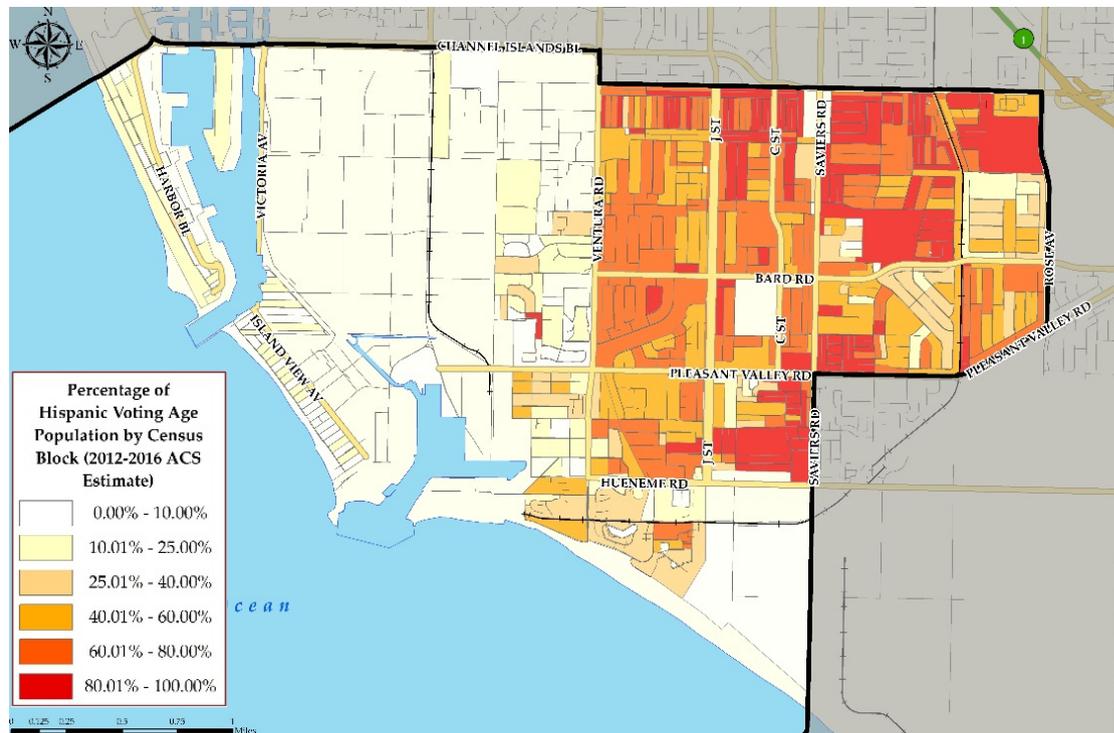
# District Demographics – 2010 Census Data



Population	Total Population		Age 18 and over	
	Total	%	Total	%
Hispanic/Latino	38,050	67.76%	24,653	61.92%
White	10,624	18.92%	9,259	23.26%
Black/ African American	1,310	2.33%	1,062	2.67%
American Indian/ Alaska Native	160	0.28%	136	0.34%
Asian	4,749	8.46%	3,877	9.74%
Native Hawaiian/ Pacific Islander	205	0.37%	165	0.41%
Other	85	0.15%	59	0.15%
Two or More Races	971	1.73%	602	1.51%
<b>Total Population</b>	<b>56,154</b>	<b>100.00%</b>	<b>39,813</b>	<b>100.00%</b>



## District Demographics – Citizen Voting Age Population Estimates



Population	Total Population	
	Total	%
Hispanic/Latino	15,035	51.38%
White	8,743	29.88%
Black/ African American	1,244	4.25%
American Indian/ Alaska Native	139	0.47%
Asian	2,989	10.21%
Native Hawaiian/ Pacific Islander	190	0.65%
Two or More Races	925	3.16%
<b>Total Population</b>	<b>29,265</b>	<b>100.00%</b>



# Trustee Area Process

Date	Activity
January 28, 2019	<b>Board Meeting: First Pre-Map Public Hearing and Presentation</b>
February 25, 2019	<b>Board Meeting: Second Pre-Map Public Hearing</b>
March 11, 2019	<b>Board Meeting: First Public Hearing on Trustee Area Scenarios</b>
April 22, 2019	<b>Board Meeting: Second Public Hearing on Trustee Area Scenarios Public Hearing on General Waiver Request Board Consideration of General Waiver Request</b>
May 13, 2019	<b>Board Meeting: Final Public Hearing on Trustee Area Scenarios Board Section of Trustee Area Map Board Consideration of Change in Election Method</b>
June 19, 2019	County Committee on School District Organization holds a public hearing and Considers Approval of Change in Election Method and Trustee Area Map
July 2019	State Board of Education Meeting; Waiver Application Consideration
September 2019	Cooperative Strategies sends Final Trustee area Map to the County Registrar of Voters
November 2020	First Election Held Utilizing Trustee Areas



