

**VENTURA COUNTY BOARD OF EDUCATION**  
**MINUTES OF REGULAR MEETING OF**  
**November 28, 2022**

**A. CALL TO ORDER**

1. Call To Order, Pledge of Allegiance to the Flag, and Moment of Reflection  
The Regular Board Meeting of the Ventura County Board of Education, Agenda No. 22-19, was called to order by Rachel Ulrich, Board President, at 6:00 p.m. on Monday, November 28, 2022, in the Board Room of the VCOE Conference and Educational Services Center at 5100 Adolfo Road, Camarillo. The Pledge of Allegiance to the Flag was led by Ms. Ulrich, followed by a moment of reflection.
2. Roll Call  
Trustees Present:  
Rachel Ulrich, Area 1  
Dr. Mark Lisagor, Area 3  
Arleigh Kidd, Area 4  
Dr. Ramon Flores, Area 5  
  
Absent: Michael Teasdale, Area 2  
  
VCOE Personnel Present:  
Dr. César Morales, Ventura County Superintendent of Schools and Ex-Officio Secretary and Executive Officer of the Board  
Misty Key, Deputy Superintendent, Fiscal & Administrative Services  
Lisa Salas Brown, Associate Superintendent, Educational Services  
Consuelo Hernandez Williams, Associate Superintendent, Student Services  
Emily Mostovoy-Luna, Associate Superintendent, SELPA  
Teri Page, Assistant Superintendent, Human Resources  
Holly Minear, Executive Director, Student Services  
Lisa Bork, Sr. Executive Assistant to the Superintendent  
Wanda Runcie, Executive Assistant
3. Approval of Agenda  
Dr. Lisagor made a motion to approve the agenda. Mr. Kidd seconded the motion, and the motion carried upon a unanimous roll call vote (4:0).

**B. PUBLIC COMMENTS**

Carole Shelton, Thousand Oaks

**C. HEARINGS**

None

**D. CLOSED SESSION**

None.

**A. PRELIMINARY**

Dr. Flores moved the minutes of the Regular Board meeting of October 24, 2022, and the Special Board meeting of November 2, 2022, be approved. Dr. Lisagor seconded the motion, and the motion carried upon a unanimous roll call vote (4:0).

**B. CORRESPONDENCE**

None

**C. PRESIDENT’S AND BOARD MEMBERS’ REPORTS**

*(Reports by Board members regarding their individual activities affecting the Office pursuant to Govt. Code Sec. 54954.2(a)).*

Upcoming Events

State of the County 2022 .....	5:00 p.m. November 30, 2022
Academic Decathlon Scrimmage-Remote.....	November 26-December 3, 2023
CSBA Annual Conference .....	December 1-3, San Diego Convention Center
Hackathon by the Sea 2023 .....	January 6 & 7, 2023
School Board Trustee Training .....	Saturday, January 7, 2023
Academic Decathlon .....	January 17, 21, 28, 2023
VCSBA Dinner Meeting .....	January 30, 2023
805 Industry Day (Oxnard College) .....	February 3, 2023
Academic Decathlon SuperQuiz .....	February 4, 2023
Academic Decathlon Awards .....	February 4, 2023
Mock Trial .....	February 6-9, 2023
Mock Trial Awards .....	February 10, 2023
Migrant Education Family Conference .....	February 11, 2023
805 Industry Day (Ventura College) .....	February 24, 2023
VCOE Equity Conference .....	March 7, 2023
805 Industry Day (Moorpark College) .....	March 10, 2023
CCBE County Governance Workshop .....	March 10-11, 2023
Science Fair .....	March 24, 2023
Migrant Education Speech & Debate Tournament .....	March 25, 2023
Science Fair Awards .....	March 27, 2023
Battle of the Books .....	April 28, 2023
Teacher of the Year VCOE .....	End of April, 2023
Student Art Show .....	May 18, 2023
Impact II Awards .....	May 23, 2023
All Staff Gathering .....	May 24, 2023
Teacher of the Year-Ventura County .....	End of May, 2023

**BOARD COMMENTS:**

Dr. Flores said the Naval Base is donating \$2300 in electronics prizes for the Hackathon. He participated in “Principal for a Day” and requested Cathi Nye because he wanted to learn more about the foster and homeless programs. It was eye opening to see the programs firsthand. While visiting the Rain Project, he met a student who recognized him from a Providence graduation in 2009. He said it is an honor to be a Board member and participate in this work. He had the opportunity to host Dr. Hernandez Williams, Laurie Lary and David Fateh at the naval base construction training center. They had the opportunity to speak to instructors, look at their facilities to see if there are any possibilities for collaboration with the CTE.

Mr. Kidd congratulated Ms. Ulrich and Mr. Teasdale and all those who ran for office. He commented on the fire at the Santa Paula High School gym. He attended Simi Valley High School in the 1980's when that gym burned down. There are many things impacted by this fire.

Dr. Lisagor is looking forward to attending another graduation at Providence next week. He indicated this is one of his favorite activities as a Board member.

Ms. Ulrich mentioned the California Lutheran University campus was closed today due to a safety threat.

## **H. SUPERINTENDENT'S REPORT**

Dr. Morales congratulated Ms. Ulrich, Mr. Kidd and Mr. Teasdale for winning their re-elections and four years of continued service.

Several VCOE staff members attended the *Foundations for Compassionate Systems Leadership* training in Eureka at the end of October in partnership with the Humboldt County Office of Education. It was a very worthwhile experience. This work will be incorporated with leadership at VCOE and districts in the county. In February 2023 Peter Senge and Dr. Meta Boell will present in Ventura County.

ICPM (Integrated Core Practice Model) training was held at our conference center on November 2, 2022. Folks from Probation, Public Health, Behavioral Health and VCOE attended and discussed deep integrated work for our community.

On November 3, a very successful Library Conference took place at the conference center; the first of its kind. School librarians attended as well as county and city librarians. They truly appreciated the opportunity to network with one another to help promote literacy.

Dr. Morales, Misty Key and Elizabeth Atilano (the Executive Director of the JPA) went to Santa Paula today to see firsthand the damage from the fire that engulfed the Santa Paula Bryden gym on Sunday, November 27. Fire engines are still there as the building is still smoldering. Two of the walls of the building are still standing, but there is a concern they may collapse. The water to put out the fire caused damage to other areas of the campus. Superintendent Jeffrey Weinstein and his staff are working tirelessly and sending appropriate messaging to staff, students and parents. The community is collaborating and stepping up with support.

## **I. LEGISLATIVE REPORT**

Mr. Kidd said he is looking forward to the CSBA Conference this week and hearing legislative updates.

## **J. CONSENT/ACTION ITEMS**

*(All matters specified as Consent Agenda are considered by the Board to be routine and will be acted upon in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board request specific items be discussed and/or removed from the Consent Agenda)*

### **1. Temporary County Certificates**

2. Williams Visitation Report for the 2021-22 School Year

Dr. Lisagor made a motion to approve Consent Items J1 and J2. Dr. Flores seconded the motion and the motion passed unanimously (4:0).

**K. PRESENTATIONS**

None.

**L. DISCUSSION/INFORMATION/ACTION**

1. Annual Programmatic Audit Presentation by Ventura Charter School – DISCUSSION / INFORMATION (30 minutes)

On April 13, 2006, the Ventura County Board of Education approved the charter school petition for Ventura Charter School (VCS). On February 22, 2021, the Board approved the renewal of VCS, with the term of the charter expiring on June 30, 2028. In accordance with the VCOE Charter School Progress Report Timeline, representatives from Ventura Charter School will present information required in the annual programmatic audit detailed in the Memorandum of Understanding which includes provisions for the LCAP.

Dr. Consuelo Hernandez Williams introduced Marlo Hartsuyker, Director of Charter School Support. Ms. Hartsuyker said the focus of this report is on how one time funds are being spent and the effects of the Pandemic on learning loss. She welcomed the Ventura Charter School team, Board members, Tom McNerny and Cecilia Johnston, Lisa Hildebrand, Executive Director, Christi Sandbach, Assistant Director and Rudy Calasin, Director, School Business Services.

Ms. Hildebrand said VCS is feeling the effects of declining enrollment; this is the first time in 17 years when they are not at 100% enrollment. They have hired a marketing firm. They recently had a school tour for possible incoming students, the first one in 2 ½ years. Getting people in to see the school and programs is the key. She is confident the waiting list will be full again.

Attendance has been great; the students are happy to be back at school. VCS hired a new campus supervisor which has been extremely helpful. Staff CPR and first aid trainings are being held.

Masking is optional. COVID test kits are being sent home with students. The flu is the biggest struggle right now. COVID helped get computers and hotspots out to families. All students are working online. VCS has childcare onsite; however, it is a challenge due to space.