## Considerations in Trustee Areas



Each area shall contain nearly equal number of inhabitants



Follow man-made and natural geographic features, as much as possible



Drawn to comply with the Federal Voting Rights Act



Respect incumbency, if possible



Compact and contiguous, as much as possible



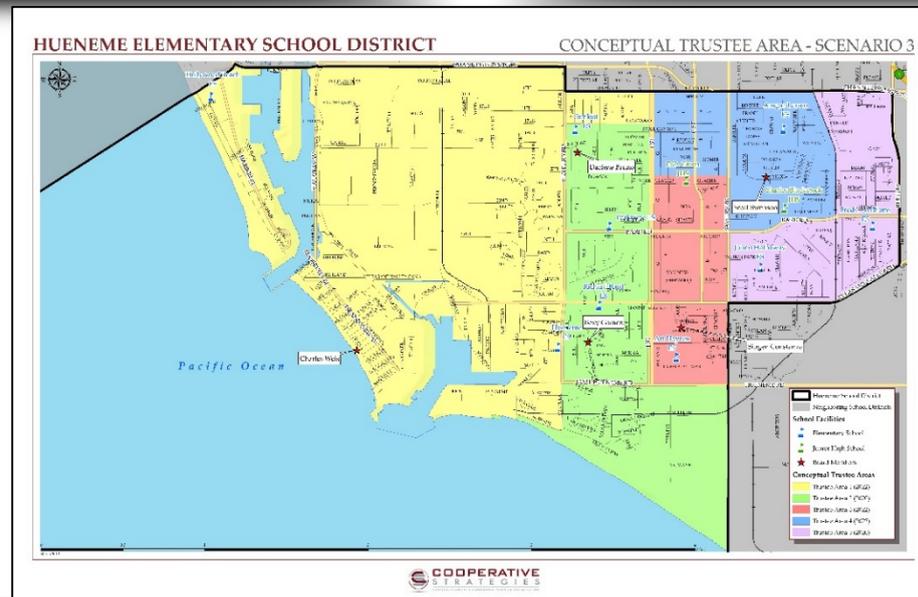
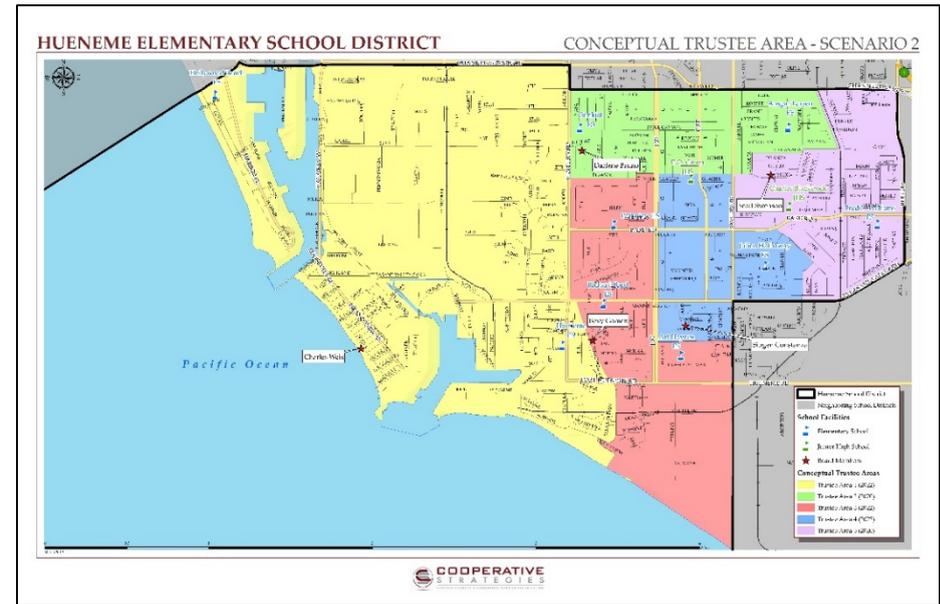
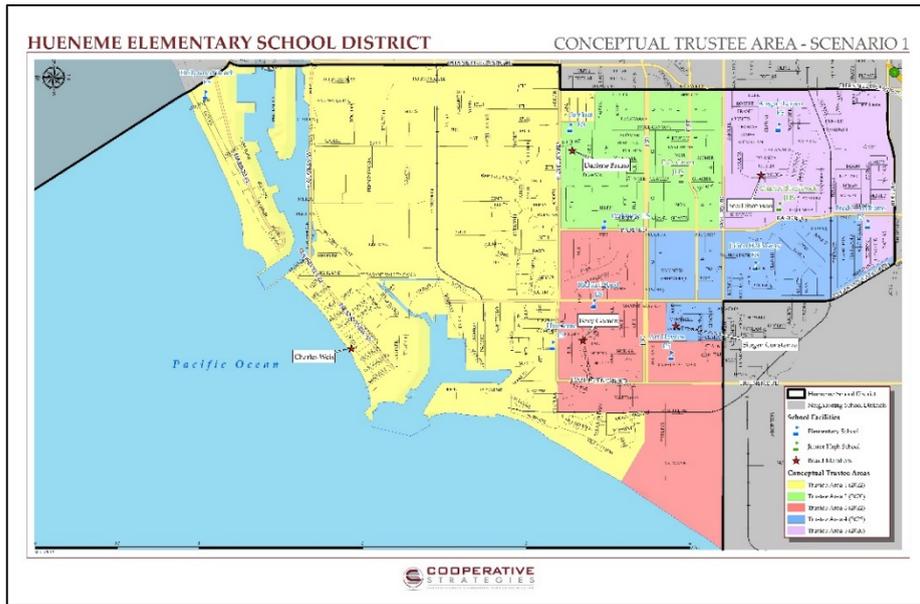
Other local considerations (i.e., school boundaries, locations of school sites)



Respect communities of interest, as much as possible



# Conceptual Trustee Scenarios - Trustee Area Process





# Community Outreach

## Outreach and Communication Effort:

### *Community*

- » Information provided to bargaining units and advisory committees
- » Public notices and newspaper articles

### *Electronic Communication*

- » Promoted on Hueneme ESD website with maps and presentations on website



#### Proposed Trustee Area Maps

NOTICE IS HEREBY GIVEN that the Board of Education of the Hueneme Elementary School District at a Regular Board Meeting to be held at the City of Port Hueneme Council Chambers, 250 N. Ventura Road, Port Hueneme, California 93041, will conduct a second public hearing in accordance with Elections Code section 10010 to receive and consider input regarding the...

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#### Hueneme ESD Performing Arts

Did you know that the performing arts are being taught all over the Hueneme Elementary School District. Through the district's Local Control Accountability Plan, every school receives funding for the performing arts. This funding is separate from our elementary band program. Each school develops it's own performing arts plan, and it looks a little different at...

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#### Siugen Constanza Appointed to School Board

Last night at a special meeting of the Governing Board, Siugen Constanza was selected to fill the board seat left vacant by Vianey Lopez, who was elected to the Oxnard City Council. Ms. Constanza shared during her interview that she immigrated to the United States from Costa Rica when she was 14 years old. She faced the challenge of not knowing any English when...

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#### PROPOSED TRUSTEE AREA MAPS HUENEME ESD MONDAY, MARCH 04, 2019

NOTICE IS HEREBY GIVEN that the Board of Education of the Hueneme Elementary School District at a Regular Board Meeting to be held at the City of Port Hueneme Council Chambers, 250 N. Ventura Road, Port Hueneme, California 93041, will conduct a second public hearing in accordance with Elections Code section 10010 to receive and consider input regarding the transition to by-trustee area elections, the proposed sequence of elections, and the proposed trustee area maps to be used in the event the Board approves a transition to a by-trustee area election system pursuant to Education Code sections 5019 and 5020. These matters will be considered at such time as this agenda item is reviewed by the Board of the District.