Christi Sandbach discussed student assessments, which was last year's CAASPP test. Tests were given to first through eighth grade students.

Learning loss is very real. The Pandemic had a huge impact on learning despite all the efforts and the access to technology. VCS has implemented multi-tiered interventions to combat learning loss including Data Days and Language Acquisition Teams which meet

to discuss struggling students and English Learners. They have adopted a new curriculum, math and reading interventions, and systematic phonics instruction just to name a few.

For social, emotional and mental health support, VCS has hired a full-time bilingual counselor and a full-time school psychologist. Parent meetings are held to discuss student/family needs, parent classes are offered, Compassionate Communication training is also offered. Classes are looped (students stay with same teacher for two years) and student focus groups are held. VCS is returning to traditional activities such as their Campout and Feast which helps build a social and emotional foundation. Equity work focuses on inclusion of all students. They use Crew daily.

Rudy Calasin indicated the budget being reviewed tonight is the adopted budget, using the numbers available at the time. The First Interim budget has since been adopted. This shows a balanced budget. The current year shows a deficit of 94,000 which was covered when the state budget was approved.

The enrollment for VCS didn't hit the 450 target. Declining enrollment has hit the state. During COVID the home school enrollment increased and is still high. Overall, the school is in a good position.

Revenues – despite the fact that VCS didn't hit their enrollment, their LCFF went up. They are funded at a higher ADA in the state budget which made up for the loss of enrollment. VCS received an ELO grant and two other one-time fundings.

The school approved a 3% on schedule salary increase and was able to afford another 3%. The Apollo program is expensive, but high quality. The \$35,000 spent on marketing is a one-time cost, to see if it is effective. The ending balance has great reserves.

Dr. Flores asked if there is anything in the second interim worth noting. Mr. Calasin said he didn't see anything of concern. There is more optimism going into the second interim.

Ms. Hildebrand said one time money is being used for after school care which supports kids until 6:00 p.m. There are 10 staff members including a full-time site director. They are also looking into bringing tutoring to the program.

ESSER III Funds are used for EL education and helps support schools with professional development.

Dr. Flores thanked the charter team for a thorough presentation. Kudos to the afterschool program and free breakfast and lunch. He asked for some more information on the Hispanic population trend data. Ms. Hildebrand will provide that data.

He asked how information is shared with parents. Ms. Hildebrand says everything goes home in English and Spanish. Information is shared through parent advisory committee meetings. VCS hosts a director meeting with the EL population and can share what is

happening at school. They are working to share data in an understandable form. Also, word of mouth is important.

Dr. Lisagor said tonight's presentation put a real face on learning loss and the challenges that the entire realm of education is facing. He appreciates the recognition that we can't continue business as usual. VCS has stepped up to make necessary changes. He is fascinated with "marketing" in public education.

Mr. Kidd asked if there is a waiting list in upper grades? Ms. Hildebrand said it is random; there is a huge waiting list in second grade, but no waiting list in third grade.

Mr. Kidd also asked if there is a difference between classroom and homebased students? Ms. Hildebrand said homeschool only goes to 5<sup>th</sup> grade. Students who were homeschooling all along didn't really have to make changes. Homeschoolers struggle more with writing. VCS has established a writing club.

Ms. Ulrich asked about looping. Does the teacher follow the students to another grade? Ms. Hildebrand said the whole community stays together for two years. When students come back in September, the teacher knows where they are, and the relationships are there.

Ms. Ulrich is interested to see how quickly students catch up with face-to-face instruction.

2. Board Policies - DISCUSSION / INFORMATION / ACTION (10 minutes).

Administration is currently reviewing and updating the VCOE policies. There are several Board of Education policies that are out of date, duplicative, or no longer part of the CSBA policy examples to maintain. At this meeting, administration is bringing forward for consideration of Action:

- Board Policy 3531 – Insurance for Volunteers. This policy is not applicable, and language no longer applies.
- Board Policy and Administrative Regulation 3540 – Travel. Administration recommends deleting this policy as VCOE follows Superintendent Policy 3350 (formerly 4133) – Travel and Credit Card Policy.

Dr. Lisagor made a motion to delete Board Policies 3531 and 3540 (including the administrative regulation). Mr. Kidd seconded the motion and the motion passed unanimously (4:0).