DATE: Monday, April 22, 2019

HOUR: 6:00 P.M. Public Hearing

PLACE: City of Port Hueneme Council Chambers, 250 N. Ventura Road, Port Hueneme, California 93041

- [Public Hearing Notice](#)
- [Conceptual Trustee Areas Map, Scenario 1](#)
- [Conceptual Trustee Areas Map, Scenario 2](#)
- [Conceptual Trustee Areas Map, Scenario 3](#)
- [Conceptual Trustee Areas Map, Scenario 4](#)
- [Conceptual Trustee Areas Map, Scenario 5](#)
- [Conceptual Trustee Areas Map, Scenario 6](#)

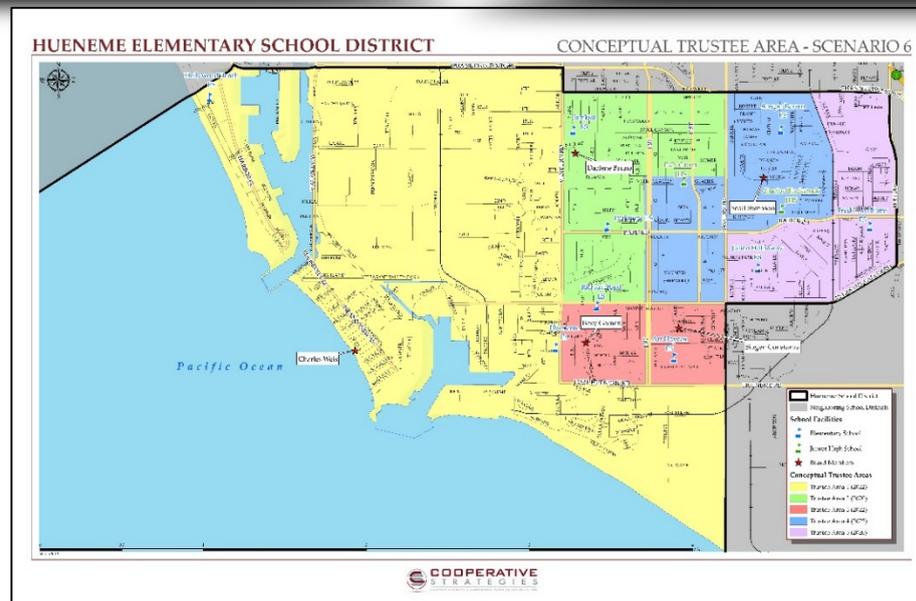
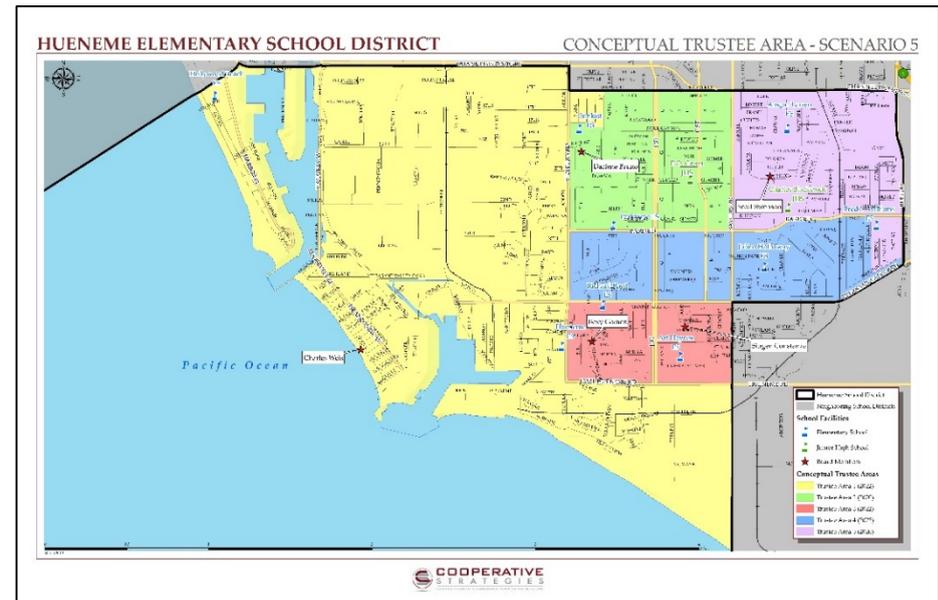
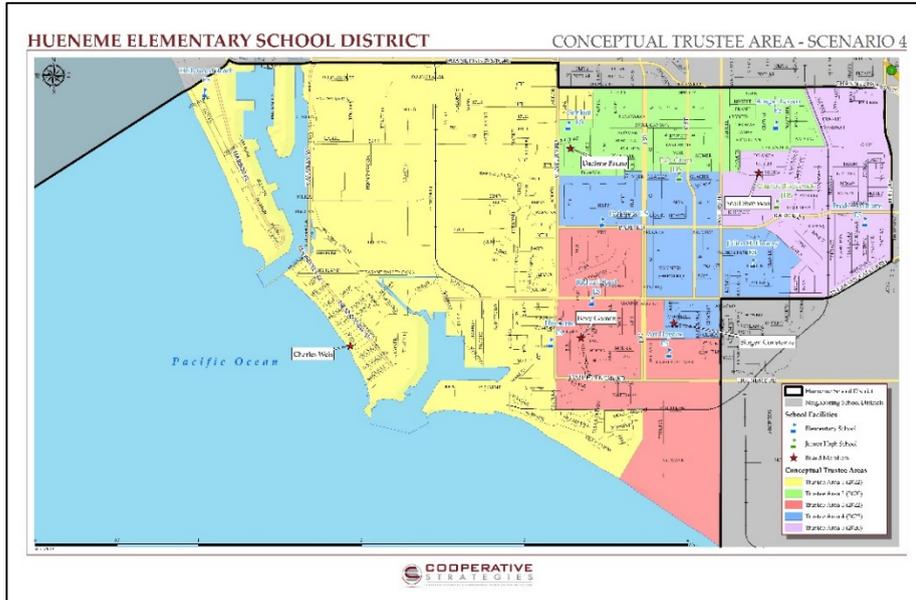


## Additional Scenarios Created

- Based on Board discussion at the March 11, 2019 meeting, additional scenarios were created. Some of the feedback from the Board included utilizing the defined neighborhoods of the City of Oxnard as well as looking at the area around Haycox Elementary School to see if it could be divided differently.
- Scenarios 4, 5 and 6 were developed and shared with the community and Board.



# Conceptual Trustee Scenarios - Trustee Area Process





## May 13, 2019 Board Meeting

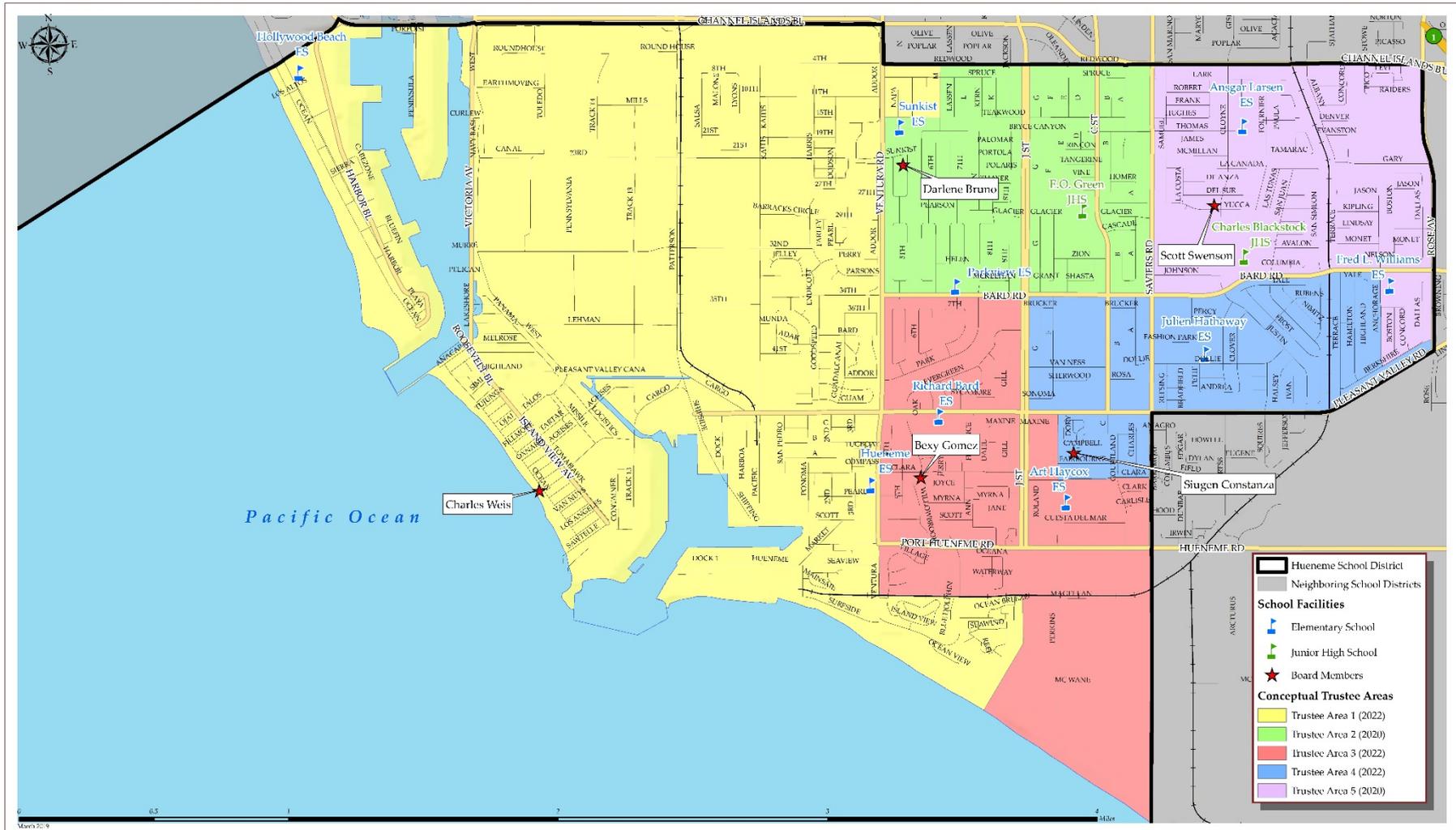
- ✓ Following the required public hearings on the maps and deliberation by the Board members, the Hueneme Elementary School District Board approved the following:
  - Selection of Scenario 1
  - Approval of Resolution No. B18-19-18 to be forwarded to the County Committee on School District Organization