3. Approval of Revisions to VCOE Board Policy 6146.1 High School Graduation Requirements and Board Policy 6158 Independent Study – INFORMATION/ DISCUSSION/ACTION (10 minutes)

To ensure compliance of all programs and policies within VCOE, Board Policy and Administrative Regulation 6146.1 High School Graduation Requirements and 6158 Independent Study have been updated to reflect current education code and practices. The Board may choose to waive the second reading of the policies and

approve the revisions as presented. The Administrative Regulations are attached for the Board's information.

Public Speaker  
Carole Shelton, Thousand Oaks  
Concerned with changes in Board Policy 6146.1.

Ms. Hernandez Williams shared that Board Policy 6146.1 has been updated per Ed Code updates using the CSBA sample. Beginning with the 2029-30 school year, one semester of ethnic studies will be required. Computer literacy has been removed from course requirements.

Exemptions from VCOE-Adopted Graduation Requirements are listed on page 3; these go into effect in January 2023. All LEA's in California just learned of these requirements.

Board Policy 6158 went through updates in August and is presented again for further updates. SPED students may qualify for Independent Study if it is a decision based on behalf of the IEP team. A signature needs to be in place on the master agreement before the first day of Independent Study.

Dr. Lisagor asked if there is any way that Mrs. Shelton's concerns can be resolved. Dr. Williams said an Exemption from VCOE-Adopted Graduation Requirements for an Alternative Diploma is determined prior to the beginning of grade 10 per California High School Graduation Requirements, the requirement is two years of mathematics (including Algebra 1) and for VCOE Adopted Graduation it continues to be 30 credits of mathematics to include one course in Algebra 1 or Integrated Mathematics 1. VCOE does not have the authority at the local level to modify the algebra requirement.

Holly Minear said this requirement can be satisfied in a few ways including one year of algebra, one year of integrated math, and two years of algebra if it is a two-year algebra class or two years of integrated math if it is a two-year integrated math course.

Mr. Kidd asked for a breakdown of integrated math. Ms. Minear said integrated math has concepts of Algebra 1 in it, but it is broader than just algebra. When looking at piloting math, this was the program the piloting team believed would best meet student's needs.

Ms. Ulrich said this is dictated at the state level and follows CSBA recommendations. They are the researchers and legal body.

Dr. Lisagor made a motion to approve the revisions to Board Policies 6146.1 and 6158. Mr. Kidd seconded the motion and the motion passed unanimously (4:0).

4. First Reading and Possible Adoption of Board Policy 1312.4 Williams Complaint Procedures -INFORMATION/ DISCUSSION/ACTION (10 minutes)

To ensure compliance of all programs and policies within VCOE, staff is presenting a new Board Policy 1312.4 Williams Complaint Procedures and made revisions to

Administrative Regulation and Exhibits to reflect current education code and practices. The Board may choose to waive the second reading and approve the policy as presented. The Administrative Regulation and Exhibits are attached for the Board's information.

Ms. Key said there have been minor adjustments in the administrative regulation and exhibits. New for consideration is an actual board policy connected to the Williams Complaint Procedure.

Mr. Kidd made a motion to waive the second reading and adopt Board Policy 1312.4. Dr. Lisagor seconded the motion and the motion passed unanimously (4:0).

5. Board May Select a Meeting Date for a Discussion on Goals – INFORMATION / DISCUSSION / ACTION (10 minutes)

Per Board Policy 2126, Trustees may select a meeting date to discuss agreed upon goals set by the Board and Superintendent.

The Board set the date for Friday, February 10, 2023, from 12:00 – 2:00 p.m. Lunch will be included.

**M. BOARD MEMBER COMMENTS**

None

**N. FUTURE AGENDA ITEMS**

**O. FUTURE MEETINGS**

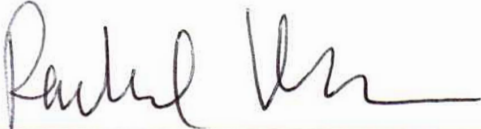
Date: Monday, December 12, 2022  
Time: 6:00 p.m.  
Location: 5100 Adolfo Road, Board Room, Camarillo  
Purpose: Annual Organization Meeting of the Board

Ms. Ulrich adjourned the meeting at 7:36 p.m.

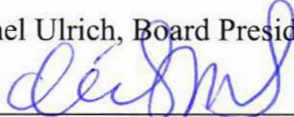
**P. ADJOURNMENT**

Date: 12/12/22

Date: 12-12-22



Rachel Ulrich, Board President



Dr. César Morales, Ex Officio Secretary and Executive Officer of the Board