# Selection of Scenario 1

## HUENEME ELEMENTARY SCHOOL DISTRICT

## CONCEPTUAL TRUSTEE AREA - SCENARIO 1





## Proposed Trustee Areas (Scenario 1) - Demographics

Trustee Area	Trustee Area 1		Trustee Area 2		Trustee Area 3		Trustee Area 4		Trustee Area 5		
	TP* vs. CVAP**	TP	CVAP	TP	CVAP	TP	CVAP	TP	CVAP	TP	CVAP
Population		11,024	8,667	11,228	6,230	11,387	4,486	11,445	4,733	11,070	5,149
Population Variance		-207	2,814	-3	377	156	-1,367	214	-1,120	-161	-704
		-1.84%	48.08%	-0.02%	6.44%	1.39%	-23.36%	1.91%	-19.14%	-1.43%	-12.03%
Hispanic/Latino		3,105	1,983	9,168	4,296	8,767	2,527	8,854	2,941	8,156	3,288
		28.17%	22.88%	81.65%	68.96%	76.99%	56.33%	77.36%	62.14%	73.68%	63.86%
White		6,272	5,456	1,244	1,103	1,575	1,024	704	623	829	537
		56.89%	62.95%	11.08%	17.70%	13.83%	22.83%	6.15%	13.16%	7.49%	10.43%
Black/African American		525	422	148	132	237	416	222	162	178	112
		4.76%	4.87%	1.32%	2.12%	2.08%	9.27%	1.94%	3.42%	1.61%	2.18%
American Indian/ Alaska Native		55	24	27	0	47	15	9	90	22	10
		0.50%	0.28%	0.24%	0.00%	0.41%	0.33%	0.08%	1.90%	0.20%	0.19%
Asian		599	434	455	456	550	261	1,439	783	1,706	1,055
		5.43%	5.01%	4.05%	7.32%	4.83%	5.82%	12.57%	16.54%	15.41%	20.49%
Native Hawaiian/ Other Pacific Islander		64	0	32	50	34	41	33	14	42	85
		0.58%	0.00%	0.29%	0.80%	0.30%	0.91%	0.29%	0.30%	0.38%	1.65%
Other		34	0	14	0	17	0	9	0	11	0
		0.31%	0.00%	0.12%	0.00%	0.15%	0.00%	0.08%	0.00%	0.10%	0.00%
Two or More Races		370	348	140	193	160	202	175	120	126	62
		3.36%	4.02%	1.25%	3.10%	1.41%	4.50%	1.53%	2.54%	1.14%	1.20%

\*TP: Total Population

\*\*CVAP: Citizen Voting Age Population



## Summary

- ✓ Board has undertaken a very deliberate and methodical process in considering and adopting the change in election method before you tonight.
- ✓ Board engaged in a transparent process
- ✓ Included opportunities for community input to the process and to the maps considered by the Board
- ✓ Respectfully request that the County Committee approve the Board's resolution seeking to establish trustee boundaries and to permit a by-trustee area voting method



# QUESTIONS